

RECORD OF ORDINANCES

Ordinance No. 3.11.2025

Passed 34, 2025

AN ORDINANCE AMENDING CHAPTER 123.01 OF THE CODIFIED ORDINANCES OF THE CITY OF CIRCLEVILLE ESTABLISHING THE POSITION OF ASSISTANT CLERK OF COUNCIL AND DECLARING AN EMERGENCY.

WHEREAS, the legislative authority is empowered by statute to establish the position of Assistant Clerk of City Council; and

WHEREAS, Circleville City Council is desirous of an Assistant Council Clerk and permits the appointment of Assistant Clerk of Council including compensation therefore; and

WHEREAS, the Circleville City Council has determined a need to establish an Assistant Clerk of Council Clerk to perform duties and responsibilities as established in the job description.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CIRCLEVILLE, COUNTY OF PICKAWAY, STATE OF OHIO AS FOLLOWS:

SECTION I. That Section 123.01 of the Codified Ordinances of the City of Circleville is hereby amended establishing an Assistant Clerk of Council.

SECTION II: The position of Assistant Clerk of Council is a non-union, non-supervisory, unclassified position and shall be paid \$23.60 - \$28.32 per hour upon passage of this ordinance for all Committee or approved Council work. The Assistant Council Clerk shall be supervised by the President of Circleville City Council.

SECTION III: That any ordinance or resolution in conflict with this ordinance is hereby repealed.

SECTION IV. That this Ordinance is hereby declared to be an emergency measure, necessary for the preservation of health, safety and welfare of the citizens of the City of Circleville so that this ordinance shall take effect and be in force immediately from and after its passage and approval by the Mayor.

PASSED: 3-4-2025
DATE

Barry D. Kelle
PRESIDENT OF COUNCIL

ATTEST: Mick J. M.
CLERK OF COUNCIL

APPROVED: 3-4-2025
DATE

Michael J. Blanton
MAYOR

APPROVED AS FORM:

K. Kinney
KENDRA C. KINNEY - LAW DIRECTOR