

City of Circleville
Park Commission
104 E. Franklin St.
Circleville, OH 43113
740-477-8224

Wednesday, July 2, 2025
City Council Chambers

Minutes

This is an overview of minutes. Full digital recording is available on City Website.

Members Present: Megan Travis, Richie Verito, Beth Mason and Clerk Suzanne Channell.

Megan Travis called meeting to order at 4:30 pm.

Roll Call.

Approval of Minutes:

Megan Travis made a motion to approve May minutes which were tabled from the June meeting. Beth Mason seconded. All in favor, motion carried. Richie made a motion to approve the June meeting minutes, seconded by Megan Travis. All in favor, minutes approved.

President's Report:

Megan Travis stated peewee football turned in their league numbers to be reviewed. Suzanne Channell checked all the addresses and sent them to Megan to review. Megan said 45 of 74 live in the City limits which is 60.8%. This is more than the required 50%.

Service Director's Report:

Jim Stanley was not present, there was nothing to report.

New Business:

Julie Strawser spoke on behalf of the Pickaway County Pickleball Association. She said there is a grant available for water bottle filling stations to be put in the parks. She wanted to know if that as something the park board would be interested in. Beth Mason told her to check with the Health Department. Richie Verito told her to check with the Service Department.

The second item she wanted to discuss was putting a sun shade up a the pickleball courts. She said it can be removed for the winter months. Beth Mason said she should check with her insurance company and also had concern about it being vandalized.

The next items on the agenda were Request for Use Applications. The first one was for the Kidney Cancer Association to use Mary Virginia park for a 5k walk/run on May 9, 2026. Megan Travis made a motion to approve this, seconded by Beth Mason. All in favor, motion carried.

The second Request for Use was for M3K Properties to utilize the dog park at Mary Virginia for a dog days of summer event. Beth Mason made a motion to approve, seconded by Megan Travis. All in favor, motion carried.

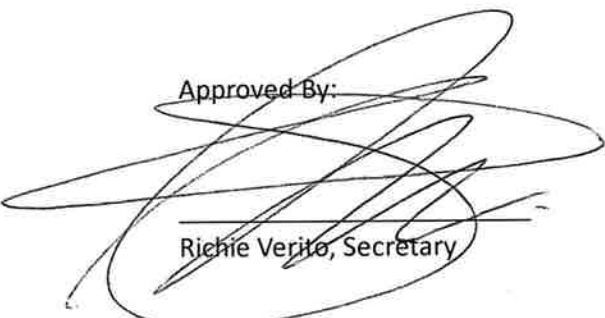
The last Request for Use Application was for the Pickaway County Community Foundation / Inspiration Station to use Mary Virginia park for a Pi Day race on March 14, 2026. They also requested to have the fees waived for the Starkey Pavilion. Richie asked if the request to waive fees was in writing, which it was not. He said they must request it in writing before it can be voted on per the bylaws. It was decided to hold the application until the August meeting after Suzanne had time to reach out to them.

Megan Travis made a motion to vote Richie Verito as the Secretary. Seconded by Beth Mason. Both in favor, Richie is now Secretary.

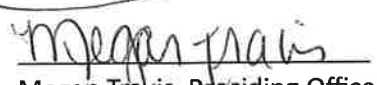
Beth Mason brought up the conditions of the bathrooms at Barthelmas park. These are to be maintained by the baseball league per their contract, but she has received several complaints. She also does not think the restrooms need to be locked when they are not being utilized for baseball as other kids at the park need to use them. Michelle Blanton was present at the meeting and said she will talk with Jim Stanley about this to see what can be done. It was also suggested by Richie that a representative for the baseball league be present at the next Park Commission meeting to discuss this.

Richie made a motion to adjourn, seconded by Megan Travis. Meeting adjourned at 4:58 pm.

Approved By:



Richie Verito, Secretary



Megan Travis, Presiding Officer