

City of Circleville



Civil Service Commission

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Matthew Tootle
Chairperson

Stacy Young
Vice-Chairperson

Amy Elsea
Member

Circleville Civil Service Commission

Meeting Minutes

Tuesday, December 10, 2024 – 8:30 AM

I. Roll Call:

The Circleville Civil Service Commission was called to order at 8:34 AM on Tuesday, December 10, 2024, by Chairperson Matthew Tootle. Members present: Matthew Tootle, Chairperson, Stacy Young, Vice-Chairperson, Amy Elsea, Commission member, and Valerie Dilley, Commission Secretary. Guests: None.

II. Approval of Agenda

Ms. Elsea offered a motion to approve the agenda as written. Ms. Young seconded the motion. Vote: All yeas.

III. Reading/Approval of Minutes

A. Regular Meeting Minutes – November 15, 2024

Ms. Young offered a motion to accept the November 15, 2024 meeting minutes as written. Ms. Elsea seconded the motion. Vote: All yeas.

IV. Reports/Correspondence

The following items of correspondence were read and entered into the record.

- A. Appointment of Maintenance Worker I Tyler Pontius
- B. Appointment of Police Sergeant Ryan Mays

V. Unfinished Business

None

VI. New Business

None

VII. Public/Informal Time

Ms. Dilley provided an update on the Police Department organization ordinance, which is scheduled to be reviewed by the Circleville Safety Committee on December 10, 2024.

VIII. Adjournment

Meeting adjourned at 8:40 AM