

FINANCE COMMITTEE MEETING MINUTES

MARCH 2, 2020

6:00 PM

City Hall Bldg.
Council chambers.

MEETING CALLED BY	Chairman: Barry Keller
CLERK	Linda Chancey, Clerk
MEMBERS PRESENT	Committee members present Michelle Blanton and Todd Brady. Others present were David Crawford; Tom Klitzka; Katie Logan Hedges; Jeff Hallinin and Sheri Theis. Invited Guests: Mayor Don McIlroy; Terry Frazier, Service Director; City Auditor Mark Bidwell and Tom Spring acting Deputy Auditor
1. MINUTES	Brady motioned to approve the minutes for January 26, 2021 as written. Blanton seconded. (3 Yeas – 0 Nays). All Yeas.

2. a). An Ordinance Amending Section V And VI Ordinance #02-12-2010 Implementing The Uniform Compensation System For The Non-Bargaining Unit Positions Of The City Of Circleville And Declaring An Emergency.

	Keller explained ordinances a and b were submitted by HR Director Tony Chamberlain to Finance Cmte, these ordinances are for the Deputy Auditor position for compensation and benefits for this position. They will stay on the Finance Cmte agenda under old business for now.
	Tabled, per Keller to be placed under old business for future agendas.

b). An Ordinance Amending Ordinance #11-69-2010 Establishing The Compensation And Benefits For The Position Of Deputy Auditor Within The Office Of The City Auditor And Declaring An Emergency.

	Please see item a). for discussion.
	Tabled, per Keller to be placed under old business for future agendas

c). An Ordinance To Provide Expenditure In All Funds For The Calendar Year 2021 For The City Of Circleville.

	Keller explained, after meeting with administration and the current new City Auditor there was a short fall in two funds, 101 and 212. The Mayor explained in a written statement that was distributed to Council suggestions for a final budget for 2021 that will bring the budget back into the black. Tom Spring explained the adjustments to permanent appropriation budget for 2021. Keller stated this needs to be passed by April 1, 2021
	Brady motioned to forward to the March 16, 2021 Council meeting with recommendation passage. Blanton seconded. Roll call. (3 Yeas - 0 Nays). Motion carried.

3. Financial Excel Documents from the Auditor's Office

	a. 2021 Appropriation Adjustment b. 2020 Revenue Projection status c. 2021 Carryover And 2020 Operating Expenses W/ Encumbrance Details d. Income Tax Revenue 2019-1021 e. Permanent Appropriation Balance Check W/ Amended Certificate f. Budget 2021 Permanent Appropriation Requests g. Letter. 2/24/2021 from Mayor regarding 2021 Budget Reductions
	These financial documents were emailed to Council Members and Administration.

4. Old/New Business

	Keller noted that the Finance Cmte responsibility per the 2021 priority report have been completed. The work session for the Finance Cmte needs to be scheduled.
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5. Adjournment

	Brady motioned to adjourn the meeting 8:00 pm. Blanton seconded. Motion carried.
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