

CIRCLEVILLE SERVICE COMMITTEE MEETING MINUTES 1/9/2024

Circleville City Service Committee convened in City Council Chambers, 127 South Court St, Circleville, OH. Tuesday, January 9, 2024, at 7:00 p.m. Present at Roll Call: Chair Tom Duvall and members Sheri Theis and Zach Brooks. Other Council members present: Barry Keller. Invited Guests: Mayor Michelle Blanton and Service Director Jim Stanley.

Duvall called the meeting to order at 7:00 p.m.

Theis motioned to approve the October 10, 2023, minutes. Brooks seconded. Motion carried. Previous Chair Todd Brady also previously approved the minutes.

NEW BUSINESS

a) AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE 2024 STREET, UTILITY, PARKS AND TRAFFIC SIGNAL IMPROVEMENT AND MAINTENANCE PROGRAM AND DECLARING AN EMERGENCY.

Discussion: Annual ordinance that allows the Service Director to bid projects for the Utilities and Street Department. Theis asked Stanley if there are any spending scenarios he would need to come back to Council on. Stanley stated that if the funds are already appropriated then he does not, but if funding needs reappropriated or borrowed then he would need Council Legislation.

MOTION-ROLL CALL-VOTE: Brooks motioned to forward the Ordinance to the next Council meeting on January 16, 2024, with a recommendation for passage. Theis seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

b) AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF CIRCLEVILLE TO ENTER INTO AN AGREEMENT WITH GOVDEALS.COM TO SELL AND DISPOSE OF PERSONAL PROPERTY SERVICES FOR THE CITY FOR THE YEAR 2024 AND DECLARING AN EMERGENCY.

Discussion: This Ordinance allows the City to use GOVDEALS.COM as an auction site to dispose of City property, per state law.

MOTION-ROLL CALL-VOTE: Theis motioned to forward the Ordinance to the next Council meeting on January 16, 2024, with a recommendation for passage. Brooks seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

c) AN ORDINANCE AUTHORIZING THE MAYOR AND/OR DIRECTOR OF PUBLIC SERVICE TO APPLY FOR AND ACCEPT FY 2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FORMULA FUNDS THROUGH THE PICKAWAY COUNTY BOARD OF COMMISSIONERS AND THE STATE OF OHIO AND DECLARING AN EMERGENCY.

Discussion: This Ordinance allows the City to apply for the Community Development Block Grant (CDBG). The Grant will be used to rebuild Walnut Street between Washington and Clinton Street. Additional projects will follow once those portions are complete. Theis stated Walnut Street is in severe need of repair. Stanley stated that Street needs a full rebuild.

MOTION-ROLL CALL-VOTE: Brooks motioned to forward the Ordinance to the next Council meeting on January 16, 2024, with a recommendation for passage. Theis seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

d) AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO PURCHASE A 2024 FORD F-350 TRUCK UTILIZING THE STATE OF OHIO COOPERATIVE PURCHASNG PROGRAM FOR THE DEPARTMENT OF PUBLIC SERVICE UTILITIES DEPARTMENT AND DECLARING AN EMERGENCY.

Discussion: This Ordinance is to replace a 20-year-old pickup truck. The funds have already been appropriated. The funding is coming half from the Water Fund and half from the Sewer fund.

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MOTION-ROLL CALL-VOTE: Theis motioned to forward the Ordinance to the next Council meeting on January 16, 2024, with a recommendation for passage. Brooks seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

e) A FINAL ORDINANCE AUTHORIZING OHIO DEPARTMENT OF TRANSPORTATION (ODOT) TO REHABILITATE LANCASTER PIKE FROM EAST MAIN STREET TO THE EAST CORPORATION LIMIT AND EAST MAIN STREET FROM MINGO STREET TO THE SOUTH CORPORATION LIMIT. INCLUDING PAVEMENT PLANNING, PAVEMENT REPAIR, RESURFACING AND PAVEMENT MARKINGS, LYING WITHIN THE CITY OF CIRCLEVILLE AND DECLARING AN EMERGENCY.

Discussion: This Ordinance is for the ODOT paving project. This will be the final year the City has an ODOT paving project for 15-20 years. The total cost of the project is approximately \$900,000.00, with ODOT paying around \$327,000.00 for the project. The City's estimated portion is \$528,142.00. Paving may start in May or June.

MOTION-ROLL CALL-VOTE: Brooks motioned to forward the Ordinance to the next Council meeting on January 16, 2024, with a recommendation for passage. Theis seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

Old or Any Other Business

President Keller spoke that Don McIlroy has resigned from City Council's 2nd Ward seat. President Keller through the Council Clerk has notified all Council Members, administration, media outlets, and Pickaway County Republican Central Committee Chairman Micheal Whitten. Mr. Whitten stated on behalf of the Republic Central Committee and party, he wants to thank McIlroy for his dedicated public service to the Citizens of Circleville. The Republican Central Committee will follow Ohio's Revised Code (O.R.C.) in selecting Don's replacement to fill the 2nd Ward vacancy. Council will begin the process to replace the seat.

Theis motioned to adjourn the meeting at 7:12 p.m. Brooks seconded. Motion carried.

Minutes prepared by: Melissa Burns, Clerk