

CIRCLEVILLE SERVICE COMMITTEE MEETING MINUTES 9/2/2025

Circleville City Service Committee convened in City Council Chambers, 127 South Court St, Circleville, OH 43113 on Tuesday, September 2, 2025, at 5:45 p.m. Present at Roll Call: Chair Tom Duvall, Committee Members Sheri Theis and Audrey Lukasak, and Clerks Melissa Burns and Sarah Kolesar. Other Council Members present: President Barry Keller and Tom Klitzka. Invited Guests present: Planner Hannah Wynne.

Duvall called the meeting to order at 5:45 p.m.

Theis motioned to approve the Meeting minutes from July 1, 2025. Lukasak seconded. Motion carried.

Lukasak motioned to approve the Utility Center Tour Meeting minutes from July 15, 2025. Theis seconded. Motion carried.

New Business:

a) AN ORDINANCE LEVYING ASSESSMENTS FOR OUTSTANDING DELINQUENT WATER AND/OR SEWER BILLS ON SPECIFIC UTILITIES ACCOUNTS.

Discussion: Duvall explained this is a recurring Ordinance to assess properties who are excessively behind on their water or sewer bill. Wynne explained that high usage would result in a higher bill, as well as a potential leak. Wynne stated the City will investigate if there is a possible leak and correct it.

MOTION-ROLL CALL-VOTE:

Theis motioned to forward the Ordinance to the next Council meeting on September 16, 2025, with a recommendation for passage. Lukasak seconded. Roll call (3 Yeas –0 Nays) Motion carried.

Old Business: None.

Other Business: Duvall explained that the Water Treatment Plant pilot study will begin September 6, 2025, spanning 90 days. Duvall announced a Water Treatment Plant Tour on October 7, 2025, at 5:30 p.m. Additionally, Duvall noted that due to scheduling conflicts, a Tour of the Wastewater Treatment Plant will be announced later.

Lukasak motioned to adjourn the meeting at 5:50 p.m. Theis seconded. Motion carried.

Minutes prepared by Sarah Kolesar, Assistant Clerk.