

CIRCLEVILLE CITY COUNCIL MEETING MINUTES 4/3/2025

Circleville City Council convened in Council Chambers Thursday, April 3, 2025, at 6:00 p.m. Council members present at Roll call: President Barry Keller, At Large Members Katie Logan-Hedges, Sheri Theis, and Tom Klitzka, Second Ward John Moats, Third Ward Audrey Lukasak, Fourth Ward Tom Duvall and Clerk Melissa Burns. Excused absent member: First Ward Jeff Hallinin. Invited guests present: Mayor Michelle Blanton, Law Director Kendra Kinney, and Auditor Mark Bidwell.

President Keller called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited, and invocation was given by all.

MOTION-ROLL CALL -VOTE

Klitzka motioned to dispense with Agenda items 4-9. Theis seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

ORDINANCES FOR THIRD READING:

a) RESOLUTION AUTHORIZING THE CIRCLEVILLE PUMPKIN SHOW INC. TO USE THE CITY ADMINISTRATION PARKING LOT LOCATED AT 120 EAST FRANKLIN STREET DURING THE CIRCLEVILLE PUMPKIN SHOW FOR THE CALENDAR YEARS OF 2025 THROUGH 2029 TO BE USED AS SPACE FOR ARTS AND CRAFT VENDORS.

Discussion: Theis stated this Resolution allows Circleville Pumpkin show to use the parking lots.

MOTION-ROLL CALL -VOTE

This motioned for adoption of the Resolution. Duvall seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #04-21-2025.

b) AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO EXECUTE AND FILE AN APPLICATION WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR POSSIBLE FINANCIAL ASSISTANCE THROUGH THE NATUREWORKS GRANT PROGRAM AND DECLARING AN EMERGENCY.

Discussion: Theis stated this Ordinance allows the City to apply for the Natureworks Grant in the amount of \$23,072. If awarded the grant will be used by the Pickleball Association to help build another court at Barthelmas Park.

MOTION-ROLL CALL -VOTE

Theis motioned for passage of the Ordinance. Lukasak seconded. Roll call. (6Yeas- 0 Nay). The Ordinance is passed and assigned #04-22-2025.

c) AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CLEAN OHIO GREEN SPACE CONSERVATION PROGRAM GRANT AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION TO PROVIDE GRANT FUNDS TO IMPROVE LOCAL ENVIRONMENT FOR THE CITY OF CIRCLEVILLE AND DECLARING AN EMERGENCY. CHAPTER 349 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.

Discussion: Theis stated this Ordinance allows the City to accept the Ohio Public Works Commission Grant. The grant will be used to help purchase the two park lands on Pickaway Street and North Court Street.

MOTION-ROLL CALL -VOTE

Lukasak motioned for passage of the Ordinance. Moats seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #04-23-2025.

SECOND READING

d) A RESOLUTION AUTHORIZING UPTOWN CIRCLEVILLE MAIN STREET PROGRAM TO USE CITY STREETS FOR THEIR FIRST FRIDAY EVENT.

Discussion: Duvall stated this Resolution is a recurring Resolution and allows Uptown to host their first Friday event.

MOTION-ROLL CALL -VOTE

Duvall motioned to suspend the rules. Hedges seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Duvall motioned for adoption of the Resolution. Klitzka seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #04-24-2025.

e) A RESOLUTION AUTHORIZING UPTOWN CIRCLEVILLE MAIN STREET PROGRAM TO USE CITY STREETS FOR THEIR ANNUAL 3-ON-3 TOURNAMENT FOR 2025.

Discussion: Duvall stated this Resolution is a recurring Resolution and allows Uptown to host their annual 3-On-3 tournament.

MOTION-ROLL CALL -VOTE

Hedges motioned to suspend the rules. Theis seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Theis motioned for adoption of the Resolution. Klitzka seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #04-25-2025.

f) RESOLUTION AUTHORIZING THE CIRCLEVILLE PUMPKIN SHOW, INC. TO OPERATE THE ANNUAL "CIRCLEVILLE PUMPKIN SHOW" ON VARIOUS STREETS AND SIDEWALKS OF THE CITY OF CIRCLEVILLE, OHIO.

Discussion: Duvall stated this is annual Resolution that allows Circleville Pumpkin Show Inc. to use various streets and sidewalks for the Circleville Pumpkin Show.

MOTION-ROLL CALL -VOTE

Duvall motioned to suspend the rules. Hedges seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Hedges motioned for adoption of the Resolution. Theis seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #04-26-2025.

g) AN ORDINANCE DECLARING THE INTENT TO VACATE ALLEY NO. 1 LOCATED IN THE WEST RIGHT-OF-WAY OF PICKAWAY STREET AND OHIO STREET BEING THE SOUTHEAST CORNER OF ORIGINAL LOT 18 IN THE HUSTON'S SECOND ADDITION TO CIRCLEVILLE.

Discussion: Duvall stated alleys 1,4, and 5 are part of the old Cellar Lumber and the alleys are already abandoned. Duvall stated the neighbors on both sides of the property have agreed and it has received P&Z's approval.

MOTION-ROLL CALL -VOTE

Duvall motioned to suspend the rules. Lukasak seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Hedges motioned for passage of the Ordinance. Duvall seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #04-27-2025.

h) AN ORDINANCE DECLARING THE INTENT TO VACATE ALLEY NO. 4 LOCATED IN THE NORTHEAST RIGHT-OF-WAY CORNER OF PICKAWAY STREET AND OHIO STREET BEING THE SOUTHWEST CORNER OF ORIGINAL LOT 8 IN THE HUSTON'S SECOND ADDITION TO CIRCLEVILLE.

Discussion: See above comments from letter G.

MOTION-ROLL CALL -VOTE

Duvall motioned to suspend the rules. Theis seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Theis motioned for passage of the Ordinance. Klitzka seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #04-28-2025.

i) AN ORDINANCE DECLARING THE INTENT TO VACATE ALLEY NO. 5 LOCATED IN THE NORTHWEST RIGHT-OF-WAY OF PICKAWAY STREET AND OHIO STREET BEING THE SOUTHEAST CORNER OF ORIGINAL LOT 18 IN THE HUSTON'S SECOND ADDITION TO CIRCLEVILLE.

Discussion: See above comments from letter G.

MOTION-ROLL CALL -VOTE

Duvall motioned to suspend the rules. Moats seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Theis motioned for passage of the Ordinance. Moats seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #04-29-2025.

j) A RESOLUTION AUTHORIZING CIRCLEVILLE ELK #77 TO USE CITY STREETS FOR THEIR FLAG DAY CELEBRATION EVENT.

Discussion: Duvall stated this Resolution is a recurring Resolution that allows Circleville Elk to host their Flag Day event.

MOTION-ROLL CALL -VOTE

Duvall motioned to suspend the rules. Theis seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Hedges motioned for adoption of the Resolution. Theis seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #04-30-2025.

k) A RESOLUTION ALLOWING THE CITY OF CIRCLEVILLE TO ADOPT THE CIRCLEVILLE SAFETY ACTION PLAN.

Discussion: Duvall explained this Resolution is stating the City agrees with the recommendations from the Capital Projects presentation and the Safer Streets For All (SS4A) study. The City will still need to pass Ordinances to implement any changes the City moves forward with.

MOTION-ROLL CALL -VOTE

Duvall motioned to suspend the rules. Lukasak seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Theis motioned for adoption of the Resolution. Klitzka seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #04-31-2025.

l) A RESOLUTION AUTHORIZING THE PRESIDENT OF CIRCLEVILLE CITY COUNCIL, DIGITAL SCANNING AND ARCHIVAL PRESERVATION AGREEMENT WITH THE HFGROUP.

Discussion: Hedges explained that this Resolution encompasses the entire project cost and corresponds to a grant application for up to \$5,000. Keller noted that the Mayor, currently addressing budget reductions, inquired whether the Council could delay portions of the project. Keller further detailed that the initial phase, tied to the grant request, concentrates on preserving, scanning, digitizing, and archiving all of the City's original legislation, with a cost of \$65,392. Keller proposed amending the legislation to allocate only \$65,392, sufficient to cover the preservation efforts. Theis emphasized that this initiative aligns with the preservation requirements mandated by the Ohio Revised Code.

MOTION-ROLL CALL -VOTE

Hedges motioned to amend the Resolution to state up to \$65,392 be appropriated. Duvall seconded. Roll call. (6Yeas- 0 Nay). Resolution is amended on the floor.

MOTION-ROLL CALL -VOTE

Hedges motioned to suspend the rules. Theis seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Hedges motioned for adoption of the Resolution. Klitzka seconded. Roll call. (6 Yeas- 0 Nay). The Resolution is adopted and assigned #04-32-2025.

m) AN ORDINANCE TO AUTHORIZE AND IMPLEMENT THE LABOR AGREEMENT BETWEEN THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS LOCAL 1232 AND THE CITY OF CIRCLEVILLE AND DECLARING AN EMERGENCY.

Discussion: Hedges outlined several key points from the contract: starting January 1, 2025, employees will get a \$1 wage adjustment and a 3% raise; in 2026 and 2027, they'll receive a 3% increase each year, with no option to renegotiate wages unless a levy is approved; it also includes an extra holiday and a fitness incentive.

MOTION-ROLL CALL -VOTE

Hedges motioned to suspend the rules. Lukasak seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Hedges motioned for passage of the Ordinance. Moats seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #04-33-2025.

n) AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE GENERAL FUND 101 SAFETY FORCES .5% TAX FUND 212 ARPA FEDERAL GRANT FUND 257 OF THE CITY OF CIRCLEVILLE.

Discussion: Hedges stated section three needs amended on the floor. The original Ordinance called for two police officers' positions to be removed. At the Finance meeting the committee discovered it is only the reduction of one position not two in the City's budget.

MOTION-ROLL CALL -VOTE

Hedges motioned to amend the Ordinance to reduce the amount in section 3 from \$176,148.44 to \$88,074.22. Moats seconded. Roll call. (6 Yeas- 0 Nay). Resolution is amended on the floor.

MOTION-ROLL CALL -VOTE

Hedges motioned to suspend the rules. Theis seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Hedges motioned for passage of the Ordinance. Moats seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #04-34-2025.

o) AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE SAFETY FORCES .5% TAX FUND 227 CAPITAL IMPROVEMENT FUND 306 WATERWORKS OPERATING FUND 808 WATERWORKS IMPROVEMENT AND EXTENSION FUND 819 WATER PLANT REHABILITATION FUND 838 AND SEWER REPLACEMENT FUND 934 OF THE CITY OF CIRCLEVILLE.

Discussion: Hedges stated at the Finance meeting the Ordinance was amended on the floor to change the title from 808 to 909. The Auditor later stated that 808 was correct and the Ordinance title needs amended back. Hedges pointed out the order of items on the Ordinance has changed but the content is still the same. Bidwell added the \$1.3 million is principal forgiveness.

MOTION-ROLL CALL -VOTE

Hedges motioned to amend the Ordinance title to replace Fund 909 with Fund 808. Duvall seconded. Roll call. (6 Yeas- 0 Nay). Resolution is amended on the floor.

MOTION-ROLL CALL -VOTE

Hedges motioned to suspend the rules. Theis seconded. Roll call. (6 Yeas- 0 Nay). Rules are Suspended.

MOTION-ROLL CALL -VOTE

Hedges motioned for passage of the Ordinance. Klitzka seconded. Roll call. (6 Yeas- 0 Nay). The Ordinance is passed and assigned #04-35-2025.

NEW BUSINESS:

1. Moats motioned to excuse Hallinin from tonight's meeting. Lukasak seconded. Motion carried.

Theis announced she will have a Strategic Planning meeting on April 7, 2025, at 6:15 p.m. and May 6, 2025, at 6:00 p.m.

Klitzka announced he will have a Judicial Committee meeting on April 7, 2025, at 6:00 p.m. Klitzka also stated there are currently 405 people now signed up for recycling.

Hedges motion to adjourn the City Council meeting. Moats seconded. Council is adjourned at 6:29 p.m.

Minutes prepared by: Melissa Burns, Clerk.