

City of Circleville
Park Commission
104 E. Franklin St.
Circleville, OH 43113
740-477-8224

Wednesday, May 7, 2025
City Council Chambers

Minutes

This is an overview of minutes. Full digital recording is available on City Website.

Members Present: Beth Mason, Megan Travis, Jim Stanley, Hannah Wynne and Clerk Suzanne Channell.

Megan Travis called meeting to order at 4:30 pm.

Roll Call.

Approval of Minutes:

Beth Mason made a motion to approved April 2025 meeting minutes, seconded by Megan Travis. All in favor, minutes approved.

President's Report:

Megan Travis had nothing to report.

Service Director's Report:

Jim Stanley said the new Ted Lewis Shelter House bid will be in early June. It is advertised in the paper for 3 weeks and bid opening will be early June. He also said playground equipment that was taken out of Ted Lewis Park is going to Barthelmas Park to replace some of the equipment out there.

New Business:

Eric Potts spoke about the bike to school day he participated in. He was aware there are bike helmets given to the City each year and would like some to hand out to kids. Jim Stanley told him to get with the Police Department about this.

Paul Hang asked if they could plant a crabapple tree at Mary Virginia Crites Hannan Park just south of the dog park. He said the master gardeners will plant it, mulch it and water it for the first 2 years. They would eventually like to plant flowering trees to cover the slope there. They would also like to put a plaque there in memory of past master gardeners. Beth Mason made a motion to approve, seconded by Megan Travis. Motion carried.

Tom Davis from the Pickaway County Pickleball Association was there to discuss a new location of pickleball courts at Barthelmas Park. In February it was approved by the Park Board to put another court next to the new ones but Arborist Tyler Mitten told them it would damage the roots of the tree there so they could not put the court in that location. They are now requesting to put two new courts where the

temporary courts are but in the opposite direction. He said the cost will be approximately \$95,000. They have raised \$60,000 and will apply for a nature works grant for \$23,000. Megan Travis made a motion to approve, seconded by Beth Mason. All in favor, motion carried.

Ty Ankrom with Friends of Ted Lewis requested a motion to put signage up at Ted Lewis Park that would say the park is under surveillance, no alcohol, no drug use, no smoking, no fighting. Jim Stanley said they have added a camera to cover a larger area so more of the park is under surveillance. Beth Mason made a motion to approve, seconded by Megan Travis. All in favor.

Tiffany Singer with Pickaway County Public Health spoke about Overdose Awareness Day they would like to have at Ted Lewis Park on Thursday, August 28th, from 11 am – 5 pm. They would like to have bounce houses, food trucks and tents. This event is to raise awareness and gain community support. Megan Travis made a motion to approve, seconded by Beth Mason. All in favor, motion carried.

Suzanne Channell had a Request for Use form from Columbus Outdoor Pursuits to have a rest stop at Ted Lewis Park on Sunday, May 18th for the Tour of the Scioto River Valley. They would like to have 2 – 3 porta johns and would like to use water at the park. Megan Travis made a motion to approve, Beth Mason seconded. Motion approved.

Suzanne had a Request for Use of Ted Lewis Park for Movies in the Park. The dates will be June 13th, July 11th, August 8th and September 12th. Hannah Wynne said they use the big grassy field by the old pool. Beth Mason made a motion to approve, seconded by Megan Travis. All in favor, motion carried.

The last item on the agenda was a Request for Use application from Pickaway County Special Olympics. They were requesting to use Ted Lewis park this year from June 16th through September 21st for softball practices on Mondays and Wednesdays. Megan said they cannot use Ted Lewis because there are only two fields and the softball league uses those. Beth said they usually use field# 5 at Barthelmas Park but there may be a pony league using that field this year so they may have to use field# 6 at Barthelmas. Jim Stanley said the Special Olympics can work with the baseball league to work out the details. Beth Mason made a motion to approve the use at Barthelmas Park, seconded by Megan Travis. All in favor.

Megan Travis made a motion to adjourn the meeting, seconded by Beth Mason. Meeting adjourned at 4:55 pm.