

CIRCLEVILLE FINANCE COMMITTEE MEETING MINUTES 10/10/2023

Circleville City Finance Committee convened in City Council Chambers, 127 South Court St, Circleville, OH. on Tuesday, October 10, 2023, at 6:45 p.m. Roll call. Present: Chair Michelle Blanton, Committee members Katie Logan Hedges and Todd Brady. Other Council members present: Barry Keller and Tom Duvall. Invited Guests: City Auditor Mark Bidwell.

Brady motioned to approve the September 5, 2023, minutes, Hedges seconded. Motion carried.

New Business:

a. An Ordinance Amending The Annual Appropriation Ordinance In The General Fund 101, Safety Forces .5% Tax Fund 212, Probation Service Fund 219, Circleville Public Improvement TIF Fund 225, Safety Forces .5% Income Tax Fund 227, Park Improvement Debt Issuance Fund 252, Covid Related Federal Grants Fund 257, Municipal Court CCA Grant Fund 260 Of The City Of Circleville

Discussion: This is a housekeeping ordinance to get through the rest of the year with appropriations. Hedges clarified that approximately \$418,000 will be recouped by grant funds. Bidwell confirmed that is correct and we are just waiting for the funds to come in.

MOTION-ROLL CALL-VOTE. Brady motioned to forward to the Council meeting on October 17, 2023, with a recommendation for passage. Hedges seconded. Roll call. (3 Yeas – 0 Nays) Motion carried.

b. An Ordinance Authorizing The Director Of Public Service To Purchase A Skid Steer Loader With Milling Head Attachment Utilizing The Sourcewell Cooperative Purchasing Program For The Department Of Public Service And Declaring An Emergency

Discussion: Brady stated the current skid steer is no longer manufactured, and the City is not able to obtain parts to repair it. This is a vital machine needed by the Service department for daily work around the City.

MOTION-ROLL CALL-VOTE. Hedges motioned to forward to the Council meeting on October 17, 2023, with a recommendation for passage. Brady seconded. Roll call. (3 Yeas – 0 Nays) Motion carried.

Old Business:

2023 Council Retreat Priorities Update

Blanton stated there are three priorities the Finance committee was responsible for: Revenues and expenditures-context for budgeting, Public Safety Levy, and Regional Income Tax Agency.

- Revenues and expenditures-context for budgeting: All Council members met and submitted questions. Everyone participated in a walk-through budget meeting to meet this priority.
- Public Safety Levy: The committee met with Council members, a representative from RITA, both city and county auditors to create the replacement levy on the November 7th ballot.
- Regional Income Tax Agency: Bidwell stated that the cost for RITA has decreased and cost significantly for the City. It would cost more if the Auditor had to pay for staffing to do the job. Blanton stated they will mark this priority as in progress and will continue to monitor.

Fire Department Update: Bidwell stated that with the SAFER grant, the City will spend less in wages this year than the previous year. The City was able to increase hours worked while lowering the overall cost of wages.

Sofidel Expansion update: As of January 1, 2025, Ohio means job will be taking in and zeroing out the cost of the gas line that the JED was paying for (Approx \$43,000 a month). The expansion is estimated to bring in an estimated additional \$300,000 in revenue annually.

Municipality tax rate: Bidwell stated that our municipality tax rate is comparable to other surrounding areas. He stated that although our tax rates are considered on the high side, Circleville has a 100% Credit factor.

Brady motioned to adjourn the meeting at 7:13 p.m. Seconded by Hedges. Motion carried.

Respectfully submitted,
Melissa Burns, Clerk