

City of Circleville



Civil Service Commission

City Administration Building
104 E. Franklin Street
Circleville, OH 43113
740-477-1731
Fax: 740-477-5829
www.circlevilleoh.gov

Matthew Tootle
Chairperson

Stacy Young
Vice-Chairperson

Amy Elsea
Member

Regular Meeting Agenda

Tuesday, February 13, 2024 – 8: 30 AM

- I. Roll Call
- II. Approval of Agenda
- III. Reading/Approval of Minutes
 - A. Regular Meeting Minutes – January 9, 2024
- IV. Reports/Correspondence
 - A. Notice of Probationary Period Termination of Justin Johnson effective 1-30-2024
 - B. Transfer of Thomas Borland to Water Plant Operator effective 2-4-2023
 - C. Notice of Administrative Leave with Pay issued to Captain Micah Reese, dated 2-6-2024
 - D. Transfer of Brenda Short to the Mayor's Secretary effective 2-11-2023
- V. Unfinished Business
- VI. New Business
 - A. Request to open a testing period for entry level Fire Fighter/EMT
 - B. Request to open a lateral transfer period for Fire Fighter/Paramedic
 - C. Request to waive the 48-month service requirement for Fire Lieutenant promotional testing
- VII. Public/Informal Time
- VIII. Adjournment

Term Expiration Dates:

Stacy Young – 6 year term expiring on 2/1/2025

Matt Tootle – 4 year term expiring on 2/1/2026

Amy Elsea - 2 year term expiring on 2/1/2026