Ordinance No. 01 -03 -Passed 01-19-,2021

AN ORDINANCE IMPLEMENTING A CHAPTER 357 TO THE CODIFIED ORDINANCES OF CITY OF CIRCLEVILLE TO ESTABLISH A PARKING VIOLATIONS BUREAU, PROVIDE PROCEDURES FOR THE PROCESSING OF PARKING INFRACTIONS AND DECLARING AN EMERGENCY.

WHEREAS, Council has previously established various restrictions relating to the parking of vehicles and enforcement of such restrictions within the municipal boundaries of the City; and

WHEREAS, certain changes have been enacted under the Ohio Revised Code which permit parking infractions to be processed as civil rather than criminal violations in order to reduce costs and to create more uniformity and ease of parking enforcement;

WHEREAS, to handle the processing of parking infractions as civil violations, it is necessary to establish a parking violations bureau and provide appropriate procedures for the enforcement of such violations.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CIRCLEVILLE, PICKAWAY COUNTY, OHIO AS FOLLOWS:

SECTION I. There is hereby established a Chapter 357 to the codified ordinances of the City of Circleville creating a parking violations bureau and providing appropriate procedures for the enforcement and processing of parking infractions within the municipal limits of the City of Circleville which shall provide as follows:

Chapter 357

Parking Infractions and Violation Bureau

357.01 DEFINITIONS

The following words and phrases, when used in this chapter of the Traffic Code, shall have the meanings respectively ascribed to them by this section.

(a) "Parking infraction" means a violation of Title 7 or Chapters 351, 353, or 355 of this Code.

(b) "Vehicles" has the same meaning as in Ohio R.C. 4511.01.(c) "Parking Violations Bureau" means the Parking Violations Bureau established by the Council of the City of Circleville pursuant to Chapter 357.

(d) "Parking enforcement officer" or "law enforcement officer" means law enforcement officers as defined in this Code and shall also mean City employees or the City's contractual agents whose duties include the issuance of parking infraction tickets while engaged in such duty.

(e) "Notification of infraction" means the notice mailed to the owner or operator of a vehicle involved in a parking infraction pursuant to Chapters 351, 353,

or 355.

(f) "Court" or "municipal court" means the Circleville Municipal Court.

(g) "Disability Parking Space" means a motor vehicle parking location that is reserved for the exclusive standing or parking of a vehicle that is operated by or on behalf of a person with a disability that limits or impairs the ability to walk and displays a placard or license plate issued under Section 4503.44 of the Ohio Revised Code.

357.02 CIVIL LIABILITY FOR PARKING INFRACTIONS; ARREST PROHIBITED.

- (a) The commission of a parking infraction, as defined in subsection (a) of Section 357.01 shall not be considered a criminal offense for any purpose.
- (b) A person who commits a parking infraction shall not be arrested as a result of the commission of the violation.

357.03 PARKING VIOLATIONS BUREAU.

(a) The Parking Violations Bureau shall be established by the City of Circleville. The Parking Violations Bureau has jurisdiction over each

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parking infraction that occurs within the boundaries of the City. Notwithstanding any other provision of law to the contrary, each parking infraction that occurs within the jurisdiction of the Parking Violations Bureau and the enforcement of such parking infraction shall be handled pursuant to and governed by the provisions of this chapter.

(b) A request to establish the Parking Violations Bureau shall be filed with the Clerk of the Circleville Municipal Court. Upon filing, the Court shall authorize the municipal corporation to establish a parking violations bureau. Upon grant of authority by the Court, the municipal corporation

may establish a parking violations bureau.

(c) Costs relating to the operation of the Parking Violations Bureau shall be paid by the municipal corporation. Fines and penalties collected by the Parking Violations Bureau shall be disbursed to the municipal corporation. The Circleville Chief of Police or his designee shall act as the Hearing Officer and the Circleville Municipal Clerk of Courts shall act as Violations Clerk. The Hearing Examiner must be either an attorney licensed to practice law in the State of Ohio or must have been formerly employed in the law enforcement field.

(d) The fines, penalties, fees and costs established for a parking infraction shall be collected, retained and disbursed at the direction of the Violations Clerk if the parking infraction out of which the fines, penalties, fees and costs arose occurred within the jurisdiction of the Parking Violations Bureau. The Violations Clerk shall provide ticket as prescribed by the Safety Director for parking infractions to law enforcement or parking enforcement officers as needed in the Police Department upon requisition by the Safety Director or Chief of Police. Any person requisitioning tickets shall account to the Violations Clerk for all tickets requisitioned at such times as the Violations Clerk shall request. The fines, penalties, fees and costs collected by the Violations Clerk for a parking infraction shall be disbursed by the Violations Clerk to the City.

357.04 PARKING TICKET, SERVICE AND LIABILITY.

(a) The parking ticket to be used by parking enforcement officers in all cases in which a person is charged with committing a parking infraction within the City of Circleville shall be the Ohio Uniform Traffic Ticket as described in Ohio Traffic Rule 3(A) and (B). The parking ticket shall be the summons

and complaint for purposes of this chapter.

(b) (1) A parking enforcement officer who issues a parking ticket for a parking infraction shall complete the ticket by identifying the parking infraction charged, recording the license plate numbers, type and make or model of the vehicle, and indicating the date, time and place of the parking infraction charged. The officer shall personally or digitally sign the ticket, affirm the facts it contains and file a copy with the Violations Clerk. If the operator of the vehicle is present, the officer also shall record on the ticket the name of the operator in a space provided on the ticket for identification of the offender, and then shall personally serve the parking ticket upon the operator. If the operator of the vehicle is not present, the officer shall insert the word "owner" in the space provided on the ticket for identification of the offender, and then shall constructively serve the parking ticket upon the owner of the vehicle by affixing the ticket to the vehicle in a conspicuous place.

(2) Constructive service of a parking ticket upon an owner of a vehicle by affixation as provided in this section, or by the procedure described in subsection (d) of this section, has the same force and effect, and potentially subjects both the owner and the operator of the vehicle whose act or omission resulted in the parking infraction, if different, to the same fine, penalties, fees and costs for failure to timely answer or to appear, if a hearing is requested, as if the parking ticket were personally served on both

the owner and operator of the vehicle at the time of the violation.

(c) the original of a parking ticket issued pursuant to this section or any true copy of it shall be considered a record kept in the ordinary course of business of the City and the law enforcement agency whose officer issued it, and shall be prima facie evidence of the facts it contains.

(d) An operator of a vehicle who is not the owner of the vehicle, but who operates it with the express or implied permission of the owner is the agent for purpose of the receipt of parking tickets served in accordance with this

section, and personal service of a parking ticket upon the operator in accordance with this section constitutes constructive service upon the owner for purposes of this chapter. The operator of a rented or leased vehicle whose act or omission resulted in an alleged parking infraction shall not be considered an agent of the owner if the owner is engaged in the business of renting or leasing vehicles pursuant to a written rental or lease agreement and if the owner follows the procedures set fort in Section 357.09.

(e) Except as provided in Section 357.09, when a parking ticket is issued for a parking infraction and is served pursuant to this section, the operator of the vehicle whose act or omission resulted in the parking infraction for which the ticket was issued and the owner of the vehicle involved in the parking infraction, if different, are jointly liable for the parking infraction. Any owner of a vehicle who pays any fines, penalties, fees, and costs imposed for a parking infraction pursuant to this chapter may recover the amount paid from the operator of the vehicle whose act or omission resulted in the parking infraction.

(f) If a person who is personally or constructively served with a parking ticket charging the commission of a parking infraction fails to timely answer the charge, as provided in subsection (a) of this section, the Parking Violations Bureau shall issue the proper notifications of infraction pursuant to Subsection 357.06, and proceed according to that section, which shall result in the imposition of an additional penalty often dollars (\$10.00).

(g) The issuance of a parking ticket, the filing of or failure to file an answer by a person, personally or constructively served with the ticket, the substance of an answer, the payment of any fines, penalties, fees and costs, and any other relevant information shall be entered in the records of the Parking Violations Bureau.

357.05 ANSWERS AND PROCEDURES.

(a) A person who is personally or constructively served with a parking ticket charging the commission of a parking infraction may answer the charge by appearing personally before the Parking Violations Bureau or by mail. An answer shall be made within fourteen days from the date of the infraction, and shall be in one of the following forms:

(1) An admission that the person committed the parking infraction, by

payment of any fine arising out of the parking infraction;

(2) An admission that the person committed the parking infraction, with an explanation of the circumstances surrounding the parking infraction;

(3) A denial that the person committed the parking infraction and a request for a hearing relative to the infraction. If the person desires the presence, at the hearing, of the law or parking enforcement officer who issued the parking ticket, the person must request his presence in his answer.

(b)(1) A person who admits that he or she committed a parking infraction shall, and a person who admits that he or she committed a parking infraction with explanation may, when he or she makes his or her answer, pay the fine arising out of the infraction to the Violation Clerk of the Parking Violations Bureau as instructed.

(2) A person who admits that he or she committed a parking infraction with explanation shall submit evidence to the Parking Violations Bureau that explains the circumstances surrounding the parking infraction. The evidence may be submitted in person or, to avoid the necessity of personal appearance, may be sent as affidavits and other documentary evidence, by mail. When the hearing examiner receives an answer admitting that a person committed a parking infraction with explanation, he or she shall promptly determine whether the explanation mitigates the fact that the person committed the parking infraction and notify the person, in writing, of its determination.

(3) If the hearing examiner determines that the explanation mitigates the fact that the person committed the parking infraction, the Parking Violations Bureau shall eliminate or reduce the amount of the fine arising out of the parking infraction. If the fine is eliminated or reduced and the person has previously paid the fine, the amount paid in excess of the revised fine shall be returned to the person; if the fine is eliminated or reduced and the person has not previously paid the fine,

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the person shall pay only the amount of the revised fine. If the Hearing Examiner determines that the explanation does not mitigate the fact that the person committed the parking infraction, the person owes the entire amount of the fine. If a person admits that he committed a parking infraction with explanation and the person fails to pay the amount of the fine due within ten days after receiving notice of the Hearing Examiner's determination, unless the amount due has previously been paid, the Hearing Examiner's determination and the amount of the fine due shall be considered a judgment and shall be treated as if it were a judgment rendered subsequent to a hearing held pursuant to subsection (b) of Section 357.07.

(4) A person who denies that he or she committed a parking infraction shall be granted a hearing concerning the infraction. The Parking Violations Bureau shall set a date for the hearing and notify the person, in writing, of the date, time and place of the hearing. The hearing shall be conducted by the Hearing Examiner in accordance with Section 357.07.

357.06 FAILURE TO ANSWER.

- (a) When a person is personally or constructively served with a parking ticket charging the commission of a parking infraction in accordance with Section 357.04 and the person fails to answer the charge within the time specified in Section 357.05, the Parking Violations Bureau shall send notifications of infractions as follows:
 - (1) If the person who fails to answer was the operator of the vehicle involved in the parking infraction at the time of the commission of the parking infraction and was personally served with the parking ticket, a notification of infraction shall be sent to that person, and additionally if such person is not the owner of the vehicle, as determined from the records of the Bureau of Motor Vehicles, a notification of infraction also shall be sent to the owner at the most recent address appearing in such records.
 - (2) If the person who fails to answer was the owner of the vehicle and was constructively served with the parking ticket, a notification of infraction shall be sent to the owner at the most recent address appearing in the records of the Bureau of Motor Vehicles.
- (b) A notification of infraction shall be sent within twelve months after the expiration of the time specified in Section 357.05 for the making of an answer, shall be sent by first class mail, and shall contain all of the following:
 - (1) An identification of the parking infraction with which the person was charged and the time and date of the parking infraction, which identification may be an actual or digital copy of the parking ticket charging the parking infraction that was personally or constructively served upon the person;
 - (2) An identification of the amount of the fines, penalties, fees and costs arising out of the parking infraction that are due;
 - (3) A warning that the person must answer the parking infraction charged in the ticket within thirty days or a default civil judgment in the amount of the fines, penalties, fees and costs due may be entered against the person.
 - (4) A description of the allowable answers that may be made and notification that the person will be afforded a hearing before the Hearing Examiner if he denies in his answer that he committed the parking infraction.
 - (5) An identification of the manners in which and the entity to which an answer may be made:
 - (6) A warning that if the person fails to appear at a requested hearing, a default civil judgment in the amount of the fines, penalties, fees and costs due may be entered against the person.
 - (7) A warning that the registration of the vehicle involved in the parking infraction may not be renewed or transferred if a civil judgment or default civil judgment is entered against the person until the judgment is paid.
- (c) (1) A person who receives a notification of infraction pursuant to this section may answer the parking infraction with which he or she is charged that is identified in the notification of infraction in any of the manners provided in subsection (a) of Section 357.05 for answers to parking infractions charged in a parking ticket. An answer under this section shall be made within thirty days after the date on which the notification of infraction was mailed, and shall be in one of the forms specified in subsections (a)(1), (2) and (3) of Section 357.05 for answers to parking infractions charged in a parking ticket, except that if the answer includes payment of the fine arising out of

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> the parking infraction any penalties, fees, or costs arising out of such infraction also shall be paid. The answer shall be governed by the provisions of section (b) of Section 357.05 for answers relative to parking infractions charged in a parking ticket, except that any determination of the amount to be paid under an answer admitting the commission of the parking infraction with explanation also shall consider any penalties, fees, or costs arising out of such infraction.

(2) If a person who is issued a notification of infraction pursuant to subsection (c) of this section fails to timely answer, the failure to answer shall be considered an admission that the person committed the parking infraction, and a default civil judgment, in the amount of the fines, penalties, fees and costs due may be entered against the person. Failure to answer the parking infraction within thirty days after the date on which the notification of infraction was mailed shall result in the imposition of an additional penalty of \$10.00.

357.07 Hearing Procedure.

(a) (1) If a person who is personally or constructively served with a parking ticket charging the commission of a parking infraction or who receives a notification of infraction, in the answer to the charges denies the commission of the infraction, the Parking Violations Bureau shall conduct a hearing to determine if the person committed the parking infraction. Each hearing shall be conducted by the Hearing Examiner and be conducted in such manner as the Hearing Examiner considers appropriate. Rules regarding the admissibility of evidence shall not be strictly applied in the

hearing, but all testimony shall be under oath.

(2) At the hearing the City has the burden of proving, by a preponderance of the evidence, that the person for whom the hearing is being conducted committed the parking infraction. If the person, in his answer, denied that he committed the parking infraction and requested the presence at the hearing of the law or parking enforcement officer who issued the parking ticket, the officer shall be required to attend the hearing unless the Hearing Examiner determines that the officer's presence is not required. If the officer's presence at the hearing has been requested and the officer is unable to attend the hearing on the day and at the time scheduled, the Hearing Examiner may grant a reasonable continuance. The person for whom the hearing is being conducted may present any relevant evidence and testimony at the hearing. The person does not have to attend the hearing if he submits documentary evidence to the Hearing Examiner prior to the date of the hearing.

(3) The City shall submit the original parking ticket that was personally or constructively served on the person or a true copy of that ticket, and information from the Bureau of Motor Vehicles that identifies the owner of the vehicle. The ticket and the information in proper form is prima facie evidence that the registered owner of the vehicle was the person who committed the parking infraction. The City may present additional evidence and testimony at the hearing. The City does not have to be represented at the hearing by an attorney.

(b) (1) If a person for whom a hearing is to be conducted under subsection (a) of this section appears at the scheduled hearing or submits evidence in accordance with that subsection, the Hearing Examiner shall consider all evidence and testimony presented and shall determine whether the City has established, by a preponderance of evidence, that the person committed the infraction. If the Hearing Officer determines that the person committed the infraction, an order indicating the determination as a judgment against the person and requiring the person to pay the appropriate fines and any additional penalties, fees and costs shall be entered in the records of the Parking Violations Bureau.

(2) If a person for whom a hearing is to be conducted under subsection (a) of this section fails to appear at the scheduled hearing and fails to submit evidence in accordance with that subsection, the Hearing Examiner shall, if he determines from any evidence and testimony presented at the hearing, by a preponderance of the evidence that the person committed the parking infraction, enter a default judgment against the person and require the person to pay the appropriate fines and any additional

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penalties, fees and costs. A default judgment entered under this subsection shall be entered in the records of the Parking Violations Bureau.

- (3) If a person who is sent a notification of infraction pursuant to Section 357.06 does not timely answer, as provided in subsection (c) of that section, the Hearing Examiner shall, if he or she determines from any evidence and testimony presented by the local authority, by a preponderance of the evidence, that the person committed the parking infraction, enter a default judgment against the person and require the person to pay the appropriate fines and any additional penalties, fees and costs. A default judgment entered under this subsection shall be entered in the records of the Parking Violations Bureau.
- (4) If the Hearing Examiner does not determine, by a preponderance of the evidence, that a person in any of the classes described in subsection (b)(1), (2) or (3) of this section committed the parking infraction, the Hearing Examiner shall enter judgment against the City, shall dismiss the charge of the parking infraction against the person, and shall enter the judgment and dismissal in the records of the Parking Violations Bureau.

(5) A default judgment entered under this section may be vacated by the

Hearing Examiner who entered it if all of the following apply.

A. The person against whom the default judgment was entered files a motion with the Parking Violations Bureau within one year of the date of entry of the judgment;

B. The motion sets forth a sufficient defense to the parking infraction

out of which the judgment arose;

C. The motion sets forth excusable neglect as to the person's failure to

attend the hearing or answer the notification of infraction.

(c) (1) Payment of any judgment or default judgment entered against a person pursuant to this section shall be made to the Parking Violations Bureau in which the judgment was entered within ten (10) days of the date of entry. All money paid in satisfaction of a judgment or default judgment shall be disbursed by the Parking Violations Bureau to the City of Circleville, and the Parking Violations Bureau shall enter the fact of payment of the money and disbursement in the records of the Parking Violations Bureau. payment is not made within this time period, the judgment or default judgment shall be filed with the office of the Clerk of Courts and when so filed, shall have the same force and effect as a money judgment in a civil action rendered in the court.

(2) Judgments and default judgments filed with the Circleville Municipal Court shall be maintained in a separate index and judgment roll from other judgments rendered in that court. When a judgment or default judgment is filed with the court, execution may be levied, and such other measures may be taken for its collection as are authorized for the collection of an unpaid money judgment in a civil action rendered in that court. The Circleville Municipal Court may assess costs against the judgment debtor, in an amount not exceeding ten dollars for each parking infraction, to be paid

upon satisfaction of the judgment.

(d) (1) Any person against whom a judgment or default judgment is entered pursuant to this section and the City, if judgment is entered against the City pursuant to this section, may appeal the judgment or default judgment to the Circleville Municipal Court by filing notices of appeal with the Parking Violations Bureau and the Municipal Court within fifteen days of the date of entry of the judgment and by the payment of such reasonable costs as the court requires. Upon the filing of an appeal, the court shall schedule a hearing date and notify the parties of the date, time and place of the hearing. The hearing shall be held by the court in accordance with the rules of the court. Service of a notice of appeal under this subsection by a person does not stay enforcement and collection of the judgment or default judgment from which the appeal is taken by the person unless the person who files the appeal posts bond with the Parking Violations Bureau in the amount of the judgment, plus court costs, at or before service of the notice of appeal.

(2) Notwithstanding any other provision of law, the judgment on appeal of the Municipal Court is final, and no other appeal of the judgment of the Parking Violations Bureau and no appeal of the judgment of the Municipal Court may

be taken.

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(e) A judgment or default judgment entered pursuant to this section may be filed with the Municipal Court under subsection (c) of this section within three (3) years after the date of issuance of the parking ticket charging the parking infraction out of which the judgment arose.

357.08 NONLIABILITY OF OWNER.

(a) An owner of a vehicle is not jointly liable with an operator of the vehicle whose act or omission resulted in a parking infraction for the parking infraction or any fines, penalties, fees or costs arising out of the parking infraction under this chapter if

either of the following apply:

- (1) The owner answers the charge of the parking infraction under Section 357.04, the answer denies that he committed the infraction and requests a hearing concerning the infraction, the owner additionally asserts and provides reasonable evidence at that time to prove that the vehicle, at the time of the commission of the parking infraction, was being used by the operator without the owner's express or implied consent, and the Parking Violations Bureau determines that the vehicle was being used without the owner's express or implied consent at that time. If the Parking Violations Bureau does not so determine, it shall conduct the hearing concerning the infraction according to Section 357.07.
- (2) The owner answers the charge of the parking infraction under Sections 357.05 or 357.06, the answer denies that he committed the parking infraction, the owner additionally submits evidence at that time that proves that, at the time of the alleged commission of the infraction, the owner was engaged in the business of renting or leasing vehicles under written rental or lease agreements, and the owner additionally submits evidence that proves that, at the time of the alleged commission of the parking infraction, the vehicle in question was in the care, custody or control of a person other than the owner pursuant to a written rental or lease agreement. If the owner does not so prove, the Parking Violations Bureau shall conduct a hearing relative to the infraction according to Section 357.07.
- (3) The owner, at a hearing concerning the parking infraction conducted in accordance with Section 357.07, proves that the vehicle, at the time of the parking infraction, was being used by the operator without the owner's express or implied consent or proves the facts described in subsection (a)(2) of this section.
- (b)(1)An owner of a vehicle who is engaged in the business of renting or leasing vehicles under written rental or lease agreements, but who does not satisfy the additional requirements of subsection (a)(2) of this section is not liable for any penalties arising out of a parking infraction involving the vehicle if at the time of the commission of the parking infraction, the vehicle was in the care, custody or control of a person or other than the owner pursuant to a written rental or lease agreement, and if the owner answers the charge of the parking infraction by denying that he committed the parking infraction or by paying the fine arising out of the parking infraction within thirty days after actual receipt of the parking ticket charging the infraction or, if the owner did not receive the parking ticket within thirty days after receipt of notification of infraction.
 - (2) Proof that the vehicle was in the care, custody or control of a person other than the owner pursuant to a written rental or lease agreement at the time of the alleged parking infraction shall be established by sending a timed copy of the rental or lease agreement or an affidavit to that effect to the Parking Violations Bureau within thirty days after the date of receipt by the owner of the parking ticket charging the infraction or, if the owner did not receive the parking ticket within thirty days after receipt of the notification of infraction. The submission of a true copy of a written rental or lease agreement or affidavit shall be prima facie evidence that a vehicle was in the care, custody or control of a person other than the owner. In addition, any information required by subsection (a)(2) of this section may be provided on computer readable media in a format acceptable to the City of the Parking Violations Bureau.

357.09 NOTIFICATION TO REGISTRAR OF MOTOR VEHICLES.

If a judgment or default judgment is entered against a person pursuant to (a) section 357.07 for a violation of an ordinance, resolution, or regulation that regulates the standing or parking of a vehicle in a disability parking space and the person has not paid the judgment or default judgment within ten days of the

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date of entry of the judgment, the parking violations bureau may give notice of that fact to the registrar of motor vehicles. The notice, if given, shall be given not earlier than sixteen days nor later than three years after the date of entry of the judgment, and shall be in a form and manner, and contain such information, as the registrar prescribes.
(b) If three or more judgments or default judgments have been entered against a person pursuant to Section 357.07 and the person has not paid the judgments or default judgments within ten days of the date of entry of the third judgment, the parking violations bureau in which the judgments were entered may give notice of that fact to the registrar. The notice, if given, shall be given not earlier than sixteen days nor later than three years after the date of entry of the third judgment, and shall be in a form and manner, and contain such information, as
the registrar prescribe. (c) When a notice as provided in subsection (a) or (b) of this section is given to the Registrar and the judgments or default judgments are subsequently paid, dismissed or reversed on appeal, or it is discovered that the notice was given in error and is therefore canceled, the Parking Violations Bureau shall immediately notify the Registrar of such payment, dismissal, reversal or cancellation. The notification shall be in a form and manner, and contain such information, as the Registrar prescribes. If the initial notice was not given in error, the Parking Violations Bureau shall charge the person a five dollar processing fee for each judgment or default judgment to cover the costs of the Bureau of Motor Vehicles in administering this section. Upon payment of the fee, the Parking Violations Bureau shall give to the person a release to be presented at the time of registering or transferring the registration of a motor vehicle owned or leased by him.
(d) The Parking Violations Bureau shall send a further notice within thirteen months after the date the initial notice was sent, that the judgment or default judgments are still outstanding.
SECTION II. Any provisions of any ordinance or resolution in conflict with the provisions of this ordinance are hereby repealed and shall be of no further force or effect.
SECTION III. That this ordinance is hereby declared to be an emergency measure, necessary for the preservation of health, safety and welfare of the citizens of City of Circleville, such emergency arising out of the immediate need for the establishment of a Parking Violations Bureau and creation of procedures for enforcement of parking infractions without undue delay, so that this ordinance shall take effect and be enforced from and after its passage and approval by the Mayor.
PASSED: 1-19-2021 Daill after PRESIDENT OF COUNCIL ATTEST: Let M Maus CLERK OF COUNCIL
APPROVED: 1-22-2021 DATE MAYOR MAYOR
APPROVED AS TO FORM:
GARY D. KENWORTHY, LAW DIRECTOR
REVIEWED BY LAW DIRECTOR AND APPROVED AS TO FORM