

**PARK BOARD
CITY OF CIRCLEVILLE
104 EAST FRANKLIN STREET
CIRCLEVILLE, OH 43113
(740) 477-8224**

**Wednesday, November 6, 2019
City Hall Council Chambers**

MINUTES

Members Present: Larry Logan, Saunie Hinton, Chad Kiser and; Clerk Brenda Short.

Larry Logan called the meeting to order at 4:00 p.m.

Approval of Minutes:

Saunie Hinton made a motion to approve the September 2019 Meeting Minutes as submitted, seconded by Chad Kiser. All in favor, motion carried.

President's Report:

Larry Logan stated there was an issue that took place during Pumpkin Show. The issue was that there were RVs parking at Ted Lewis Park for Pumpkin Show. The RVs were being charged \$250 to park there. However, there are a couple things that play here. First of all, we cannot have RVs parking at Ted Lewis Park because no one is permitted to sleep at the park overnight. No homeless people, no one in a tent. The problem, as he understands it, because one of the RVs had left during the day and came back and was stopped by someone the next day to collect for parking that day. Questions came up and it was brought to Mr. Logan's attention. The bottom line is there is there will be no more RV parking at Ted Lewis Park. Only cars and vans will be permitted to park there and the vans have to be about the size of a car or a little bit bigger.

The other issue brought up was that there were no port-a-johns at the park. There are a lot of people there and for there not to be port-a-johns available can be an issue. The bathrooms there are locked at that time.

Terry Leasure explained that they do not use port-a-johns there anymore because the bathrooms are left open until after Super Bowl. This just started about two years ago.

Brenda Short stated that the water is turned off to the park and therefore the bathrooms are not functional.

Mr. Logan stated we will check with the service department and clarify and will report back prior to next year's Pumpkin Show.

Mr. Logan stated he had received a complaint that the trash was not picked up and the youth groups are responsible for making sure it is cleaned up. This is a City Park and in allowing the youth groups to use the park for parking it is expected to be kept cleaned up.

He went on to state that no vehicle can be charged more than \$10 per day per vehicle to park in the park.

He stated for next year, he would like each group to have a sign at each entry way that says "No RV Parking". With all of the traffic coming into town for the event, we do not want to get an RV in there to be turned away and they have to maneuver to get back out of there. He stated he hopes that meets with everyone's approval and this is the way it will be moving forward.

Terry Leasure inquired about the cleaning of the park. The rules state the group that has it on Saturday is responsible for the cleaning it up. That would have been girls' softball group. If it was seen not cleaned up it should have been cleaned up.

Mr. Logan stated that everyone must get together as a group and discuss and get what has to be done, done correctly.

Mary Virginia Hannah Park is a totally different park than most in our community. It is more of a prairie, woodland type. There are things there for kids to do also. One of the things we do not have as a city or as a park board ourselves, is to be able to take care of that kind of a park in the way it should be taken care of. Terry Frazier, Tom Spring and Larry Logan met with Tom Davis, the County Park Director met and decided to put together a memorandum of agreement to have the County Parks take care of that prairie and woodland area because that is their expertise. They will be in charge of burning it off and replanting with wild flowers and taking care of the trails that go through the woods.

Service Director's Report:

Terry Frazier stated that on Friday, November 15th at 9:00 a.m. there is a tree planting event at MVCH Park. The Tree Commission received a grant from DuPont through Green Columbus for twenty-five trees. The City Service Department will help take the turf off the top and volunteers to plant the trees. It should be wrapped up around noon or so.

Terry Frazier stated he has a quote for two footsteps for a piece of equipment at MVCH Park playground. They are foot petals and the old ones are stripped off and damaged and they are sharp if they do not have the rubber on them. The quote is \$514.00. He asked Larry Logan if he wanted to go to Jan Shannon and see if they could get the funding from the Foundation.

Mr. Logan stated he would take the quote to the Foundation and inquire if they would process payment.

There is other playground equipment damaged from the storm a month or so ago. There is also damage in the woods with trees down and trees twisted. We are waiting on the insurance claims for the playground equipment and the woods and once that comes in and we will decide how that will be taken care of.

Mr. Logan stated he would suggest not replacing those sails. They are expensive and keep going down with a big wind.

Mr. Frazier stated he had talked with Jan Shannon and she should be part of these discussions and we can get back with her once we hear from the adjustor.

Mr. Frazier explained that yesterday he had a conference call with CT Consultants, an engineering firm that has done work for the City previously. We talked about the site plan for Ted Lewis Park. That is the northeast quadrant where the demolition has already began on some of the equipment. There will be some fill dirt brought in for landscaping purposes and to elevate it above the flood plain and will be replaced with playground equipment, a splash pad, new restroom and a machinery building to house the electrical for the splash pad. The site plan were received from Harral and Stevenson were not comprehensive. We had to go back to CT and they will suggest some architectural designs for the restrooms and the equipment shed. It might look as if it is one building, but it will be segregated. It is a proposal and we will have something deliverable on that soon. There wasn't a lighting component on the site plan and we need to be sure the playground is properly lit. We should be able to complete that with this year's funds.

Barthelmas Park annexation is pending, but it does belong to the City of Circleville. Tom Davis from the County Parks requested a sign be put up that would memorializes the Pickaway County Park Grant to purchase that land. We have a draft into the sign company and Brenda Short is handling that.

FOTCP Report:

There was no one present to report.

Public:

Mr. Logan stated he wanted to show everyone the plan for Ted Lewis Park. He put the drawing of the proposal for the Ted Lewis Park up for display. He explained this is the master plan from 2015. He stated he is the Park Board Commissioner, but what he is going to discuss now has nothing to do with him as the Park Board Commissioner. This has to do with him as a separate individual who wants to renovate the park for the community. It needs to be a park that people can ride their bike to or skate to. A lot of the people do not go to MVCH Park because it doesn't say much to the teenager or adult in terms of activity. The idea behind this plan was to make Ted Lewis a family friendly park. Mr. Logan stated he has put together a group. The plan calls for the area where the skate park was, basketball court and tennis courts were to be demolished. Working with the Pickaway County Community Fund, which is tax deductible, we can go out and apply for grants (which he is learning to write) to help with the project. The playground will be

ADA approved. We have a family that has donated some money for an amphitheater and we will keep softball fields. We are going to put in a lot of trails and plant a lot of trees. In the back area where the old playground equipment is now, is where he is going to propose the skate board park be placed. This area is in the flood plain and has to be built up. Hampton Inn has given us a lot of the dirt from their construction site to help fill in this area. A lot of people are interested in putting in the skate park. He stated we are hoping to get Council to amend their plan for Ted Lewis Park to include a skate park area.

A couple of people in the audience inquired if by raising this area would that could more flooding in other areas.

Mr. Logan stated that is what the consulting group will be reviewing.

There was a question from the audience about how the amphitheater will work with the twenty plus trains coming through the backside of the park. She also stated the mosquitoes are really bad in that area.

Mr. Logan stated this is not done yet, this is another proposal to include a skateboard park. He stated they are also proposing to plant shrubs along the outer edge that will grow up and be able to block the noise. It will be like a fence to block the noise.

He stated this is a plan he is proposing and he wanted to make everyone here tonight aware of it so if you hear rumors out there, you are aware what we are working on. He stated the message he wanted to get across tonight is we are 100% in on the skate park.

Mr. Logan stated that Monday, November 6th at 6:00 p.m., he was having another meeting to discuss skate park issues and we are inviting anyone interested to attend.

Melissa Manson stated she would like to shed some light on the charging for RV parking. She stated they had the park on Wednesday and Beth had informed her that the year before, the two RV's had started parking there and donated the \$200 to the group that parked on Wednesday. She stated she was willing to split the money with each of the organizations if that was what everyone wanted to do. She was given \$200 and was not aware where the other \$50 went to. They would not give the money to the group that was parking Wednesday but gave the money directly to Beth, who in turn gave the money to Tony on Friday.

Mr. Logan stated if she wanted to split the money with the other groups that was a great idea, but it will not happen again moving forward.

Brenda Short stated that the groups would need to submit a calendar of what thy work out for dates and times and submit it to this committee for review.

Mr. Logan stated he requested a calendar of what the days and times are that each group is requesting to use the fields and work together to make the calendar and submit to the Park Commission.

Scott Gaskin stated his group has the left over back drop from diamond three at Ted Lewis and was hoping to put that at Smith Park and clean up the park by getting it cut and sprayed. It would be a small park but it would accommodate the younger groups.

Terry Frazier there are different ways to approach this. He can work with the City Service Department staff and improve the park, we can make that happen. If you want to do the work yourselves that opens a number of things that have to be discussed. You would have to have \$2million liability insurance. You would have to submit a form to do any improvements to the park. Those forms can be obtained through the Service Department office and returned there and then this committee would review.

Mr. Logan stated because it is a city park, it is available to everyone including all of the leagues.

Chad Kiser stated that it would only be used by the younger, coach-pitched group.

Brenda Short informed Scott that he would need to do a drawing of his proposal including costs and submit it to us.

Jose Travis stated he wanted to clarify about the use of Ted Lewis for the summer months. The Tiger Youth Softball is interested. He inquired if both organizations had permission to use the fields at Ted Lewis>

Mr. Logan stated that is correct.

Mr. Travis inquired if it was up to the groups to work out the schedule?

Mr. Logan stated that is correct.

Teresa Bray inquired if we had a time line of what will take place and when for Ted Lewis Park.

Mr. Logan stated the whole area where the tennis court and basketball court is will be torn down by the end of the year. Because we just got money put into PCCF Fund and they are the ones that gave us the 5013C, if we did not have that, we would have to pay money to do that. That is where the donations will go into. That will go to the Auditor and she will pay out to everyone that is getting this done. Next year it is our hope, if we have enough money from grants and donations to be in the process of putting in a skate park, the splash pad and playground.

Mr. Frazier stated there are two funding sources we are working with. First is the City of Circleville. They have a park improvement fund and there is another fund that people have donated funds into and it generates some interest. We have enough money currently to do

Phase II, which is the demolition of the tennis court, basketball court, remove asphalt and concrete and remove some power poles. There will be some additional fill brought in for the landscaping purposes. The demolition and bringing the sanitary sewer (because the water from the splash pad does not go into storm drain), and the storm water in, would mean there will be some utilities underground. You may see some bare ground that looks different than it does now but nothing on it. The engineer's estimated was \$107,000. The more we take out of the city funds between leaf pickup and snow, we lower that. We will get an estimate of the cost for the site preparation and then contract the bid out.

If we have the money and the bid comes in at that amount of money or less then we award that bid to a contractor. He stated he hopes to do that in the spring.

A different fund from the Foundation is grants that we are applying for that we will purchase the splash pad. It is estimated that the splash pad will cost about \$120,000 and the playground equipment might cost around \$80,000. We are approaching a quarter of a million dollars for what goes on top of the landscape improvement.

Landscaping, restroom, mechanical building, splash pad, playground equipment is scheduled to be done along with sidewalks and other walkways through there.

Mr. Logan stated the big shelter house is scheduled to be enclosed like the Starkey Pavilion.

New Business/Old Business

DuPont – Request for Use

Brenda stated she had received a request from the Tree Commission had asked to have all fees waived and they requested to store trees in the Starkey Pavilion November 13, 14 and 15th for planting on the 15th. They did agree to clean the building afterwards.

Chad Kiser made a motion to approve and Saunie Hinton seconded the motion. All approved. Fees were waived.

Terry Leasure stated that he wanted to thank everyone for getting the parks going. He stated that when he was on the board, they were trying to get things moving on it and it now appears on the right track. He encouraged everyone to jump on board with this Park Commission and keep things moving. Everyone working together is better. You cannot ride your bike to the other parks and this is going to be a great park.

ADJOURN:

Saunie Hinton made a motion to adjourn and Chad Kiser seconded. All yeas. Motion carried. Meeting was adjourned at 4:48 p.m.

Submitted by:
Brenda Short, Clerk