

CIRCLEVILLE FINANCE COMMITTEE MINUTES 2/18/2025

Circleville City Finance Committee convened in City Council Chambers, 127 South Court St, Circleville, OH. on Tuesday February 18, 2025, at 6:30 p.m. Members Present: Chair Katie Logan Hedges and Clerk Melissa Burns. Absent members: Jeff Hallinin and Tom Duvall. Other Council Members present: President Barry Keller, John Moats, and Tom Klitzka. Invited Guests present: Mayor Blanton.

Hedges called the Meeting to Order at 6:30 p.m.

New Business:

a) A RESOLUTION AUTHORIZING THE USE OF OPIOID FUNDS TO HAVEN HOUSE AND DECLARING AN EMERGENCY

Discussion: Lisa Johnson Director of Haven House spoke to state the funding for Haven House varies every year. They support all domestic violence victims and homeless woman and children. Johnson stated a lot of their residents will self-medicate and struggle with addiction. Haven House serves a sober living environment and seeks \$10,000 or more of the opioid funds to help partially pay for their empowerment advocate and for essentials to do her job.

Lukasak asked if the 32 beds were full, what would happen if another citizen needed help. Johnson stated if the victim is a DV victim in Pickaway County they will arrange a cot for them to stay on, they are not turned away.

MOTION-ROLL CALL-VOTE: Hedges motioned to forward the Ordinance to the next Council meeting on March 4, 2025. Motion carried

b) AN RESOLUTION AUTHORIZING THE CITY OF CIRCLEVILLE CITY COUNCIL TO EXECUTE AND FILE AN APPLICATION WITH THE OHIO HISTORICAL RECORDS ADVISORY BOARD FOR POSSIBLE FINANCIAL ASSISTANCE THROUGH THE OHIO ARCHIVES GRANT AND DECLARING AN EMERGENCY

Discussion: Keller stated Council is working on getting a handle on the City's record that are stored in multiple locations. The Clerk has identified a few grants opportunities that would help fund the scanning, storage, and digitization of those records.

MOTION-ROLL CALL-VOTE: Hedges motioned to forward the Ordinance to the next Council meeting on March 4, 2025. Motion carried

c) AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE SAFETY FORCES .5% TAX FUND 227 CAPITAL IMPROVEMENT FUND 306 WATERWORKS OPERATING FUND 808 WATERWORKS IMPROVEMENT AND EXTENSION FUND 819 WATER PLANT REHABILITATION FUND 838 AND SEWER REPLACEMENT FUND 934 OF THE CITY OF CIRCLEVILLE

Discussion: Hedges outlined the budget items as \$30,000 to the Safety Forces .5% Tax Fund 227, \$10,857.72 to the Capital Improvement Fund 306, \$500,000 to the Waterworks Operating Fund 808, \$80,000 to the Waterworks Improvement and Extension Fund 819, and \$1.3 million to both the Water Plant and Rehabilitation Fund 808 and Sewer Replacement Fund 934. Keller asked the Mayor to have either Frost or Stanley in the administration put together a memo explaining the \$1.3 million dollar allocations and the \$500,000 to the Waterworks Operating Fund. Keller also asked the Mayor to have the Safety Forces give an explanation for the \$30,000 budget increase request. Hedges stated she will move the Ordinance forward to the next Council with the understanding the supplemental information will be forthcoming.

MOTION-ROLL CALL-VOTE: Hedges motioned to forward the Ordinance to the next Council meeting on March 4, 2025. Motion carried

Old/Other Business:

Keller stated the City was a year and a half into the shortfall for Fund 227. Keller asked the Mayor if she was able to provide an update on her proposal regarding that at the next Finance meeting. Mayor Blanton stated she will be able to provide a partial update at the next Council meeting. Mayor Blanton stated she will be meeting with the department heads in March and will have a more complete proposal in April. Keller stated he will be reaching out to Council members to meet with the Mayor if they have any ideas or suggestions that could help.

Hedges motioned to adjourn the Finance Committee Meeting at 6:46 p.m. Motion carried.

Minutes prepared by: Melissa Burns, Clerk.