

# **CIRCLEVILLE HISTORIC REVIEW BOARD (HRB) MINUTES**

Historic Review Board members convened in City Hall Building Monday, October 9, 2023, at 5:30 p.m. Roll Call: Present members: Jane Shaw; Mike Combs, Paul Johnsson, and Bill Adkins. Excused members: Chair, Richie Verito and VC Jessica Calder, Richard Rhoades. Clerks Linda Chancey and Melissa Burns. Invited guest: Hannah Wynne; Zoning Inspector. City council members present: Tom Duvall.

Member Paul Johnson called the meeting to Order with Roll call @ 5:30p.m.

1. Approval HRB meeting minutes from Monday, September 11, 2023. Johnson asked the spelling of his name to be corrected. Adkins motioned to approve the minutes with the correction from September 11, 2023. Shaw seconded. Motion carried.

## **2. New Business**

**CERTIFICATE OF APPROPRIATENESS #17-23**, Requested by BMB Sign install, Fauston Sual, P.O. Box 511, Laurelville OH. Property address: 119 W. Main St. Circleville, OH. Parcel# A0530600001300. Modify: add new storefront sign, over existing TK Brunner & Sons sign. No damage or deface to the existing TK Brunner sign, it will remain intact and be under the proposed sign. The new sign is a non-illuminated, flat sign to the building not to the existing sign. This is in the Downtown Business District (DB) within Historic District Overlay (HD).

### **DISCUSSION:**

Jeannie Biller spoke on behalf of BMB Sign Install. They have been working with the current tenant to put a sign up. The sign will help the tenant increase foot and drive by traffic. Hannah Wynne stated the size of the proposed sign follows the code. Ms. Biller will submit her application for that permit the next day.

### **MOTION -ROLL CALL- VOTE**

Shaw motioned to approve the COA #17-23 application. Combs seconded. Motion carried.

## **3. New or Any Other Business:**

Hannah Wynne will be attending a conference this week and has emailed a packet to the HRB. She asked the Board to let her know if they have any suggestions for classes for her to attend and bring back information.

Combs motioned to adjourn the HRB meeting at 5:54 p.m. Adkins seconded. Motion carried.

Respectfully submitted,

Melissa Burns, Clerk.