

Long Range Strategic Planning Committee Meeting

127 South Court Street
City Hall Bldg. Council Chambers
Linda Chancey, Clerk
Pat Hughey, Assistant Clerk

AGENDA

Tuesday, December 17, 2019 at 6:30 p.m.

Chairman: Tom Spring

Members of the Committee: Katie Logan Hedges and Sheri Theis

Non-voting members are David Crawford, Council President; Don McIlroy, Mayor; and
Al Sedlak, President of Planning and Zoning Commission

1. Call to Order
2. Approval of Long Range and Strategic Planning committee minutes for December 10, 2019
3. Old Business
 - a. Certified Local Government Ordinance
4. Adjourn

STATUS OF ORDINANCES AND OTHER INITIATIVES

1. ZONING TEXT AMENDMENT (2015 and 2017 Council Goal) – Amendments establishing a Board of Zoning Appeals (with planning as duty of the Planning and Zoning Commission), and miscellaneous other changes, recommended by the Long Range and Strategic Planning and Judicial Committees of Council, and reviewed by Planning and Zoning Commission. Committee of the Whole voted unanimously to remove the miscellaneous other change. **Awaiting final council vote on December 17, 2019.**

2. DOWNTOWN REDEVELOPMENT DISTRICTS – An Ordinance Creating the East Main Street, Court Street, West Main Street, and Franklin Street Redevelopment District Improvements to Certain Parcels of Real Property to Be A Public Purpose and Exempt from Taxation; Requiring the Owner of the Parcels to Make Service payments in Lieu of Taxes; Specifying the Plan for Using Service Payment to Promote Economic Development and Job Creation; Authorizing the Execution of Economic Development Plans; Establishing the East Main Street, Court Street, West Main Street and Franklin Street Downtown Redevelopment District Funds for the Deposit of Such Service Payments; Approving Related Matters; and Declaring an Emergency. **Adopted by Council on December 3, 2019. Ordinance No. 12-64-2019.**

3. PARKS AND RECREATION – Council authorized the Mayor to Negotiate with City Schools to Acquire the Corwin Street Field for future park use on March 7, 2017. (The site is recommended for a neighborhood park in the Circleville Comprehensive Plan). **Still awaiting a decision.**

4. VACANT PROPERTIES – An Ordinance Establishing a Vacant Building Enforcement Program and Providing Rules and Regulations for the Registration of Vacant Property within the City of Circleville. Recommended Nov. 1, 2017, **Adopted November 7, 2017. Ordinance No. 11-56-2017.**

5. PLANNING AND ZONING POSITION – An Ordinance Amending Section 1111.02(a) of the Codified Ordinance of the City of Circleville relating to the Appointment of the Position of Zoning Inspector and

Long Range Strategic Planning Committee Meeting

Establishing Compensation therefore. Recommended Nov. 1, 2017. **Adopted Nov. 7. Ordinance 11-57-2017.**
Note: The position remains unfilled.

6. DEMOLITION DELAY ORDINANCE – Recommended legislation to better protect historic buildings, city economy and city tax revenue. Referred to law director to draft an ordinance on November 20, 2017, and again, with the support of other members of council, on October 2, 2018. **Adopted September 17, 2019. Ordinance 09-55-2019. Letters mailed to owners of commercial properties in 2019.**

7. MAIN STREET MEMBERSHIP – Council established a goal in 2018 to continue to encourage the “Main Street” initiative being undertaken by private citizens and downtown business owners to spur downtown revitalization through historic preservation, good design practices and appropriate compatible development. After a two-day community assessment by Heritage Ohio, the state’s Main Street program coordinator, **an affiliate organization called Uptown Circleville was established with a board of directors in 2018,** following a two-day community assessment by Heritage Ohio, the state’s Main Street coordinator. **Becoming a full Main Street program community with an executive director and obtaining the associated benefits for the city requires the city to become a member of, and enter into a financial agreement with, Heritage Ohio.**

8. CERTIFIED LOCAL GOVERNMENT / DESIGN REVIEW BOARD – Committee voted October 7, 2019, (endorsed by mayor) to apply to become a Certified Local Government by amending existing ordinances to provide for a new Design Review Board and district/landmark designation process. **The committee is working with local resident Frank Quinn, director of preservation, Heritage Ohio, and Nathan Bevil, community planning and preservation manager, Ohio Historic Preservation Office.**

9. FUNDING FOR COMMUNITY DEVELOPMENT – Recommended funding for services under the purview of the Committee as follows:

A. That \$150,000 in unrestricted NorfolkSouthern money plus proceeds from the Vacant Property Registry ordinance be budgeted in the Council portion of the General Fund to advance strategic initiatives and core values under the purview of the Committee because the city already has voted levies for streets, police, fire, and EMS and utility revenue for water and wastewater treatment operations.

B. That \$2,500 be appropriated in the council budget for legal training of the Planning and Zoning Commission, Board of Zoning Appeals and future Design Review Board, and memberships/subscriptions be purchased in the American Planning Association for P&Z and BZA, National Alliance of Preservation Commissions for DRB, and Heritage Ohio for city official/staff/or board training.

C. That \$5,000 be appropriated in the city budget for the Tree Commission (in addition to any grants.)

D. That the city prepare a cost estimate for renovating City Hall, including a fire museum, for the 2020 State Capital Appropriations Bill.

10. CHARTER. The committee recommended that the city place the question of electing a charter commission to frame a charter on the ballot in 2020 or 2021.

2019 Issues and Priorities

Item 2d. The *Long-Range and Strategic Planning Committee* will facilitate discussions about Ted Lewis Park and the organized sports park to clarify development schedules and financing plans. The committee will meet with Tom Davis as a person with critical information about these developments. Consideration will be given potentially to allocating naming rights for portions or all of the latter new community asset. **The Board of Park Commissioners is working on preparing grant applications for the next phase of improvements to Ted Lewis Park. A fund through the Pickaway County Community Foundation to raise private funds in support of implementing the city adopted Ted Lewis Park plan is pending in the Finance Committee.**