

CIRCLEVILLE FINANCE COMMITTEE MINUTES 8/19/2025

Circleville City Finance Committee convened in City Council Chambers, 127 South Court St. 2nd floor, Circleville, OH. on Tuesday August 19, 2025, at 6:00 p.m. Members Present: Chair Katie Logan Hedges, Committee Members Jeff Hallinin, Tom Duvall, and Clerks Melissa Burns and Sarah Kolesar. Other Council Members present: President Barry Keller and Tom Klitzka. Invited guests present: Mayor Michelle Blanton, Auditor Mark Bidwell and Planner Hannah Wynne.

Hedges called the Meeting to Order at 6:00 p.m.

Duvall motioned to approve the Finance Committee minutes from July 29, 2025. Hallinin seconded. Motion carried.

New Business:

- a) One Ohio Recovery Grant Proposal from Central Ohio Living Free DBA The Covering.

Discussion: Jenny and Delbert Hill, Founders of The Covering, spoke about their Ministry; a faith-based, 12-month residential program for women. Jenny explained that after the completion of the 12-month program, women have the choice to move on to a transitional home and bring their children should they choose, emphasizing that it is important to their Ministry to give women in their care a family environment with their children, and give them the opportunity to grow and succeed. They are requesting \$15,000 annually to pay for the electric bills in their three transitional homes. Additionally, they are requesting a one-time Grant of \$5,500 for flooring repairs in the kitchen to provide a safe and clean environment for the women and children. Jenny and Delbert noted that of their three transitional homes, two are in Pickaway County and one is located in Ross County. The Committee discussed and agreed to recommend Legislation be prepared and move forward with request to Council for approval, only for the two transitional homes located in Pickaway County and encouraged Jenny and Delbert to reach out and meet with Ross County resources for Grants needed for their transitional home located in Ross County.

MOTION-ROLL CALL-VOTE: Hallinin motioned to forward the Ordinance to the Council meeting on September 2, 2025, with a recommendation for passage. Hedges seconded. (3 Yeas - 0 Nays) Motion carried.

b) AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE GENERAL FUND 101 STREET CONSTRUCTION FUND 203 SAFETY FORCES .5% TAX FUND 212 MUNICIPAL COURT CCA GRANT 25/26 FUND 260 WATER & SEWER RETIREMENT COMPENSATION FUND 890 OF THE CITY OF CIRCLEVILLE.

Discussion: Hedges highlighted that this is housekeeping Ordinance #7 of the year, with a \$11,000 credit due to a housekeeping correction. Bidwell clarified the total Housekeeping Ordinance is \$232,132.52.

MOTION-ROLL CALL-VOTE: Duvall motioned to forward the Ordinance to the Council meeting on September 2, 2025, with a recommendation for passage. Hallinin seconded. (3 Yeas - 0 Nays) Motion carried.

c) Review of 2024 Audit: Bidwell noted that one account was overspent due to overtime. Bidwell explained that Fraud reporting training is now part of the onboarding process.

Old/Other Business: None

Duvall motioned to adjourn the Finance Committee Meeting at 6:31 p.m. Hallinin seconded. Motion carried.

Minutes prepared by Assistant Clerk, Sarah Kolesar.