

CIRCLEVILLE FINANCE COMMITTEE MINUTES 1.30.2024

Circleville City Finance Committee convened in City Council Chambers, 127 South Court St, Circleville, OH. on Tuesday, January 30, 2024, at 6:00 p.m. Roll call: Present: Chair Katie Logan Hedges, Committee members Jeff Hallinin, Tom Duvall, and Clerk Melissa Burns. Invited Guests present: Auditor Mark Bidwell, Law Director Kendra Kinney, Mayor Michelle Blanton. Council members present: Barry Keller, Sheri Theis, Zach Brooks, and Tom Klitzka.

Call Meeting to Order and Roll call.

Hallinan motioned to approve the January 11, 2024, minutes, Duval seconded. Motion carried.

1. New Business

a) AN ORDINANCE AMENDING ORDINANCE NOS. 09-65-2015, 02-12-2010, 11-73-2018 AND 10-76-2022 IMPLEMENTING A UNIFORM COMPENSATION SYSTEM FOR THE NON-BARGAINING UNIT POSITIONS OF THE CITY OF CIRCLEVILLE AND DECLARING AN EMERGENCY.

Discussion: Mark Bidwell spoke to state this 4.5% pay increase includes approximately 40 employees in leadership roles for the City. This Ordinance aims to make sure those leaders are compensated appropriately. Mr. Bidwell had originally budgeted 5% for this increase so it's already within the City's budget.

MOTION-ROLL CALL-VOTE. Hallinin motioned to forward the Ordinance to the Council meeting on February 6, 2024, with a recommendation for passage. Duvall seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

b) AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE GENERAL FUND 101 PARK IMPROVEMENT DEBT ISSUANCE FUND 252 COVID RELATED FEDERAL GRANTS FUND 257 AND MUNICIPAL COURT – CCA GRANT 23/24 FUND 260 OF THE CITY OF CIRCLEVILLE.

Discussion: Mark Bidwell spoke to state the first two sections offset each other and move funds from the Service Department to the Mayor's Department. The second increase is for a previous contract with Montrose. Two funds are being reduced; Fund 252 was expended before the end of the year and Fund 257 was overbudgeted. The CCA Grant is for the Probation Department and that grant will fund the department until the middle of the year.

Hedges expressed concerns over pulling funds from the Service Department to fund the Mayor's Department. Mark Bidwell stated an employee is moving from the Service department to the Mayor's Department. The Mayor stated the position will not be replaced at this time by the Service Department.

Duvall asked about the Montrose contract. Mayor Blanton stated this contract was signed by the previous Mayor to help with the state appropriation dollars. The Law Director spoke to say there was communication with Gary Kenworthy to have the funds appropriated but no legislation was ever drafted. President Keller expressed it would be beneficial to have outside legal contracts reviewed and approved by Council, prior to being executed, in the future.

MOTION-ROLL CALL-VOTE. Hallinin motioned to forward the Ordinance to the Council meeting on February 6, 2024, with a recommendation for passage. Hedges seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

c) EXECUTIVE SESSION.

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Discussion: Hallinin requested to go into Executive Session to discuss the employment, discipline, and compensation of a public employee. Hallinin requested all of Council, the Mayor, Law Director, and Assistant Law Director attend the session.

MOTION-ROLL CALL-VOTE. Hallinin motioned to go into Executive Session pursuant to O.R.C. §121.22G1 at 6:20 p.m. Duvall seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

MOTION-ROLL CALL-VOTE. Hallinin motioned to end Executive Session at 7:14 p.m. and come back into the regular meeting. Duvall seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

d) AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A GRIEVANCE ARBITRATION SETTLEMENT AGREEMENT WITH A CITY EMPLOYEE AND DECLARING AN EMERGENCY.

Discussion: No questions or comments.

MOTION-ROLL CALL-VOTE. Duvall motioned to forward the Ordinance to the Council meeting on February 6, 2024. Hallinan seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

e) AN ORDINANCE TO AUTHORIZE AND IMPLEMENT THE LABOR AGREEMENT BETWEEN THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION AND THE CITY OF CIRCLEVILLE.

Discussion: Hallinin stated he would like to continue discussions on this Ordinance.

MOTION-ROLL CALL-VOTE. Hallinin motioned to table the ordinance. Duvall seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

2. Old/Other Business

President Keller spoke to state that it is within the rules of Committee that things can go out the day before a meeting. The Committee Chair can accept legislation all the way up to the time of the meeting.

Duvall Motion to adjourn at 7:17 p.m., Hallinin seconded. Motion carried.

Minutes prepared by: Melissa Burns, Clerk.