

**PARK BOARD
CITY OF CIRCLEVILLE
104 EAST FRANKLIN STREET
CIRCLEVILLE, OH 43113
(740) 477-8224**

Wednesday, October 3, 2018
City Hall Council Chambers

MINUTES

Members Present: Larry Logan and Saunie Hinton; Clerk Brenda Short.

Saunie Hinton called the meeting to order at 4:00 p.m.

Approval of Minutes:

Don Sherman stated there were two corrections that needed made to the August 2018 minutes. He stated under Service Director's Report it should read Ohio Operating Engineers, not Pickaway County Engineers. He also stated he is not a voting member of the Park Board, he is an ex-officiating member; he is here as an advisor type, not a voting member. Mr. Logan made a motion to approve the minutes with those corrections and Mrs. Hinton seconded the motion. All in favor, motion approved.

President's Report:

There was no report to give.

Service Director's Report:

Mr. Sherman stated we have a letter from Pickaway County Park District. They are changing their grant program. It will be a two part grant program. The first grant allows eligible applicants to apply for up to \$5,000 grant with no matching part. Last year we used this to purchase bleachers for Ted Lewis Park, the year before we bought bleachers for Barthelmas Park. The second one is to allow an applicant to apply for \$25,000 with a 10% matching part. We need to be thinking about what we would like to apply for. He stated he will have to do an ordinance to take to City Council in order to be allowed to apply for this.

He stated there is a good chance that we will not get either one of these grants for a few years because the Park Board is giving us significantly more to purchase the land at Barthelmas Park. That puts us at the end of the grant list. It is fair, but we still should apply. If they do not give all of their money away and there is some left, then we will get funds.

Mr. Logan stated the Pickaway County Park District is concerned about the money to purchase the land out by Barthelmas Park because they are not sure that we will be able to keep it up.

Mr. Sherman stated they already passed it and have agreed.

Mr. Logan stated they had concerns due to the expenses associated to maintain it and to make it into what we wanted to do.

Mr. Sherman stated that we can't touch it until after 2019. AEP has it until the end of 2019.

The Operating Engineers' forte is building ball diamonds. He stated he believes we can at least get the ball diamonds shaped out, assuming that is what goes in there. Nothing has been confirmed as to what is going in there. The general thought has been girls' softball and if we can get lighting then pee wee football. Then, all organized sports would be in one place. Council is keeping an open mind at this point.

We bought Mary Virginia Crites in 1997 and it was almost ten years before we started working out there. Maybe we can't do anything for five years, but we have the land and as we start to get new businesses in and get more income, then we can start doing some things.

Mr. Logan inquired as to why there was fence everywhere at Ted Lewis Park.

Mr. Sherman stated it was to keep people out of the pile of dirt that is being stored there for future use. This is a liability issue if someone gets on the dirt and falls. The fence around the Veterans Monument is keep vandalism away. They have been in discussion about the fence coming down once we start putting sidewalks in.

Mr. Logan inquired if the grant money can be used for other things besides maintenance. Mr. Sherman stated council is giving us \$100,000 a year. We are applying for the ODNR LWC grant matching. Chances are we might not get it because we are hoping to get it for Barthelmas. He stated he would see using this to replace the damaged playground equipment at Barthelmas. We are getting quotes and it looks like about a \$20,000 repair. He can put brand new equipment in for about \$30,000. If we use the \$25,000 and we put \$5,000, then that will take care of one of the problem areas.

Mr. Sherman gave an update on Ted Lewis. Obviously, it has been paved and bermed. We do have some additional grading to do. We are applying for the matching grant with ODNR for the next phase. We do not have cost estimates yet. It will be a combination of infrastructure east of Picnic Way, restrooms, splash pad and playground. His thought is it will cost about \$100,000 to get just the infrastructure in place and restrooms. The playground will be in the \$100,000 range as well as the Splash pad. If we do get the ODNR grant, then that will give us \$200,000 next year which will take care of two-thirds of the project. If we do not get the grant, then we will only get one-third of it done.

Mary Virginia Crites Park Update. Our playground safety consultant identified \$35,000 in repairs, which have all been completed. There are a couple pieces on the merry-go-round they found need repaired, which was \$6,000. We have sent that to the Foundation to see if they are going to pay for it. They have paid for everything so far out of their fund set up just for the playground at Mary Virginia Crites. It will go to their board this month. We found out there are only three firms in the US that goes on playgrounds and does repairs. There was a long waiting period to get them here.

We did get the goldenrod off other than the one part that we were directed not to take off. It was suggested to mow it again prior to April 1st and we are working on scheduling the burn in April 2019.

Larry Logan stated he is working on putting together a list to mail the letters out for Ted Lewis Park donations. He would like a list of cost breakdown for the Splash Pad, etc. He also inquired about adding a basketball court in the back area.

Mr. Sherman instructed him that he would need to go to City Council. He also stated it would be a good idea if the Park Board would recommend to City Council to amend the master plan.

Larry Logan made a motion to prepare a letter to Council stating City of Circleville Park Board is asking that the Master Plan for Ted Lewis Park be amended so that the basketball courts can be moved to the back of the park. Saunie Hinton seconded the motion. All agreed. Motion carried

Mr. Sherman stated that if all organized sports move to Barthelmas Park, then we would need to look at the area where the ball diamonds currently are. We would probably want to keep one diamond, but may not need the second one.

The bleachers are in now. Park Rules were adopted by City Council.

Larry Logan stated he was awakened at 7:20 am on a Saturday due to loud music coming from MVCH Park. He was informed by Police Officer that the noise variance was approved by Safety Director. Mr. Logan stated if noise variances were to be given at a park, then the Park Board should be the one to grant it.

Mr. Sherman stated it is approved by the Safety Director and if it is not followed the Police are to give a citation.

Mr. Logan said he would like to go to City Council and ask that the Park Board be responsible for making that decision. We would only be responsible for the noise variance permits for the parks.

Don Sherman stated the Park Board would have to meet to approve or deny the variance. The meeting notice would need to be published. We would need to have the request 45 days in advance in order to schedule the meeting and vote on it.

Larry Logan made a motion that Park Board ask Council to change the approval process of the noise variance to rest with the Park Board instead of the Safety Director. Saunie Hinton seconded. All in favor. Motion carried.

Don Sherman stated that when an organization requests special use of a park, it does not go to Park Board for approval. The Service Director can approve it. The form states they must request a Noise Permit if they are having a DJ or music. We then would need to schedule a meeting to approve the variance.

Brenda stated these Special Use of the Park request are put in well in advance and time should be fine.

Mr. Sherman stated that most likely the noise level was higher than allowed, but it is hard to get someone there to measure the decibel. He will discuss with Chief and better educate on how this is handled.

He also stated the Special Use of Park application does not have signature line for approval by the Service Director and the form needs to be updated. He will incorporate these discussions into the revisions.

FOTP:

No one was present to make a report.

Public Comments:

No one was present to comment.

New / Old Business:

Don Sherman stated there were three requests for fees to be waived to discuss.

The first request is for the Circleville Police Union for their holiday party at Starkey Building in December. They have completed the application and they also submitted a formal request to have fees waived.

Larry Logan made a motion to waive the rental fees for the Police Union and Saunie Hinton seconded the motion. All in favor. Motion carried. Mr. Logan stated they will still need to pay their deposit.

The next is for Municipal Court's Recovery Recognition Day at Ted Lewis Park. Mr. Sherman stated this is after the fact. The Mayor actually waived the fees and he had to talk to the Mayor about this. The Mayor does not have the authority to waive the fees. Larry Logan motioned to waive the rental fees for this event and Saunie Hinton seconded. All in favor. Motion carried. Deposit still needs to be collected.

Mr. Sherman inquired whether they should be charged for the deposits since they were city functions.

Mr. Logan said yes we still need to collect the deposits.

Mr. Sherman stated Roundtown Classic uses the Starkey Building on the 3rd Saturday in July. They use the Starkey Building Thursday and Friday for registration and packet pick up. They use the building for a couple hours Thursday and Friday evening. They rent all the shelter houses on Saturday for their event. They are asking for the fees be waived Thursday and Friday evening. It is a fund raiser and they do raise money.

Mr. Logan motioned to tell them if they will use the shelter house on Thursday and Friday we would not charge them the fees associated for those days. If they choose to use the Starkey Pavilion then they will be responsible for rental fees associated for both of those days. Saunie Hinton seconded. All in favor. Motion carried.

Adjournment:

Larry Logan made a motion to adjourn and Saunie Hinton seconded. Motion carried, and meeting was adjourned.

Submitted by Brenda Short