



**Parks & Recreation - Minutes
Wednesday, October 03, 2012**

Park Board
Meeting Minutes
October 3, 2012
City Administration Building

Terry Leasure called meeting to order at 4:00PM.

Present were Terry Leasure, Steve Tobin, John Ankrom, Dane Patterson, Larry Olson, LeaDawn Scott, Todd Brady, Josh Ford and Becky Staesina.

Approval of Minutes: A motion was made to approve the minutes of the September 5, 2012 meeting by Steve Tobin. It was seconded by Terry Leasure. The motion carried.

LeaDawn Scott: They are preparing for Pumpkin Show and their parking rotation. They are also beginning preparations for next baseball season.

Scott wanted to be clear that their were three sports teams that signed the Pumpkin Show parking agreement and they also agreed to meet on Sunday to clean-up. The clean up will begin at 9AM on Sunday morning. **Call Chris Caudill and remind him since he was not present.

There are some rumors about past coaches and a board tournament team from Circleville City Kids Rec. Ball. They are allegedly claiming they are affiliated with Circleville Youth Baseball. They are not officially affiliated though the governing board. One of the contacts for the new league is Ron West.

Josh Ford: Last Saturday, the Community United Methodist Church held a Community Action Day and volunteered at Ted Lewis Park. Kim Weaver was in charge. They painted one coat of white latex on the back wall of Shelter #1. It needs a second coat. They also tore down the damaged skate park equipment. Only one piece remains. Dane said there is new graffiti on the wall already, as well as the new picnic tables. Ford would also like to see that the picnic tables are cleaned. Ford picked up trash on Friday. He said the bathrooms were terrible. Someone had defecated in the sink and kids are burning the toilet paper rolls.

Ford said he reached out to Dave Canan and Bob Bensonhaver as two key people he'd like to get on the Ted Lewis Park Committee. So far, he has not heard back from them.

Larry Olson's Report: He submitted the FOTCP budget to PCCF. They are hoping to replace

four trees along 188. The FOTCP has some members interested in creating a chimney swift tower. Olson brought a drawing illustrating the 12' tower, which is expected to be 24" x 24". He knows they will need to secure a zoning permit and park permit before moving forward. He thought it might be a project for Community Action Day or a possible Eagle Scout project. Olson was seeking the Park Board's approval to move forward with the idea. Tobin motioned to approve and Leasure seconded.

The FOTCP also want to install a watering system using Foundation money. Ankrom said from a utilities standpoint, it could be an issue. Olson said they are also seeking funds to cover utility costs. He asked if there was any way to capture water from the Splash pad for irrigation. Patterson said no because the water has to be treated and filtered after it touches the human body. It is considered sanitary, which is why 60% of the water bill is the sanitary cost.

Olson said that Susan Strawser with Berger is coordinating the adult exercise equipment project and expects it to be installed before or after Pumpkin Show. Patterson said he could do the cutout work the week of Pumpkin Show. However, conditions must be dry for the work to be done.

Olson indicated that Bob McCredy is planning to install a 4-ton heat pump. Donations from service organizations will cover the cost. Ankrom needs to have a conversation with an electrician about the project. Olson said the Alumni Association would have the idea pitched to them tonight in hopes of them covering the additional costs. The FOTCP found chimney block that matches the existing block.

John Ankrom's Report: The skate park will operate, as it exists until it falls apart. We will not replace any of the structures. We have no plans to operate it.

We will try to get the second coat painted on the mural wall in Shelter 1 at Ted Lewis Park.

There have been some complaints about trash after Pee Wee Football games. Can you ask the coaches to remind everyone to pick-up after themselves? Leasure said they are aware of that, but maybe the last team playing may not be getting the message. Trash is scattered everywhere at Ted Lewis Park. Leasure added two extra cans per side to help mitigate this. Last game begins between 5PM and 6PM. Leasure stated that he'd have Penny call everyone to remind them. Patterson added that that parks are cleaned on Mondays and the leagues just don't seem to care about picking up after themselves. He said two of his people worked for 6 hours, and then Monday night, the back corner was trashed. Leasure said Pee Wee Football doesn't practice or play on Mondays so that wasn't produced by them. Patterson offered Pumpkin Show boxes to help with trash, especially during the Pee Wee Football Super Bowl.

Lights have been on in shelter #1. Leasure asked that they be on from 6PM – 11PM every night of the week, except Monday for football purposes. Someone reported the lights were still on at 6:30AM. Leasure told Craig McLaughlin that he thought something was wrong with the timer. Once football is over at the end of October, the shelter lights can be shut off. Ankrom stated that lighting is over budget.

Chuck Boltenhouse went through the Playground Inspection course and took test. The test was tough and he has not been certified yet.

Dane Patterson's Report: Patterson met with Bob Sneed at MVCH Park to determined locations to place 3-piece benches. They moved four around the trail, placed two in the Rotary Garden and two others will go around the exercise equipment. They are stone, solid

limestone and construction adhesive was used for the assembly of the three pieces. He left caution tape around them while adhesive dried.

He had a complaint about no soap dispensers in the restroom at the Splash pad.

They bought a new finishing mower for the park. It is 12' wide and the mowing time decreased from 4 days to 2 days at the park. The finished product looks much better too.

His crew will have the power wash equipment out on Thursday for a road project. They will power wash shelter houses Thursday too.

The Merry-go-round was removed from Ted Lewis Park. It will take at lease \$2,000 to repair it. The bearing, shaft and regulator were damaged.

The musical instruments at MVCH Park will be removed when the bathrooms close in order to protect them from freezing.

Becky Staresina's Report: Staresina confirmed the Pumpkin Show port-a-john rental schedule. Leasure stated that the units should be placed against the restroom wall, close together. They will be delivered Tuesday morning, 10/16/12 and picked up Sunday, 10/21/12. Service is scheduled on Friday and Saturday. The cost is \$450.00/3 with a total of \$150.00 due per league.

The restrooms at Barthelmas and Ted Lewis will close the week of November 5th. It takes a few days to winterize them. Starkey Pavilion restrooms will also close November 5th, but will be opened as needed for rentals. Patterson added that Steve Helber quits cleaning the restrooms in November for the season. After that, his crew is responsible until spring.

Kevin Keaton's Report: Absent

Terry Leasure's Report: Leasure discussed Pumpkin Show parking and asked if there was any way to light the area by the basketball court during the show. Patterson said we would turn on the pool lights for them. Patterson added that he has a 500 watt fixture that he could put on a disconnect pole with lock for use only during Pumpkin Show. Todd Brady suggested renting a light plant to illuminate the area. They are expecting a crowd on Thursday when the OSU band performs in the parade. According to the parking agreement, the leagues can charge up to \$10.00 per car. Leasure stated that he forgot David Crawford had talked to him about the fees a few years ago. Scott reminded him that the Park Board agreed to let the market determine what the leagues can charge up to \$10.00. Remember this is a fundraiser and remind your volunteers to let people parking know it is a fundraiser. The funds do not go to the city.

Steve Tobin's Report: Nothing further to report. Olson covered everything already.

DISCUSSION/INFORMATION ITEMS

Terry Leasure motioned to adjourn the meeting at 5:00PM. Tobin seconded the motion. Meeting adjourned.