

City of Circleville
Park Commission
104 E. Franklin St.
Circleville, OH 43113
740-477-8224

Wednesday, August 6, 2025
City Council Chambers

Minutes

This is an overview of minutes. Full digital recording is available on City Website.

Members Present: Megan Travis, Richie Verito, Beth Mason and Clerk Suzanne Channell.

Megan Travis called meeting to order at 4:30 pm.

Roll Call.

Approval of Minutes:

Richie Verito made a motion to approve July 2025 minutes, seconded by Beth Mason. All in favor, minutes recorded.

President's Report:

Megan Travis said Circleville Youth Soccer turned in their numbers for the league with a total of 126 living inside the city limits and 38 living outside which exceeds the 50% required percentage. She also said she received a request from Steve Gaines, the Circleville Youth Soccer Association (CYSA) president, to treat the grubs at Barthelmas Park in hopes of getting rid of the mole problem they have. They stated they would use a licensed professional to have this done.

Jim Stanley stated it was up to the Park Board. Beth Mason wanted to make sure what they use is not harmful to other animals or kids. Richie Verito wanted to have CYSA come to a meeting to discuss this. Megan stated their season is already starting so Richie Verito requested a special meeting. Richie Verito made a motion for the special meeting, seconded by Beth Mason. All in favor. There will be a special meeting to discuss this on Wednesday, August 20th, at 4:30 pm.

Megan also mentioned at the last Park Board meeting there was mention of the restrooms at Barthelmas being in poor condition and not being cared for properly by the baseball league. She read the contract, which began 02/16/22 and ends 02/16/27, and it only states they will maintain the restrooms. She also said everything else the contract states should be done has been done with an exception of building a press box. It was also discussed at the last Park Board meeting that they were having tournaments at Barthelmas Park without proper insurance being given to the City. The contract states the baseball league will not hold the City liable.

Megan was at Barthelmas Park and noticed the basketball courts needed tended to. They need nets, a new shooter's square on the backboard and there are weeds growing on the court. Richie Verito made a motion to use Park Board funds to pay for these repairs, seconded by Megan Travis. All in favor.

The last thing on the President's report was available park funds through Pickaway County Community Foundation.

Service Director's Report:

Jim Stanley said \$250,000 was released by Pickaway County Community Foundation to begin work on the new shelter house at Ted Lewis Park. The last bid came in too high so it will be rebid, and the bid opening will be sometime in early September. They are hoping for a more reasonable price and are working with City Council to make up the rest of the funds. They currently have \$635,000 set aside for this new shelter house and are hoping to have it up by Memorial Day of next year.

He also mentioned the sanitary sewer line is being installed at Ted Lewis for the new shelter house and that Movies in the Park is coming up.

Hannah Wynne said the movie is this Friday, August 8th, at Ted Lewis Park. The movie will be Shrek and the event begins at 7:30 pm

New Business:

Richie Verito asked that we add the criteria/strategy for waiving fees to the Starkey Pavilion be added to next month's agenda. That will be placed on September's agenda.

Beth Mason said she received a text from Tiger Youth Softball regarding unequal opportunities between the girls' sports and boys' sports. She read the text aloud. They were asking for resources to use a concession until the new shelter house is built. They wanted the City to leave the up the current building at Ted Lewis that was set for demolition so they can use it for their concession again next season.

Melissa Manson came up to the podium and asked that we leave that building standing at Ted Lewis so they can have a concession to make money to pay for umpires and field upkeep. She asked for hot water and electric and would also like to use some of the building for storage.

Beth Mason made a motion to keep the building for another year, seconded by Richie Verito. All in favor, motion carried.

Mayor Michelle Blanton said she had a meeting with Melissa Manson yesterday about her concerns with the league. She then asked for the Park Board's thoughts on her meeting with individual leagues. She wanted to ask permission to do so.

Richie Verito made a motion for her to meet with the leagues and bring her findings back to the Park Board. Seconded by Megan Travis. Roll Call. Ritchie Verito and Megan Travis voted yea, Beth Mason voted nay. Two yeas and one nay, motion carried.

Melissa Manson said there will be a Tigers Youth Softball meeting on August 17th at 6:30 pm at Ted Lewis Park.

Megan Travis made a motion to adjourn, seconded by Richie Verito. Meeting adjourned at 5:18 pm.

Approved By:

Richie Verito, Secretary

Megan Travis, Presiding Officer

DRAFT