

CIRCLEVILLE FINANCE COMMITTEE MINUTES 10/9/2024

Circleville City Finance Committee convened in City Council Chambers, 127 South Court St, Circleville, OH. on Wednesday, October 9, 2024, at 5:30 p.m. Members Present: Chair Katie Logan Hedges, Committee Members Jeff Hallinin, Tom Duvall, and Clerk Melissa Burns. Other Council Members present: Tom Klitzka, Zach Brooks, and Sheri Theis. Invited Guests present: HR Director Valerie Dilley, Law Director Kendra Kinney, and Auditor Mark Bidwell.

Hedges called the Meeting to Order at 5:30 p.m.

Hallinin motioned to approve the Finance Minutes from September 17, 2024. Duvall seconded. Motion carried.

New Business:

a) AN ORDINANCE AMENDING AND REPEALING CERTAIN PROVISIONS OF ORDINANCE NOS. 02-12-2010, 08-35-2011, 08-57-2012, 09-65-2015, 11-73-2018, 05-18-2020, 05-17-2021, 06-29-2021, 12-65-2021, 10-76-2022 AND 02-11-2024 AND IMPLEMENTING A UNIFORM COMPENSATION SYSTEM FOR THE NON-BARGAINING UNIT POSITIONS OF THE CITY OF CIRCLEVILLE AND DECLARING AN EMERGENCY.

Discussion: Law Director Kinney gave a summary overview of the Ordinance. Kinney stated that all City employees that do not fall in a Union, fall in the Compensation Plan. Kinney explained after the NEUO for union employees is adopted, the City traditionally reviews the Compensation Plan because the two go hand in hand. Kinney explained multiple people and departments have had a hand in amending the Compensation Plan over the years. As a result, many issues now need to be cleaned up and corrected to move forward. Kinney states another issue her office discovered is the original Ordinance was formed in 2007 not 2010, as referenced in the past legislation. Kinney states this Ordinance addresses all the passed issues and cleans up the Codified Ordinances. This Ordinance frees up funds that can go into the general fund by abolishing any positions that haven't been filled in over a year. Kinney stated by abolishing those positions it ensures that the proper checks and balances are in place if the City wants to create a new position.

Bidwell stated three employees are being paid below the minimum wage with the new pay grade. Bidwell explains the new Comp Plan pay grade is based off the work the employees are currently doing. Hedges clarified that while the underpaid employees would receive a raise, it is an alignment with their correct paygrade.

MOTION-ROLL CALL-VOTE: Hallinin motioned to table the Ordinance to the next Finance meeting on October 22, 2024. Duvall seconded. Roll call (3 Yeas – 0 Nays) Motion carried.

Old/Other Business:

Hallinin motioned to adjourn the Finance Committee Meeting at 6:22p.m. Duvall seconded. Motion carried

Minutes prepared by: Melissa Burns, Clerk.