

CIRCLEVILLE CITY COUNCIL MEETING MINUTES 3/4/2025

Circleville City Council convened in Council Chambers Tuesday, March 4, 2025, at 7:00 p.m. Council members present at Roll call: President Barry Keller, At Large Members Katie Logan-Hedges, Sheri Theis, and Tom Klitzka, First Ward Jeff Hallinin, Second Ward John Moats, Third Ward Audrey Lukasak and Clerk Melissa Burns. Excused absent member: Fourth Ward Tom Duvall. Invited guests present: Mayor Michelle Blanton, Law Director Kendra Kinney, Auditor Mark Bidwell, and Planner Hannah Wynne.

President Keller called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited, and invocation was given by all.

Hallinin motioned to approve City Council minutes from February 18, 2025. Moats seconded. Motion carried.

REPORTS FROM COUNCIL MEMBERS:

Hallinin had a Safety meeting on March 3, 2025, and will have a Resolution he will ask to add to the Agenda under new business.

Klitzka reminded citizens about the opportunity for curbside recycling with Rumpke. The deadline to register for the program is May 1, 2025. Bins will be dropped off by the end of June and service starting on July 7, 2025.

REPORTS FROM CITY OFFICIALS:

Law Director Kinney stated she formally requests a Finance Committee meeting. Kinney stated the Fire Union and City have reached a tentative agreement to present to Council.

Mayor Blanton announced she will be having a community meeting at Joy House Coffee on March 18, 2025, from 10-11 a.m. In honor of Disability awareness month, the Mayor presented a proclamation to the Pickaway County Board of Disabilities. Blanton stated she attended the first America 250 meeting to discuss how the City will be celebrating the birth of our country. Her office is planning movies in the park for this summer and have been reaching out to local businesses to help sponsor the cost of the food and movies.

QUESTIONS OR ANSWERS TO ADMINISTRATION:

Lukasak asked if any of the funds from the federal government have been frozen and the Mayor stated she has not heard of any interruptions in the City's funding. Lukasak asked about the Safety Director position. Mayor Blanton stated she hopes to see the position filled in the next three months. Blanton stated she asked the Safety Committee for advice on the position and welcomes feedback from anyone else.

PUBLIC PARTICIPATION: None.

COMMUNICATIONS:

The Clerk announced Council will hold a PH held on April 1, 2025, at 6:30 p.m. The Public Hearing will be to hear the application for the Preliminary Planned Unit Development# 3-24 (Wesley Commons) as requested by Randy Loebig located at Parcel ID A01-0-001-00-250-03 and A01-0-001-00-249-04 currently pending annexation to the City to be zoned Planned Unit Development (PUD).

MOTION-ROLL CALL -VOTE

Hedges motioned to place that communication on file. Theis seconded. Roll call. Motion carried.

ORDINANCES FOR THIRD READING:

a) AN ORDINANCE AMENDING CHAPTER 123.01 OF THE CODIFIED ORDINANCES OF THE CITY OF CIRCLEVILLE ESTABLISHING THE POSITION OF CLERK OF COUNCIL AND DECLARING AN EMERGENCY.

Discussion: Hedges stated this Ordinance is for the position currently being filled by the Clerk and is cleaning up the codified ordinances. This Ordinance came out of the Finance Committee with a recommendation for passage. Kinney clarified this is removing the Clerk of Council from the comp plan.

MOTION-ROLL CALL -VOTE

Theis motioned for passage of the Ordinance. Hallinin seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #03-10-2025.

b) AN ORDINANCE AMENDING CHAPTER 123.01 OF THE CODIFIED ORDINANCES OF THE CITY OF CIRCLEVILLE ESTABLISHING THE POSITION OF ASSISTANT CLERK OF COUNCIL AND DECLARING AN EMERGENCY.

Discussion: Hedges stated this Ordinance is like the first Ordinance but is for the Assistant Clerk position.

MOTION-ROLL CALL -VOTE

Hallinin motioned for passage of the Ordinance. Klitzka seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #03-11-2025.

c) RESOLUTION APPROVING THE APPLICATION TO ADD CERTAIN PARCELS OF REAL PROPERTY TO THE CIRCLEVILLE NEW COMMUNITY AUTHORITY DISTRICT AND TO AMEND THE PETITION FOR ESTABLISHMENT OF THE CIRCLEVILLE NEW COMMUNITY AUTHORITY AS A NEW COMMUNITY AUTHORITY UNDER CHAPTER 349 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.

Discussion: Hedges stated that this Resolution and agenda items D and E are related. Hedges explained this is the final step for adding the three projects to the NCA. This Resolution is for the DR Horton property.

MOTION-ROLL CALL -VOTE

Hedges motioned for adoption of the Resolution. Theis seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #03-12-2025.

d) RESOLUTION APPROVING THE APPLICATION TO ADD CERTAIN PARCELS OF REAL PROPERTY TO THE CIRCLEVILLE NEW COMMUNITY AUTHORITY DISTRICT AND TO AMEND THE PETITION FOR ESTABLISHMENT OF THE CIRCLEVILLE NEW COMMUNITY AUTHORITY AS A NEW COMMUNITY AUTHORITY UNDER CHAPTER 349 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.

Discussion: Hedges stated this is for the Heritage Ponds Development.

MOTION-ROLL CALL -VOTE

Moats motioned for adoption of the Resolution. Lukasak seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #03-13-2025.

e) RESOLUTION APPROVING THE APPLICATION TO ADD CERTAIN PARCELS OF REAL PROPERTY TO THE CIRCLEVILLE NEW COMMUNITY AUTHORITY DISTRICT AND TO AMEND THE PETITION FOR ESTABLISHMENT OF THE CIRCLEVILLE NEW COMMUNITY AUTHORITY AS A NEW COMMUNITY AUTHORITY UNDER CHAPTER 349 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.

Discussion: Hedges stated this is for the South Court Development.

MOTION-ROLL CALL -VOTE

Moats motioned for adoption of the Resolution. Hallinin seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #03-14-2025.

f) AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE CAPITAL IMPROVEMENT .4% INCOME TAX FUND 206 SAFETY FORCES .5% TAX FUND 212 SAFETY FORCES .5% TAX FUND 227 WATERWORKS OPERATING FUND 808 WATERWORKS IMPROVEMENT AND EXTENSION FUND 819 AND SANITARY SEWER OPERATING FUND 909 OF THE CITY OF CIRCLEVILLE.

Discussion: Hedges stated this is the first Housekeeping Ordinance of the year with a total of \$157,437.11.

Hedges highlighted; \$23,760 was for grant reimbursement for engineering; \$20,000 in paramedic training; and \$73,000 was a City Match for OPWC.

MOTION-ROLL CALL -VOTE

Klitzka motioned for passage of the Ordinance. Theis seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #03-15-2025.

g) AN ORDINANCE TO AMEND THE ZONING DISTRICT OF 0 ATWATER AVENUE (PARCEL #A05-1-115-00-001-88 AND A05-1-115-00-001-89), 0 MORRIS ROAD (PARCEL #A05-1-115-00-001-90 AND A05-1-115-00-001-00) FROM NB (NEIGHBORHOOD BUSINESS) DISTRICT, MUR (MULTI-UNIT) DISTRICT AND MDR (MEDIUM DENSITY RESIDENTIAL) DISTRICT TO PUD, PLANNED UNIT DEVELOPMENT.

Discussion: Wynne stated this Ordinance is for the ALTO PUD. The PUD will have both apartments and single-family homes with green space throughout. This Ordinance is for the rezoning of the property and went through Planning and Zoning with a unanimous recommendation of approval. If this Ordinance passes the redevelopment will go back to Planning and Zoning for final developmental approval.

MOTION-ROLL CALL -VOTE

Klitzka motioned for passage of the Ordinance. Hedges seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #03-16-2025.

ORDINANCES FOR SECOND READING:

h) AN ORDINANCE TO AUTHORIZE AND IMPLEMENT THE LABOR WAGE REOPENER AGREEMENT BETWEEN THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION AND THE CITY OF CIRCLEVILLE AND DECLARING AN EMERGENCY.

Discussion: Hedges stated the reopener gives a \$1 an hour and 3% raise backdated to January 1, 2025. Kinney stated part of the agreement states they will not reopen again unless a levy passes for the next two years.

MOTION-ROLL CALL -VOTE

Hallinin motioned to suspend the rules. Lukasak seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Hedges motioned for passage of the Ordinance. Theis seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #03-17-2025.

ORDINANCES FOR FIRST READING:

i) A RESOLUTION AUTHORIZING THE USE OF OPIOID FUNDS TO HAVEN HOUSE AND DECLARING AN EMERGENCY

Discussion: Hedges stated this Ordinance is to use part of the Opioid funds awarded to the City. Hedges stated this Ordinance will help Haven House mitigation Opioid issues in the future.

MOTION-ROLL CALL -VOTE

Hallinin motioned to suspend the rules. Hedges seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Hedges motioned for adoption of the Resolution. Klitzka seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #03-18-2025.

j) AN RESOLUTION AUTHORIZING THE CITY OF CIRCLEVILLE CITY COUNCIL TO EXECUTE AND FILE AN APPLICATION WITH THE OHIO HISTORICAL RECORDS ADVISORY BOARD FOR POSSIBLE FINANCIAL ASSISTANCE THROUGH THE OHIO ARCHIVES GRANT AND DECLARING AN EMERGENCY

Discussion: Keller stated the Clerk is seeking grant funds to try and help with cost for the restoration, scanning and storage of Council records. Theis asked for the dollar amount for the grant and the Clerk stated the grant request is for \$5,000 and is a dollar-for-dollar match.

MOTION-ROLL CALL -VOTE

Hedges motioned to suspend the rules. Klitzka seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Hallinin motioned for adoption of the Resolution. Theis seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #03-19-2025.

k) AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE SAFETY FORCES .5% TAX FUND 227 CAPITAL IMPROVEMENT FUND 306 WATERWORKS OPERATING FUND 808 WATERWORKS IMPROVEMENT AND EXTENSION FUND 819 WATER PLANT REHABILITATION FUND 838 AND SEWER REPLACEMENT FUND 934 OF THE CITY OF CIRCLEVILLE

Discussion: Hedges stated this Ordinance was forwarded on to Council with the understanding additional information would be provided for review. After further review of that information Hedges is requesting the Ordinance be moved back to the Finance Committee.

MOTION-ROLL CALL -VOTE

Hedges motioned to move the Ordinance back to the Finance Committee. Hallinin seconded. Roll call. (6 Yeas- 0 Nay).

NEW BUSINESS:

1. AN RESOLUTION AUTHORIZING THE USE OF OPIOID FUNDS TO THE CIRCLEVILLE POLICE DEPARTMENT.

MOTION-ROLL CALL -VOTE

Hallinin motioned to add the Resolution to the Agenda. Lukasak seconded. Roll call. (6 Yeas- 0 Nay).

Discussion: Hallinin stated this Resolution will help the Circleville Police Department fill their need for a new police canine, canine vehicle, and for their property and evidence room. The total request is for \$212,000 total. \$45,930 for the canine vehicle, \$10,000 for the canine, and \$26,790 for the upfitting of the vehicle.

MOTION-ROLL CALL -VOTE

Hallinin motioned to suspend the rules. Lukasak seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Hedges motioned for adoption of the Resolution. Klitzka seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #03-20-2025

2. Hallinin motioned to excuse Duvall from tonight's meeting. Moats seconded. Motion carried.

3. Executive Session:

MOTION-ROLL CALL -VOTE

Hedges motioned to adjourn into executive session for; contract negotiations pursuant to Revised Code Section 121.22(G)(1); and security and emergency protocols relating to the internet, Hedges requested the Law Director, Mayor, City Council, President Keller, and Auditor be a part of the executive session. Hallinin seconded. Roll call. (6 Yeas- 0 Nay). Motion carried.

MOTION-ROLL CALL -VOTE

Moats motioned to adjourn executive session and go back into regular session. Hallinin seconded. Roll call. (6 Yeas- 0 Nay). Motion carried.

Hallinin motion to adjourn the City Council meeting. Moats seconded. Council is adjourned at 8:27 p.m.

Minutes prepared by: Melissa Burns, Clerk.