

City of Circleville
Park Commission
104 E. Franklin St.
Circleville, OH 43113
740-477-8224

Wednesday, April 2, 2025
City Council Chambers

Minutes

This is an overview of minutes. Full digital recording is available on City Website.

Members Present: Beth Mason, Megan Travis, Jim Stanley, Hannah Wynne and Clerk Suzanne Channell.

Megan Travis called meeting to order at 4:30 pm.

Roll Call.

Approval of Minutes:

Beth Mason made a motion to approved February 2025 meeting minutes, seconded by Megan Travis. All in favor, minutes approved.

President's Report:

All rec league numbers were to be turned in by April 1st. All of them have been turned in but the Park Board has not seen them yet.

Service Director's Report:

Jim Stanley sated the pad for the new shelter house at Ted Lewis was completed a couple weeks ago. The basketball courts are ready but need striped. The restrooms at the parks have been opened.

New Business:

Larry Logan was the first to speak regarding the Miriam Adkins Foundation donor agreement. He needed to get (3) copies signed by the president, Megan Travis. He stated within (1) month after beginning to build the shelter house they will receive the \$100,000 donation. He then mentioned other donations that have been made to the Friends of Ted Lewis. Larry said the Friends of Ted Lewis donated \$5,000.00 to movies in the park this summer.

Terry Dean said he is willing to make a \$1,000,000 donation to the City of Circleville to improve the ball fields at Barthelmas Park and put in turf. In the past he tried to improve those at Ted Lewis but they are in a flood zone and cannot happen. Megan Travis suggested they meet to discuss where the donation could be used.

Teresa Emerine wants to put a pollinator garden in at Emerine Park. Her daughter-in-law is a Master Gardener and would like to put flowers near the rock. Beth Mason made a motion to approve, seconded by Megan Travis. All in favor, motion carried.

Sheri Theis & Beth Kowalski were both there from the Tree Commission to discuss the planting of Arbor Day trees. This year they would like to plant them at Barthelmas Park around the pickleball courts on April 25th. Beth said this would create wind screening for those playing pickleball. Beth Mason made a motion to approve, seconded by Megan Travis. All in favor, Arbor Day tree planting approved.

Jan Shannon emailed Suzanne Channell requesting to waive the fees for use of the Starkey Pavilion on May 20th for Sunrise Rotary. They will have a meeting that morning followed by the unveiling of the new Peace Pole. Megan Travis made a motion to approve, seconded by Beth Mason. Fee waived for Sunrise Rotary.

The Master Gardeners asked to have the fee to the Starkey Pavilion waived on June 25th for their annual meeting. Beth Mason made a motion to approve, seconded by Megan Travis. All in favor, motion carried.

US Road Running submitted a Request for Use application to have races at MVCH park every weekend this summer. A motion was made but denied by Beth Mason and denied by Megan Travis. No one in favor, motion denied.

Jim Stanley said they were pursuing a grant to help build the new shelter house at Ted Lewis but the City did not get the grant. He asked to move existing Ted Lewis funds from Pickaway County Community Foundation of \$250,000 to start the process of bidding and building the new shelter house. The total to build this will be approximately \$500,000. They will receive approximately \$180,000 from the insurance company, \$100,000 from the donor and then the PCCF funds. Megan Travis made a motion to approve the moving of the funds, seconded by Beth Mason. All in favor, motion carried.

Megan Travis made a motion to adjourn the meeting, seconded by Beth Mason. Meeting adjourned at 5:06 pm.