

Public Service & Utility Committee

City Hall, Council Chambers
127 South Court St. 2nd fl.
Linda Chancey, Council Clerk
(740) 412-2902

Agenda

Tuesday, July 30, 2019 at 7:00 pm.

Chairperson: Todd Brady

Committee Member: Michelle Blanton and Katie Logan Hedges.

Call Meeting to Order

1. Approval of May 23, 2019 minutes.
2. Ordinances from Service and Utility departments
 - a. An Ordinance Levying Assessment for Cutting of Weeds and the Abatement of Nuisances on Certain City Lots.
 - b. An Ordinance Levying Assessments For Outstanding Delinquents Water and/or Sewer Bills on Certain Utilities Accounts.
 - c. An Ordinance Authorizing The Director Of Public Service To Enter Into A Contract To Purchase Three Vehicles For The Department Of Public Utilities Utilizing The Ohio Department Of Administrative Service Cooperative Purchasing Program.
3. Ordinance from Terry Frazier, Service Director and Tony Chamberlain, Safety Director
 - d. An Ordinance Amending Section 139.02 the Codified Ordinances of the City Of Circleville Establishing the Composition of the City Of Circleville Department Of Public Utilities. (Re-establish the position of Water/Sewer Maintenance Superintendent)
4. Old/New Business
5. Adjournment

Areas for Emphasis in 2019

A-1. ***Understanding the City's budget challenges in detail.*** The President of Council, Members of City Council, the Mayor and City Auditor all committed to devoting time in 2019 to increasing everyone's knowledge of the city's budget, its revenue and expenditures details, and current and anticipated challenges. Specific actions to advance this goal included...

The *Auditor* will provide Council members with a

- i. Listing and easy to access description of the City's' funds and accounts.
 - ii. In addition, a condensed version of the monthly financial reports will be provided featuring information by fund without sub-fund or account detail. For instances where more detail is desired, Council members (and the public) will still have access to the city's data on the State's *Open Checkbook* where current transactions are posted monthly.
 - iii. Members of Council also will be assisted in using "read only" access to fiscal data maintained on the city's financial data bases.
- 1.-E. Each committee will use a method to be developed by the Clerk and the President of Council to track ordinances which have flowed to Council from that committee. Purpose will be to see if the city's experience in implementing an ordinance has met expectations, followed the budget and/or revealed the need for new or revised policies.

2. Exploring options to current service delivery models, fee structures and revenue enhancement options

f. The *Service Committee* by mid-year will work with the Administration to review options for restructuring the functions of Service Director, Engineer and/or Safety Director.

4. The City of Circleville receives invaluable service from P3 and its economic development efforts have placed us well in being ready for development. One additional advantage would be if sanitary sewer service were available to the joint economic development area. The *Service Committee* will undertake an exploration of the feasibility of such an extension of the strategies which would have to be followed should the review demonstrate the benefit of such an extension

6. Participants decided to conduct a formal review of the 2019 action plans presented in this report at mid-year. The format used for the January 19th session should be used for the mid-year review

Ordinances passed in 2019

05-21 An Ordinance Authorizing The Director Of Public Service to Advertise for Bids and Enter Into Contracts for The 2019 Street Utility, Parks and Traffic Signal Improvement and Maintenance Program and Declaring An Emergency.

05-22 An Ordinance Authorizing The Director Of Public Service To Apply For And Accept FY 2019 Community Development Block Grant (CDBG) Critical Infrastructures Funds Through The Pickaway County Board Of Commissioners And The State Of Ohio.

06-33 An Ordinance Authorizing the Director of Public Service to Participate In the ODOT Contract 018-20 for the Road Salt and Declaring an Emergency