



City of Circleville

Department of Public Service
City Administration Building
104 East Franklin Street
Circleville, OH 43113
740-477-8224
www.circlevilleoh.gov

Permit #: _____

Date: _____

Application for Demolition Permit

Applicant Name: _____ Phone #: _____

Applicant E-mail: _____

Property Address: _____ Parcel #: _____

Property Owner: _____ Phone #: _____

Contractor: _____ Phone #: _____

Contractor Address: _____

Zoning District: _____ Estimated Cost of Demolition: _____

Reason for Demolition: _____

If demolition is being performed to remedy a safety hazard or abate a nuisance (i.e. fire damage, abandoned) the site must be brought to an easily maintainable condition and must be graded and properly seeded to promote grass cover. Contact the Service Department for a final inspection after work is complete.

Utility Department Notified: [] Yes [] No

A scaled site plan (drawing) showing all property lines, existing structures, and proposed construction with dimensions must be submitted with application. All distances between the proposed construction, property lines and other structures must be labeled.

Site Plan (drawing) Attached: [] Yes [] No

Applicant Signature: _____ Date: _____

An Applicant shall apply for a Certificate of Zoning Compliance after completing the work described in this Zoning Permit if approved.

----- Do not fill below line -----

Fee Collected: _____ By: _____ Date: _____

[] Cash
[] Check #: _____

[] Credit Card #: _____
Exp: ____/____ Security Code: _____ ZIP: _____
Name on Card: _____
Address: _____
Signature: _____

[] Approved [] Denied By: _____ Date: _____

Comments:

Demolition Information

Zoning Code:

Section 1113.02(a) ZONING PERMIT APPLICATION

- a) A Zoning Permit is required prior to:
1. Constructing, creating, moving, expanding, converting or structurally altering any portion of a building or structure. This includes temporary structures
 2. Changing the use of a building, structure or land.
 3. Occupying or using vacant land.
 4. **Demolishing of any building or structure.**

Section 1113.02(d)(3) EXPIRATION OF PERMITS

If the work described in any zoning permit has not begun within one (1) year from the date of issuance thereof, or has not been completed within two (2) years from the date of issuance thereof, said permit shall be considered null and void. Further work as described in the expired permit shall not proceed unless and until a new zoning permit has been obtained or an extension has been granted by the Planning and Zoning Commission.

Demolition Ordinance:

Section 1327.04 DEMOLITION OR REMOVAL OF PRINCIPAL STRUCTURES ON COMMERCIAL OR INDUSTRIAL PROPERTIES

- a) Requirements Before Demolition or Removal of Principal Structures on Commercial or Industrial Properties. No demolition or removal of a principal structure for which a demolition permit or Certificate of Appropriateness is required shall be permitted unless the requirements for the Certificate of Appropriateness or demolition permit have been satisfied. No demolition or removal of a principal structure in a Residential Office District, Limited Business District, General Business District, Downtown Business District, Special Use District, Limited Industrial District, General Employment District, or Historical District (overlay) that has been constructed prior to the calendar year of 1960 shall be permitted unless and until one of the following conditions is satisfied.
- 1) The Director of Public Safety, Chief Building Official, Code Official, Fire Chief, City Engineer, Director of the Pickaway County Health District or their respective designees determines, in writing, to grant a demolition or removal permit based on causes such as fire or other source of property damage or loss, in order to:
 - A. Remedy a public safety hazard which cannot be reasonably cured and must be abated,
 - B. Remedy a public nuisance, or
 - C. The passage of a ninety (90) calendar days following the date on which the Building Department receives an application for a demolition permit or a permit to move a principal structure, during which time the applicant has further made and filed in good faith all applications that are required by the City and County to secure approval of new development plans at the location of such property; and the new building(s) and/or structure(s) proposed for the location of such property conforms to the design requirements set forth by the City Board or Commission that grants a Certificate of Appropriateness, and any design requirements set forth by any other board or commission of the City, in order to proceed with new development plans.

Please acknowledge that you have read and understand the above:

Applicant Signature: _____

Date: _____