



City of Circleville
Department of Public Service
City Administration Building
104 East Franklin Street
Circleville, OH 43113
740-477-8224
www.circlevilleoh.gov

Preliminary PUD #: _____
Fee Amount \$ _____
Collected By: _____
Date: _____

Application for Preliminary Planned Unit Development (PUD)

Applicant Name: _____ Phone #: _____

Applicant Address: _____ E-mail: _____

Property Owner/Developer: _____ Phone #: _____

Parcel #: _____

Property Address: _____

(if no actual address, description of location)

Zoning District: _____ Present Use: _____ Proposed Use: _____

Date of Pre-Application Meeting with the Planning & Zoning Commission/Service Director: _____

Preliminary Development Plan with all required information attached: Yes No

Applicant Signature: _____ Date: _____

----- Planning & Zoning Commission Portion -----

Upon receipt, the Preliminary PUD Application will be submitted to the City of Circleville Planning & Zoning Commission for their review and scheduling of a Public Hearing

Planning & Zoning Commission Recommendation to City Council:

Approve Deny

Approve with the following modifications: _____

Planning & Zoning Commission Chairperson

Date

----- City Council Portion -----

Upon receipt of the recommendation by the Planning & Zoning Commission, City Council will schedule a Public Hearing and review and take action on the application. Following approval, the subject property shall be considered as zoned PUD.

Action by City Council:

Approved Denied

City Council President

Date

Preliminary PUD Application Checklist

- Name, address, and phone number of applicant
- Legal description of property
- Description of existing use
- Present and proposed zoning districts
- A vicinity map at a suitable scale, showing property lines, streets, existing and proposed zoning for all properties adjacent to and within 200 feet from the proposed site
- A list of all property owners within 200 feet from the proposed site, and their address as appearing on the Pickaway County Auditor's current tax list.
- Proposed schedule for development of the site
- Evidence that the applicant has sufficient control over the land in question to effectuate the proposed development plan
- A traffic impact study prepared, signed and sealed by a Professional Engineer. Vehicle trips shall be determined utilizing the ITE Trip Generator Book (8th edition or most current publication)
- A Preliminary Development Text containing the permitted uses, requires setbacks, and other development standards applicable to the specific PUD
- A preliminary Development Plan drawn to scale, prepared by a registered architect, registered engineer and/or registered landscape architect. Such plan shall contain the following information at a minimum:
 - Selected uses by area or specific building location, allocation of land use by type as measured in acres, adjacent existing land use, right-of-way, and relationship to adjacent land use
 - General location of thoroughfares, including type, as well as location and size measured in number of parking spaces for all off-street parking areas, including curb cuts.
 - Open space and the intended uses therein and acreage provided
 - Residential land uses summarized by lot size, dwelling type and density.
 - Existing and proposed roads, buildings, utilities, permanent facilities, easements, rights-of-way and abutting property boundaries.
 - Physical features and natural conditions of the site including soils, the location of vegetation and existing tree lines.
 - Surface drainage and areas subject to flooding.
 - Preliminary plan for water, sewer, storm drainage and other utility systems, as well as a general analysis by a Professional Engineer attesting to the general engineering feasibility of the project, as proposed.

This Application is: Complete Incomplete

Zoning Inspector

Date

Comments: