

CIRCLEVILLE HISTORIC REVIEW BOARD (HRB) MINUTES 07/28/2025

Historic Review Board members convened in the City Hall Building on Monday, July 28, 2025, at 5:30 p.m. Present members: Chair Richie Verito, Vice Chair Jane Shaw, Michael Combs, Christopher Burton, Denise Simms, and Assistant Clerk, Sarah Kolesar. Absent members: William Adkins and Jeff Moorehead. Invited Guests present: Zoning Inspector Tyler Cobb and Planner Hannah Wynne.

Chair Richie Verito called the meeting to Order with Roll call at 5:30 p.m.

Combs motioned to approve the meeting minutes from July 14, 2025. Shaw seconded. Motion carried.

New Business:

a) **Tabled: CERTIFICATE OF APPROPRIATENESS #2-25**, Requested by Michelle Stevenson, 125 W. Main Street, Circleville, OH Parcel # A0510020001500. To add a projecting sign and to add exterior paint to the front of the building. This is in the Downtown Business District (DB) within Historic District Overlay (HD).

MOTION -ROLL CALL- VOTE: Burton motioned to take application #2-25 off the table to continue discussion. Combs seconded. (5 Yeas- 0 Nays). Application #2-25 removed from table.

DISCUSSION: Applicant is requesting a projecting sign to be placed at the front of the building to advertise for tenants, highlighting there are currently three signs at the front of the building but are of different sizes and colors and wish for them to be uniform; additionally requesting to paint the exterior (back and sides) of the building charcoal gray, but maintain the original brick in the front of the building. Applicant states that the border around the windows will be a lighter gray and noted the material of the signs will be made of exterior plywood with black screws to attach the signage to the building. Chair Verito recommended that the screws match the color of the signage. Board Members voted in agreement.

MOTION -ROLL CALL- VOTE: Shaw motioned to accept Verito's recommendation that the color of the screwheads match the signage color. Burton seconded. (5 Yeas- 0 Nays). Motion carried.

MOTION -ROLL CALL- VOTE: Combs motioned to approve COA #2-25. Shaw seconded. (5 Yeas- 0 Nays). Application #2-25 is approved.

Any New or Other Business: None

Simms motioned to adjourn the HRB meeting at 5:42 p.m. Combs seconded. Motion carried.

Minutes prepared by: Sarah Kolesar, Assistant Clerk.