

City of Circleville



Civil Service Commission
City Administration Building
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Matthew Tootle
Chairperson
Stacy Young
Vice-Chairperson
Amy Elsea
Member

Regular Meeting Agenda Friday, March 14, 2025 – 8:30 Am

- I. Roll Call
- II. Approval of Agenda
- III. Reading/Approval of Minutes
 - A. Regular Meeting Minutes – February 11, 2025
- IV. Reports/Correspondence
 - A. Promotion of Fire Captain Ryan Gaines effective Sunday, March 2, 2025.
 - B. Promotion of Fire Lieutenant Dustin Smith Effective Sunday, March 2, 2025.
 - C. Resuming role of Lieutenant Christopher Kent Effective Sunday, March 2, 2025
 - D. Resignation Notice – T. Robison
 - E. Resignation Notice – V. Dilley
 - F. City of Circleville Updated Employee List
- V. Unfinished Business
 - None
- VI. New Business
 - A. Police Cadet NTN Testing Period: Approval of opening a continuous Police Cadet NTN testing period as requested by Chief Fisher.
 - B. Application Period for Water Plant Operator: Approval of opening an application period for the position of Water Plant Operator, as requested by Brian Frost, Utilities Director.
 - C. Police Captain/Lateral Transfer Requirements
 - D. Communications Supervisor Internal Written Examination
 - E. Filing of Annual Report with SPBR, pursuant to Ohio Revised Code § 124.40

VII. Public Informal Time

VIII. Executive Session

IX. Adjournment