

City of Circleville



Civil Service Commission

City Administration Building
104 E. Franklin Street
Circleville, OH 43113
740-477-1731
Fax: 740-477-5829
www.circlevilleoh.gov

Matthew Tootle
Chairperson

Stacy Young
Vice-Chairperson

Amy Elsea
Member

Regular Meeting Agenda

Tuesday, January 14, 2025 – 8:30 AM

- I. Roll Call
- II. Approval of Agenda
- III. Reading/Approval of Minutes
 - A. Regular Meeting Minutes – December 10, 2024
- IV. Reports/Correspondence
 - A. Resignation Notice – J. Farrelly
 - B. Resignation Notice – M. Reese
 - C. Notice of Pre-Disciplinary Conference – T. Picklesimer
 - D. Notice of Unpaid Suspension and Demotion – T. Picklesimer
- V. Unfinished Business
 - None
- VI. New Business
 - A. Ratification of the emergency vote to administer promotional testing for Fire Captain
 - B. Permission for the HR Director to administer promotional testing for Fire Captain on January 22, 2025
 - C. Request for continuous posting of entry-level police officer positions on the National Testing Network (NTN)
 - D. Request for continuous posting of lateral transfer police officer positions
 - E. Request to reschedule March 11, 2025 regular meeting
 - F. Request to initiate the internal process for administering promotional testing for the position of Communications Supervisor.
 - G. Request to post the vacant Police Captain position both internally and externally to attract qualified candidates.
- VII. Public/Informal Time
- VIII. Adjournment