

**CITY OF CIRCLEVILLE
HISTORIC DISTRICT REVIEW BOARD
104 EAST FRANKLIN STREET
CIRCLEVILLE, OH 43113
(740) 477-8224**

Wednesday, August 12, 2015
City Administration Conference Room

MEETING MINUTES

Members Present: Alice Massie, Marilyn Delong, Jill McFarland, Mike Combs, Paul Johnson, Barry Boyer and Valerie Goeller, Clerk.

Visitors Present: Shane Thompson and Misty Rhoads

Chairman Barry Boyer called the meeting to order at 9:00 a.m. and declared a quorum was present.

The first item on the agenda was approval of May's Meeting Minutes. Paul Johnson motioned to approve, seconded by Marilyn Delong. All in favor, motion carried.

The next item on the agenda was Certificate of Appropriateness #4-15, as requested by Steven Felts, Creative Sign and Awning, P.O. Box 141, Richmondale, Ohio for Great American Jewelry and Boutique, 161 West Main Street to install an awning to include signage.

Shane Thompson the business owner was present.

Barry Boyer indicated the request was for an awning that includes signage. The signage is within the allowable square footage per code.

Paul Johnson commented that the awning was the same shape as the one next to it.

Mr. Thompson replied that the material they plan to use is better than what is next door.

Marilyn Delong motioned to approve, seconded by Paul Johnson. All in favor, motion carried.

A brief discussion took place regarding approving request that are already complete. Chairman Boyer indicated it's more of a rubber stamp action and a waste of the member's time to hear a request that is already complete. It puts the board in a bad position.

Paul Johnson motioned to postpone indefinitely request that are already complete prior to coming to the board, seconded by Jill McFarland. All in favor, motion carried.

The above action will be a board procedure and the bylaws will not be amended to reflect the approved motion.

The next item on the agenda was Certificate of Appropriateness #2-15, as requested by Steve Davis, Trustee for the Eagles Aerie 685, 135 East Main Street, to extend existing fence by 24' to the rear of the building.

The work was complete when they came to the board in July. No action will be taken.

The next item on the agenda was Certificate of Appropriateness #3-15, as requested by Ramzi Abdallah, 106 West Main Street, to install a 9' x 2' sign for Boost Mobile.

Marilyn Delong stated they have added more signs, but the sign they applied for is not up.

Valerie Goeller stated they have not applied for a variance for all of the other signs.

The members felt this was an enforcement issue for the city to handle.

Paul Johnson motioned to approve the request, seconded by Jill McFarland. All members in favor with the exception of Mike Combs, motion carried.

Mike Combs motioned to adjourn, seconded by Alice Massie. Motion carried, meeting adjourned.