

STRATEGIC PLANNING COMMITTEE MINUTES 3/12/2024

Circleville City Strategic Planning Committee convened in City Council Chambers, 127 South Court St, Circleville, OH on Tuesday, March 12, 2024, at 6:45 pm. Members present: Chair Sheri Theis, Committee Members Zach Brooks and John Moats, Clerk Melissa Burns. Invited guests present: Jim Stanley. Other guests present: Mayor Michelle Blanton, Council Members Tom Duvall, Tom Klitzka, and Council President Barry Keller.

Theis called the meeting to order at 6:45 pm.

Brooks motioned to approve the Strategic Planning minutes from January 9, 2024. Seconded by Moats. Motion carried.

New Business:

1. AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO EXECUTE A RIGHT-OF-WAY EASEMENT TO AMERICAN ELECTRIC POWER COMPANY ANY GRANTING IT THE RIGHT TO INSTALL AND MAINTAIN ELECTRICAL TRANSMISSION LINES ACROSS LANDS OWNED BY THE CITY OF CIRCLEVILLE AND USED AS PART OF THE CARGILL OFFICES AND DECLARING AN EMERGENCY.

Discussion: Stanley spoke to say the Ordinance is an easement that allows AEP to supply power to the new location for the Cargill offices. Planning and Zoning has already approved all the site plans. The easement for the electric line will run across the property with the Visitor's Bureau. Theis asked about trying to recapture some of the greenspace along West Main Street and Mound Street. Stanley said yes to the portion that is on the City's land.

MOTION - ROLL CALL – VOTE

Brooks motioned to forward to Council on March 19, 2024, with a recommendation for passage. Moats Seconded. (3-Yeas 0-Nays) Motion carried.

Strategic Planning Areas of Oversight Discussion:

Parks- The Park Board meets the 1st Wednesday of the month.

Stanley spoke to say they are working on a grading plan for a new shelter house at Ted Lewis Park. This will replace the large shelter house that is closest to the ball diamonds. The shelter house will have garage doors that can open, a concession area, and a storage area. Stanley stated they are also finishing up sidewalk work before they recapture funds from the \$100,000 Capital Grant.

Barthelmas Park has a fence bent over that will be removed. Pricing will be coming in for the contour and survey map for Barthelmas Park. The City is working with Tom Davis, who was the Pickaway County Parks Director, to help with grants and planning.

The City will begin grading at Emerine Park for a full basketball court. They hope to have this project done before summer.

Comprehensive Plan- Theis stated that Strategic Planning has a Comprehensive Plan book called the Edsall Plan. The Book is from 1998 and contains different project ideas for the City.

Economic Development Plan- There is an Economic Development Plan that was created by the Montrose Group which includes strategic planning and fiscal analysis. Part of the Economic Development Plan contains tax incentives for CRA, EZ, TIF, and JEDD. The City contracts with P3 and Tim Colburn for economic development.

Historic Review Board – The HRB meets on the 2nd and 4th Mondays throughout the year, as needed. The Board reviews Certificate of Appropriateness for changes in the Historic District.

Tree Commission – Meets the 2nd Thursday of months February - November. They received a million-dollar grant over the next five years and will be busy. They also were just approved to have Circleville included in part of Tree City USA.

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Downtown Redevelopment District Board – This board meets once or twice a year as needed. The DRD are 10 acre districts that are created to recapture increases in property tax revenues.

Other Business: President Keller announced that Committee of The Whole will have a meeting on Tuesday March 19, 2024. Tim Colburn and JEDD representative Glen Reeser will present updates and an educational overview of the JEDD to Council.

Brooks motioned to adjourn the meeting at 7:06 pm. Moats seconded. Motion carried.

Minutes prepared by: Melissa Burns, Clerk.