

Service Committee Meeting Minutes 05.08.2018

MAY 8, 2018

7:14 PM

CITY HALL COUNCIL CHAMBERS
127 South Court Street Circleville, OH

MEETING CALLED BY	Chairman: Todd Brady
TYPE OF MEETING	Public Service & Utility Committee Meeting
CLERK	Linda Chancey, Clerk and trainee Abbie Riley
MEMBERS PRESENT	Committee members present: Michelle Blanton and Katie Logan Hedges. Other members present: David Crawford, President; Tom Spring, At large; Barry Keller, Second Ward; Julie Strawser, First Ward; Sheri Theis, Fourth Ward. Invited guests: Don Sherman, Service Director; and Mayor Don McIlroy.
1. MEETING MINUTES	Blanton motioned to approve March 27, 2018 minutes. Hedges seconded.

2. An Ordinance Authorizing the Director of Public Service to Participate In the ODOT Contract (018-19) For the Road Salt and Declaring an Emergency.

DISCUSSION	Don Sherman Service Director, explained that this ordinance allows the director to sign an agreement for the annual salt allotment. The agreement needs to be signed and forwarded to ODOT by May 18 th .
CONCLUSION	Hedges motioned to forward to the May 15 th council meeting with a recommendation for passage. Blanton seconded. (3 Yeas – 0 Nays). All Yeas.

b. An Ordinance Authorizing the Director Of Public Service to Purchase a Sewer Dump Trailer for The Department of Public Utilizes Obviating Formal Bidding And Advertising and Declaring an Emergency.

DISCUSSION	Sherman explained that the Service Dept. received zero bids on the dump trailer. This is a specialized dump trailer and not available on state's contracts. Administration is asking to wave the bidding rules and buy it outright as an emergency issue. This is budgeted and the estimated cost is \$65,000. Keller asked about the delivery date. Sherman stated about three (3) months because it's not a stock trailer.
CONCLUSION	Blanton motioned to forward to the May 15 th council meeting with a recommendation for passage. Hedges seconded. (3 Yeas – 0 Nays). All Yeas.

3. Updates from Service Director Don Sherman

DISCUSSION	Brady asked Sherman when street paving will begin. Sherman stated according to the contractor, the first two weeks in June curbs will be installed, along with sidewalks and curbs ramps and the last two weeks the paving will start. Crawford asked Sherman what is the status of the code enforcer position? Sherman stated that position will be advertised the first of next week. Crawford continued, at the new Kingston Bank site the sidewalk is four (4) foot wide on High Street but are the sidewalks four (4) foot wide on Court Street as well? Sherman stated "Yes, it should be. Hedges asked what does the code enforcer look like? Sherman explained the code enforcement officer inspects buildings in the city and if there are violations of city codes a letter will be sent to explain the violation. Blanton asked about paving the road that was placed back at Ted Lewis Park. Sherman stated no timeframe at this point. The city is in negotiations with the Soldiers Monuments Association that owns the land under the monument that extends out where the old road was. Brady asked about the AEP pole drilled into the city's sewer line, where is this at? Sherman stated that issue is with the law director office.
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4. Adjournment

	Blanton motioned to adjourn the meeting the meeting at 7:25 pm. Hedges seconded. Motion carried.
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