



**Parks & Recreation - Minutes
Wednesday, March 05, 2014**

Park Board
Meeting Minutes
March 5, 2014
City Administration Building

Terry Leasure called meeting to order at 4:00 P.M.
Present were Terry Leasure, Kevin Keaton, Steve Tobin, John Ankrom, Larry Olson, Josh Ford, Mark Klinebriel and Becky Staesina

Approval of Minutes: A motion was made to approve the minutes of the November 2013 meeting by Kevin Keaton. It was seconded by Steve Tobin. All in favor. The motion carried.

Mark Klinebriel: Detillion will install their fencing. They are waiting for good weather for the dugouts. Discussed the homerun fencing project too. They'd like to install a permanent outfield fence and had a good discussion with the soccer reps about it during the league sign-up session on February 18, 2014.

Their rookie camp begins a week from Saturday.

Ankrom reminded Klinebriel that the plastic signs advertising their sign-up dates need removed. Klinebriel indicated that these signs can be picked up and thrown away and that he has been removing them as he sees them.
Ankrom also mentioned that the garage door on the building at Barthelmas has been repaired.

Josh Ford's Report: Last year his church did a clean-up day at Ted Lewis Park in conjunction with the Vineyard Church. He has asked his church to do this again this year. He has to wait for approval from his Pastor. He hopes to have a date to share at our April meeting. Leasure suggested they clean the picnic tables in the shelters once the water gets turned on.

Ford also mentioned that he would like to assist with juveniles this summer in a clean-up effort.

Community Action Day is April 16th and he is trying to get a list of projects together for Ted Lewis Park. Leasure suggested the following: Clean the shelter houses and tables; pick-up trash; pull weeds along fence by pool; paint the black railing of the bleachers; rake

around flagpole; paint concession stand; paint dugouts; replace post at concession stand. Ford expects 16-20 students would be available to help. Ankrom thinks we have paint available. Need to confirm with Dane.

Larry Olson's Report: The FOTCP is preparing for Community Action Day. They intend on removing honeysuckle again. They also need to order gravel and have it delivered to back in the trail area and have a skid steer and operator available to move it that day. Need to coordinate this with Dane. Olson thinks they have \$400-\$500 available for the gravel. Ankrom thought Matt Noble helped last year and Olson praised him for the good work that he did. Ankrom thinks either Noble or Buzz can assist this year.

Don Hill's grandson is looking for an Eagle Scout project. He is considering landscaping the entrance to Don Hill Parkway or adding trees to the hillside. Whatever project he selects will come before this Board for approval.

Lynn Fisher contacted him about a memorial. Once he knows what she is considering, he will come to this Board for approval. Memorials were discussed a little bit and it was agreed they need to be coordinated. Leasure suggested a plaque with name tags on it. Olson said they are considering installing something on the wall in the Pavilion to acknowledge donors.

Olson stated his two goals this year are to provide donor recognition and to produce a unified signage plan for MVCH Park.

The FOTCP understands that everything they wish to do must be approved by this Board.

The Security detail will begin again April 1st. Olson has 10 or so people in the rotation. He will provide the rotation schedule to Staesina so she can communicate directly with those on duty.

John Ankrom's Report: The City is working with the YMCA to define the details of the 2014 pool operation. We have money to operate it again this year.

Community Action Day is April 16th and some possible projects are continuing to paint the fire hydrants; mulch under all playground equipment at all parks; paint basketball goal at Garden City Park; remove soccer goals at Garden City Park; reroof shelter at Smith Park and landscaping at Watt Street Memorial Park. Does the Board have any other projects for consideration? Reroofing the shelter may require skilled labor. Ford interjected that OCU has a few carpenters who may volunteer.

Our insurer instructed the City to remove the two wooden pieces of playground equipment. One was located at Ted Lewis Park and the other at Barthelmas Park. Both have been removed. Sunrise Rotary will try to raise funds to replace the equipment at Barthelmas Park and may try to get a grant to match funds. Leasure suggested they consider replacing the structure at Ted Lewis Park since the Mayor's Cup is raising funds for Barthelmas Park.

Becky Staesina's Report: Congratulate Steve Tobin on being reappointed to this Board through 2/27/17.

April is Child Abuse Prevention Month and we've been asked to use the area under the flag pole at MVCH Park for the pinwheel display and signage again. Does the Board approve this? All in favor and motioned passed.

As Ankrom mentioned the Playground Inspection resulted in the removal of two pieces of

equipment. I have a copy of the summary of the inspection available for your review.

The Second Annual Mayor's Cup Golf Tournament is scheduled May 16, 2014 at 1PM. This year's event will raise funds for the benefit of Barthelmas Park. I have a flyer for each of you. Please help get the word out. We need players, hole sponsors and donors. Board, please let me know if this the letter you wish to send. All in favor, motion passed to send letter with flyer.

Five lockers were installed in Starkey Pavilion in the kitchen area. Paul Hang had secured some from the old school, but the condition of the lockers required work. We were able to secure some in better condition that blended in with the aesthetics of the Pavilion. They were installed and educational materials will be stored in them. They will be locked.

The code to the Pavilion has been changed

2014 Splash Pad hours need to be determined. The 2013 hours were reduced to noon to 6 PM. That resulted in significant water savings. Do we want to keep the same hours? Keaton suggested altering the hours. The Board concluded that 1PM – 7PM would be better to allow folks to take their families after work. The vote was unanimous to change the operation hours to 1PM – 7PM. It generally opens Memorial Day weekend.

2014 Field Use Agreements and requests for 2014 Certificate of Liability coverage were distributed during the February 18, 2014 League sign-up meeting. They are being returned slowly, but are being returned.

Staresina shared a copy of the proposed plaque for Bobby Callihan. She suggested placing it in the display area on the back wall of Ted Lewis Shelter #1. The Board approved the motion. All were in favor.

The Dog Park Committee would like to conduct a fund raising event at MVCH Park for the Dog Park on June 7th from 9AM-2PM and requested complimentary use of the Pavilion since it is for the benefit of the park. The Board discussed it and concluded that they would approve the complimentary use. Agreement was eventually unanimous.

Berger and the City may do a health event at the park this spring or summer and would like to use the Pavilion. Can use be complimentary for this purpose? Berger wishes to highlight the exercise equipment among other things? The Board motioned to approve this request. All were in favor. Leasure asked how many times we comped it last year. Staresina indicated most of the comps were for school use. They were probably less than 6 for other uses. Would have to research further to provide an exact number.

The Park Improvement Permit that Klinebriel provided in November needs signed by the Board. Approval was granted during the November 2013 meeting to install the dugouts. This is the paperwork to support that request.

Northridge Church of Christ wants to conduct an Easter egg hunt in MVCH Park at 11AM on April 19th. They wish to also provide snack and it would be free to the public.

Kiwanis will be conducting their Easter Egg Hunt earlier that day at 9AM at Ted Lewis Park. The Board motioned to approve the event and all were in favor.

The dedication of the new Information Station at MVCH Park will be on May 24, 2014 at 11AM.

Kevin Keaton's Report: Have there been any more complaints about the speed bumps being removed from Ted Lewis Park? None to the city's knowledge, but it has been the slow season. A pedestrian crossing sign was purchased to install in the crosswalk, but has not been installed yet.

We conducted the annual league sign-up at the Circleville Police Department Basement on February 18, 2014. It went smoothly and the calendar has been prepared and distributed. Dave Truex and Chris Caudill requested use of the storage area in Shelter #1 at Ted Lewis Park.

Dave Truex will stop with to pick-up key and sign key card. He should have the signed Field Use Agreements available to turn in at that time.

Chris Caudill requested 5 keys, but we can only provide 2. He will need to sign key cards too. Staresina will contact him about this since he is not at meeting.

Steve Tobin's Report: Tobin apologized to Olson for missing the FOTCP meeting on Monday night. Said he would be present at the June 2nd meeting.

Terry Leasure's Report: The Port-a-jon at Ted Lewis needs moved to sit by the existing restrooms. Barthelmas Park looks good at his time.

NEW BUSINESS: Discussed Community Service Day (See comments under Josh Ford above.)

OLD BUSINESS: None

DISCUSSION/INFORMATION ITEMS: Terry Leasure motioned to adjourn the meeting at 5:00PM.