



City of Circleville

Department of Public Service
City Administration Building
104 East Franklin Street
Circleville, OH 43113
740-477-8224
www.circlevilleoh.gov

Permit #: _____

Date: _____

Application for Mural Permit

Applicant Name: _____ Phone #: _____

Applicant E-mail: _____

Property Address: _____ Parcel #: _____

Property Owner: _____ Phone #: _____

Contractor: _____ Phone #: _____

Contractor Address: _____

Estimated Cost: _____ Zoning District: _____

Site Plan (drawing) Attached: [] Yes [] No

A sketch, drawn to scale, of the proposed mural showing its relationship to the size and height of the building to which it will be adhered must be submitted with application.

Applicant Signature: _____ Date: _____

An applicant shall apply for a Certificate of Zoning Compliance after completing the work described in this Zoning Permit if approved.

Do not fill below line

Fee Collected: _____

By: _____ Date: _____

[] Cash

[] Credit Card #: _____

[] Check #: _____

Exp: ____/____ Security Code: _____ ZIP: _____

Name on Card: _____

Address: _____

Signature: _____

[] Approved

[] Denied

By: _____ Date: _____

Comments:

Mural Permit Information

Section 1113.12

- a) Application: Two copies and one digital copy (PDF) of the Mural Application shall be submitted to the Zoning Inspector along with the required Mural Permit
- b) In addition to the application, two copies and one digital copy (PDF) of the following items must be submitted:
 - 1. A sketch, drawn to scale, of the proposed mural showing its relationship to the size and height of the building to which it will be adhered.
 - 2. A property owner's affidavit giving permission to the applicant to adhere the proposed mural to his/her building.
 - 3. An affidavit ensuring that the mural shall remain in place for a minimum of five (5) years .
 - 4. A copy of an approved Certificate of Appropriateness, if the property is located within the Historic Overlay District.
 - 5. A copy of the approved Development Plan that includes the proposed mural, if the property is located within the PMD.
- c) The Zoning Inspector shall review the application and issue said Mural Permit, if the proposed mural permit meets all of the requirements in Section 1145.07(p) and shall deny the permit if it does not meet one or more of the requirements in Section 1145.07(p). If the Zoning Inspector denies the Mural Permit, said denial may be appealed to the Board of Zoning Appeals in accordance with Section 1113.05.

Section 1113.02(d)(3) EXPIRATION OF PERMITS

The work described in the Permit must be complete and a Certificate of Zoning Compliance must be issued within two (2) years of the date of Zoning Permit approval. Any work described in the permit that has not been completed within this two (2) year period shall not proceed unless and until a new Zoning Permit is obtained.

Please acknowledge that you have read and understand the above:

Applicant Signature: _____

Date: _____

Checklist for Mural Permit

- 2 copies of Mural Application
- PDF of Mural Application
- Sketch of Mural
- Property Owner's Affidavit (if applicant is not the owner)
- Affidavit for Duration Compliance
- Approved Certificate of Appropriateness (If Applicable)
- Copy of Approved Development Plan (If Applicable)