

CIRCLEVILLE FINANCE COMMITTEE MINUTES 6/24/2025

Circleville City Finance Committee convened in City Council Chambers, 127 South Court St, Circleville, OH. on Tuesday June 24, 2025, at 6:00 p.m. Members Present: Chair Katie Logan Hedges, Committee Members Jeff Hallinin and Tom Duvall, Clerks, Melissa Burns and Sarah Kolesar. Other Council Members present: Tom Klitzka and John Moats. Invited Guests present: Planner Hannah Wynne, Auditor Mark Bidwell, and Tyler Bridge, Bricker Graydon attorney.

Hedges called the Meeting to Order at 6:00 p.m.

Duvall motioned to approve the Finance Committee minutes from May 27, 2025. Seconded by Hallinin. Motion carried.

New Business:

a) AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE GENERAL FUND 101 MUNICIPAL COURT CCA GRANT 24/25 FUND 263 SANITARY SEWER OPERATING FUND 909 SANITARY SEWER IMPROVEMENTS & EXTENSIONS FUND 920 OF THE CITY OF CIRCLEVILLE.

Discussion: Chair Hedges mentioned this Ordinance relates to Housekeeping Ordinance #6 for the year. Hedges highlighted there were Council expenses related to costly publishing's in the Herald, explaining that Council is currently collaborating with Representative Brian Stewart regarding a new law enacted through the House amending the structured proceedings in the manner that upcoming meetings and public hearings are publicized.

MOTION-ROLL CALL-VOTE: Duvall motioned to forward the Ordinance to the next Council meeting on July 1, 2025, with a recommendation for passage. Hallinin seconded. (3 Yeas - 0 Nays) Motion carried.

b) RESOLUTION DETERMINING THE SUFFICIENCY OF ONE OR MORE CONSENTS TO ADD CERTAIN PARCELS OF REAL PROPERTY TO THE CIRCLEVILLE NEW COMMUNITY AUTHORITY DISTRICT PURSUANT TO OHIO REVISED CODE SECTION 349.03(B)(4); SETTING A DATE FOR A PUBLIC HEARING ON SUCH ONE OR MORE CONSENTS AS REQUIRED BY OHIO REVISED CODE CHAPTER 349 AND DECLARING AN EMERGENCY.

Discussion: Tyler Bridge stated his firm works with the City to add property in the territory of the Circleville New Community Authority, in which Bridge commented is a new policy implemented by the City levying a small charge on parcels added to the territory so as to fund public infrastructure and capital improvements. Bridge discusses the current development projects and their statuses; The Frito Lay development on Circle Lane is a 15,000 sq. ft. distribution warehouse, noting that the agreement has been signed and the project is proceeding forward. Bridge stated the RacTrac development project is a proposed gas station off Circle Lane and the agreement is signed. Bridge explains that at 1185 North Court Street there will be a proposed convenience store/gas station, and an agreement has been signed, however they are still finalizing plans to proceed with the development. Clifton development is a proposed 100 single-family home project near Dunkle Road, highlighting that it is in the earlier stages, but the agreement has been signed.

MOTION-ROLL CALL-VOTE: Hallinin motioned to forward the Resolution to the Council meeting on July 15, 2025, with a recommendation for passage. Duvall seconded. (3 Yeas - 0 Nays) Motion carried.

c) ADOPTING THE BUDGET OF THE CITY OF CIRCLEVILLE, OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND SUBMITTING THE SAME TO THE COUNTY AUDITOR.

Discussion: Auditor Bidwell explained this is the first preliminary tax revenue budget for 2026, determining how much revenue may be anticipated in 2026 and furthermore it is on a 2% income tax basis and not a 2.5% income tax basis should the Levy pass, also noting that these estimations will change. Bidwell highlighted the estimation for total revenue from the general 101 fund in 2026 is \$9,190,000 (9.19 million dollars) noting that \$265,000 is estimated from the IRA grant, and real estate taxes are estimated at \$300,000. Bidwell noted the preliminary, estimated expenditures in 2026 from the general fund 101 are \$10,460,000.

MOTION-ROLL CALL-VOTE: Hallinin motioned to forward the budget of the City of Circleville for the fiscal year beginning January 1, 2026, to Council on July 1, 2025. (3Yeas - 0 Nays) Motion carried.

Old/Other Business:

Hallinin motioned to adjourn the Finance Committee Meeting at 6:24 p.m. Seconded by Duvall. Motion carried.

Minutes prepared by Assistant Clerk, Sarah Kolesar.