

CIRCLEVILLE HISTORIC REVIEW BOARD (HRB)

127 South Court Street

Circleville, OH. 43113

Monday, August 14, 2023

MEETING MINUTES

Historic Review Board members convened in City Hall Building Monday, August 14, 2023, at 5:39 p.m. Roll Call: Present was Chair, Richie Verito; VC Jessica Calder; Ella Jane Shaw; Michael Combs; Richard Rhoades, Paul Johnson; Bill Adkins and Linda Chancey, Clerk. Invited guest: Hannah Wynne; Zoning Inspector.

Applicants: Hannah Wynne, 104 East Franklin St.

R. Verito called the August 14, 2023, meeting to order at 5:39 p.m. and a quorum is present. If anybody has any conflict of interest on HRB agenda, please excuse yourself in that portion of the meeting. It was asked if anybody has a conflict of interest? No conflict of interest.

R. Rhoades motioned to accept the July 10, 2023, meeting minutes as written. J. Calder Seconded. All Yeas. (7 Yeas – 0 Nays.). Motion carried.

Applicant (s) Speakers are given three (3) minutes.

1. Applicant Hannah Wynne for City Of Circleville, 104 East Franklin St

CERTIFICATE OF APPROPRIATENESS #13-23, Requested by City of Circleville, 133 South Court St. Circleville, OH. paint door white, back to its original color (side door that is currently stained.). This is in the Downtown Business District (DB) within Historic District Overlay (HD).

DISCUSSION:

R. Verito explained the City would like to paint the side entrance doors because of the condition they are in and to protect them from further weather damage. The doors are on West Franklin St, side entrance and the white paint would match the front door entrance located on South Court St. However, the doors will need to be sanded down first before refinishing because of the condition of weathering of the stain.

S Theis asked will the doors be stripped first. Wynne stated she assume so.

MOTION

P. Johnson motioned to approve COA #13-23 application for the proposed door be painted white and surrounding trim. Adkins seconded. Motion Carried.

ROLL CALL -VOTE. Richie Verito – Yes; Mike Combs- Yes; Jessica Calder – Yes; Paul Johnson- Yes Jane Shaw, Yes; Richard Rhoades - Yes; B. Adkins – Yes. (7 Yeas – 0 Nays). Motion passes.

P. Johnson asked R. Verito to send a letter to the City asking them to first prepare the doors by standing/stripping off the current varnish from the doors. R. Verito agreed to send the letter.

Amendments to the bylaws - ADMINISTRATIVE APPROVAL

- **Article V (e) - when a color change is taking place on 10% or less of a building' exterior (ex. Painting trim and doors).** R. Verito explained we are amending the administrative approval by 30% opposed to 10%.

MOTION: P. Johnson motioned to amend/change from 10% to 30%. Calder seconded. Motion carried.

ROLL CALL: R. Rhoades motioned to add to the by-law. S. Shaw seconded. Roll call. Richie Verito – Yes; Mike Combs- Yes; Jessica Calder – Yes; Paul Johnson- Yes; Jane Shaw- Yes; Richard Rhoades- Yes; B. Adkins – Yes. (7 Yeas – 0 Nays). Motion passes.

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- **Article III Membership** – “.... the chairperson or designee shall attend all other board meetings (Board of Zoning Appeals, Planning & Zoning Commission, etc.) or City Council meetings involving an application previously heard by the HRB.

MOTION: P. Johnson motioned to add verbiage to Article III Membership. M Comb seconded. Motion carried.

ROLL CALL: Richie Verito – Yes Mike Combs- Yes; Jessica Calder – Yes; Paul Johnson- Yes; Jane Shaw- Yes; Richard Rhoades- Yes; B. Adkins – Yes. (7 Yeas – 0 Nays). Motion passes.

ARTICLES V. -Administrative Approval –

Wynne suggested using the verbiage “**when the existing or original windows are being replaced.**”.

MOTION: R. Rhodes motioned to amend “when the existing or original windows are being replaced.” J. Calder seconded. All Yeas. Motion carried.

MOTION-ROLL CALL: R. Rhodes motioned to add the new window verbiage to the bylaws. B. Adkins seconded. Roll call. Richie Verito – Yes; Mike Combs- Yes; Jessica Calder – Yes; Paul Johnson- Yes; Jane Shaw - Yes; Richard Rhoades - Yes; B. Adkins – Yes. (7 Yeas – 0 Nays). Motion passes.

Old or New Other Business –

They stated the board can recommend design colors guidelines concerning type of alteration in color for historical buildings in the downtown historic district. Some boards have written booklets regarding historic colors.

J. Calder motioned to adjourn the HRB meeting at 6:10 p.m. B. Adkins seconded. Motion carried.

Respectfully submitted by

Linda Chancey, Clerk