

CIRCLEVILLE SERVICE COMMITTEE MEETING MINUTES 9/17/2024

Circleville City Service Committee convened in City Council Chambers, 127 South Court St, Circleville, OH. Tuesday, September 17, 2024, at 6:15 p.m. Present at Roll Call: Chair Tom Duvall and members Sheri Theis, Zach Brooks, and Clerk Melissa Burns. Other Council members present: Tom Klitzka and Katie Logan Hedges. Invited Guest: Service Director Jim Stanley and Planner Hannah Wynne.

Duvall called the meeting to order at 6:31 p.m.

Brooks motioned to approve the minutes from August 20, 2024. Seconded by Theis. Motion carried.

NEW BUSINESS:

a. AN ORDINANCE LEVYING ASSESSMENTS FOR OUTSTANDING DELINQUENT WATER AND/OR SEWER BILLS ON SPECIFIC UTILITIES ACCOUNTS.

Discussion: Stanley stated this is the semiannual Ordinance to assess properties who are excessively behind on their bill. Stanley stated the City does try to reach out to property owners once they find out there is a leak. Sometimes the property is vacant, and the City is unable to reach anyone before the City shuts the water off.

MOTION-ROLL CALL-VOTE: Theis motioned to forward the Ordinance to the next Council meeting on October 1, 2024, with a recommendation for passage. Brooks seconded. Roll call (3 Yeas –0 Nays) Motion carried.

b) AN ORDINANCE LEVYING ASSESSMENTS FOR FINES DUE TO VIOLATIONS OF THE VACANT BUILDING ENFORCEMENT PROGRAM ON CERTAIN CITY LOTS.

Discussion: Wynne stated the new Zoning Inspector Tyler Cobb has been working on enforcing the vacant building program. Wynne stated this will become an annual Ordinance. The City can assess fines for vacant buildings that owners do not register as vacant. Fines are \$50 a day, up to a maximum amount of \$1000, plus any associated registration fees.

MOTION-ROLL CALL-VOTE: Brooks motioned to forward the Ordinance to the next Council meeting on September 3, 2024, with a recommendation for passage. Theis seconded. Roll call (3 Yeas –0 Nays) Motion carried.

Old or Any Other Business:

Theis motioned to adjourn the meeting at 6:37 p.m. Brooks seconded. Motion carried.

Minutes prepared by: Melissa Burns, Clerk