

THE STRATEGIC PLANNING COMMITTEE MINUTES 05-30-2023

Circleville City Strategic Planning Committee convened in City Council Chambers, 127 South Court St, Circleville, OH. Tuesday, May 30, 2023, at 5:30 p.m. Roll call. Chair: Sheri Theis and Cmte members Tom Duvall and Caryn Koch-Esterline were present. Others present Jeff Hallinin. Invited guests, Hannah Wynne, Zoning Inspector/Code Enforcement Officer and Richie Verito, Chair, HDRB.

Theis called the meeting to order at 7:00 p.m. with roll call. Duvall motioned to approve the Strategic Planning February 28, 2023, minutes as written, Koch-Esterline seconded. Motion carried.

Old Business:

Vacant Building Enforcement Program - Hannah Wynne.

Wynne explained the ordinance for the Vacant Building Zone Chapter 1137 Zoning Code is for structures/buildings that are left vacant. The property owners are fined if the buildings are not kept up, but there are exemptions to this. Per Wynne the vacant buildings register spreadsheet was created. Letters were sent out and included a copy of vacant property registry/application with a copy of the 2017 Vacant Building Ordinance.

Historic District Review Board - Chair Richie Verito.

Verito explained that he is in the process of obtaining photos of downtown buildings in the Historical District for inventory research. Also, The board is in streamlining the process of having the Zoning Inspector make administrative approval/decisions for property owners.

The demolition ordinance - adding language for fines for those that did not follow the Zoning Codes. (\$25,000)

Downtown Redevelopment District Board. (DRD)

Theis explained this was created to capture property taxes from improvements to buildings or new development. The funds are then redistributed to property owners for improvements to their buildings. Duvall explained DRD is under review by the State of Ohio because of the ten-acre limits and the required years limits.

Tree Commission

Theis explained that through ODNR funding 34 new trees were planted at Barthelmas and 10 at Smith Park. The Park Board through the PCCF Ted Lewis Park funding 25 evergreens were planted at Ted Lewis Park. The Commission is finalizing a grant application for the US Forest Service for an Urban and Community Forestry grant.

Park Board

Theis stated there was a ribbon cutting ceremony at Ted Lewis Park for a new playground and splash pad. Cameras were installed due to vandalism.

The Park Board is in discussion about installing basketball courts located in Emerine Park.

New Business:

Volunteer Appreciation

Thesis stated the city has people that volunteer on the different board and commission in the city. It was suggested having an appreciation event to honor them.

Jeff Hallinin stated volunteer spend many hours serving a plaque with the Mayor presenting a proclamation for all their volunteer work with an ice cream social.

Upcoming Opportunities and Events

Theis explained the library has a calendar/guide for the different events and festivals.

Duvall motioned to adjourn the meeting at 8:08 p.m. Koch-Esterline seconded. Motion carried.

Respectfully submitted by
Linda M. Chancey, Clerk.