

CIRCLEVILLE JUDICIAL COMMITTEE MEETING MINUTES 9/30/2025

Circleville Judicial Committee convened in City Council Chambers 2nd Fl., 127 South Court St., Circleville, OH 43113 on Wednesday, September 30, 2025, at 6:45 p.m. Members present at Roll Call: Chair Tom Klitzka, Committee Members John Moats and Sheri Theis, and Assistant Clerk, Sarah Kolesar. Other guests present: Jeff Carithers, 1086 Ridge Drive, Circleville, Ohio 43113.

Klitzka called the meeting to order at 6:45 p.m.

Moats motioned to approve the meeting minutes from September 17, 2025. Seconded by Theis. Motion carried.

New Business:

a) AN ORDINANCE AUTHORIZING THE MAYOR AND LAW DIRECTOR TO ENTER INTO A CONTRACT WITH THE PICKAWAY COUNTY COMMISSIONERS TO PROVIDE LEGAL REPRESENTATION TO DEFENDANTS WHO ARE INDIGENT IN CASES INVOLVING THE CIRCLEVILLE POLICE DEPARTMENT OR THE CIRCLEVILLE MUNICIPAL COURT FROM JULY 1, 2025, THROUGH JUNE 30, 2026.

Discussion: Klitzka stated this is a standard, recurring Ordinance that allows the Mayor and Law Director to pay the County Commissioners to provide legal services to indigent individuals.

MOTION - ROLL CALL – VOTE:

Theis motioned to forward the Ordinance to the next City Council meeting on October 7, 2025, with a recommendation for passage. Seconded by Moats. Roll Call. (3 Yeas- 0 Nays). Motion carried.

Other Business: Jeff Carithers spoke about the recent Council meeting discussion regarding appointments and reappointments, noting from his own follow-up research that very few Cities have a protocol regarding reappointments. Carithers stated there was a similar issue in Athens, Ohio, in which the Mayor went ahead with swearing in the member. Carithers urged the Committee to consider creating an Ordinance to streamline the appointment/reappointment process, which could potentially eliminate appointing individuals whom may have a criminal record. Additionally, Carithers suggested visiting the idea of term limits for Members. Carithers also pointed out that regarding the BZA, the meeting minutes should reflect how each individual Board Member voted rather than stating the application passed with “so many Yeas and so many Nays.”

Klitzka announced there will be a Public Forum on Thursday, October 23, 2025, at the Circleville Library from 6:30 p.m. to 7:30 p.m., to discuss the marijuana dispensary that is being proposed in Circleville, urging citizens to join in the discussion and share their thoughts and views.

Theis motioned to adjourn the meeting at 6:58 p.m. Seconded by Moats. Motion carried.

Minutes prepared by: Sarah Kolesar, Assistant Clerk.