

STRATEGIC PLANNING COMMITTEE MINUTES 10-24-2023

Circleville City Strategic Planning Committee convened in City Council Chambers, 127 South Court St, Circleville, OH on Tuesday, October 24, 2023, at 7:00 pm. Members present: Chair Sheri Theis, Committee members Tom Duvall and Caryn Koch-Esterline, Clerks Melissa Burns and Linda Chancey. Invited guests present: Tim Colbourn. Other guests present: Glenn Easterday and Tom Springs. Invited guest absent: Jon Bialy.

Theis called the meeting to order at 7:00 pm.

Duvall asked for two corrections to be made to the September 26, 2023, minutes under old business section 5 and new business section 2. Both sections need amended to change the word “Board” to Committee. Duvall motioned to approve the Strategic Planning minutes from September 26, 2023, with those corrections. Koch-Esterline seconded. Motion carried.

Old Business:

1) Everts Center Proposal:

Jon Bialy of Roundtown as One was absent. He will be invited to the next meeting.

2) Park Board Update:

Theis attended the Park Board meeting and relayed the recommendations of the Strategic Planning Committee to the Park Board. The Park Board is now considering doing a master plan for all the parks or to survey the citizens to see if their wishes have changed since the Ted Lewis Master Plan was created.

3) Ward Balancing Update:

Duvall met with the Service Director Jim Stanley. Jim Stanley believes they will have more data available next year and recommends waiting to make any changes. Theis stated they will pass this information on to the next Strategic Planning Committee next term and let them decide when the right time is to rebalance the wards.

New Business:

1. An Ordinance Repealing Ordinance Number 05-31-2023 Which Authorized The Mayor Of The City Of Circleville To Change The Pledge Amount And Enter Into A Pledge Agreement For Economic Development Services With Pickaway Progress Partnership

Discussion: The Ordinance is being repealed because it has a start date beginning in 2022. The Auditor stated he could not use that as a legal document since we are already in 2023, and it needed to be corrected.

MOTION - ROLL CALL – VOTE

Koch-Esterline motioned to forward to Council on November 7, 2023, with a recommendation for passage. Duval seconded. (3-Yeas 0-Nays) Motion carried.

2. An Ordinance Authorizing The Mayor of The City of Circleville To Enter into a Pledge Agreement for Economic Development Services With Pickaway Progress Partnership To Commence With The calendar Year 2023 And End With The calendar Year 2027.

Discussion: After reviewing the Ordinance, the committee would like the following amendments to paragraph 3, Sections I and II: All the “four years” need changed to five years, and all the “2027” needs changed to 2028.

MOTION - ROLL CALL – VOTE

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Theis motioned to forward the Ordinance with the amendments to Council on 11/7/2023, with a recommendation for passage. Koch-Esterline seconded. (3-Yeas 0-Nays) Motion carried.

3. An Ordinance Authorizing the Director of Public Service To Enter Into A Capital Improvement Community Park Recreation/Conservation Project Pass-Through Grant Agreement With The Ohio Department of Natural Resources To Provide Grant Funds To Construct Recreational Facilities As Part of The Ted Lewis Park Renovation Project And Declaring An Emergency

Discussion: This Ordinance deals with a grant that was already awarded to the city for \$100,000. The funds were used to clear the underbrush at Hargas creek, install a gravel walkway, and removal of an old post. The Auditor asked that after Section I a new Section be added to specify the funds will go to Fund 206. The new section shall read "That all funds received from the grant shall be deposited into the Capital Improvement .4% Income Tax Fund 206 in order to properly account for the grant expenditures". Theis also stated she received correspondence regarding the Ordinance from a citizen. Theis will forward the question on to the law director to confirm they are following the law and proper procedures.

MOTION - ROLL CALL – VOTE

Koch-Esterline motioned to forward the Ordinance with the amendments to Council on 11/7/2023, with a recommendation for passage. Duvall seconded. (3-Yeas 0-Nays) Motion carried.

4. An Ordinance Amending Section 1193.12 Of the Codified Ordinances Of The City Of Circleville Providing Regulations for Street Trees Within the City.

Discussion: The Tree commission would like to apply for Circleville to become part of the Tree City USA community. One requirement is the Street Tree Regulations need to be in the Codified Ordinances. Duvall asked if the citizens of Circleville were aware of this Ordinance. Theis stated part of the Tree Commission's mission is to educate the public. There is a whole panel of brochures available to citizens in the administrative office. Duvall suggested possibly adding something to a water bill to help spread awareness.

MOTION - ROLL CALL – VOTE

Duvall motioned to forward to Council on 11/7/2023, with a recommendation for passage. Koch-Esterline seconded. (3-Yeas 0-Nays) Motion carried.

5. Volunteer Appreciation Idea:

Theis stated it was suggested to her to send out cards around the Holidays from Council. The committee were all in favor of the idea. Theis will gather more details for the project.

Addresses to the Strategic Planning Committee:

Glenn Easterday, 100 Hilcrest Drive, Circleville, Ohio spoke about a Varmint Clause in homeowner's insurance. He stated if an animal caused a fire in your home, the insurance company would not cover it. He stated that he believes the City is on the right track with the Trapper Ordinance.

Tim Colburn, 1360 Lancaster Pike, Circleville, Ohio spoke on behalf of his employer Pickaway Progress Partnership and gave his thanks and appreciation for all the work with the ordinances.

Duvall motioned to adjourn the meeting at 7:29 pm. Koch-Esterline seconded. Motion carried.

Respectfully submitted by: Melissa Burns, Council Clerk.