

CIRCLEVILLE FINANCE COMMITTEE MINUTES 10/7/2025

Circleville City Finance Committee convened in City Council Chambers, 127 South Court St. 2nd floor, Circleville, OH. on Tuesday October 7, 2025, at 6:30 p.m. Members Present: Chair Katie Logan Hedges, Committee Member Jeff Hallinin, and Clerk Melissa Burns. Absent Committee member: Tom Duvall. Other Council Members present: President Barry Keller, Tom Klitzka, Sheri Theis, Audrey Lukasak and John Moats. Invited guests present: Mayor Michelle Blanton, Law Director Kendra Kinney, Auditor Mark Bidwell, Safety Director Paul Pride, Chief of Police Kenny Fisher, and Fire Chief Brian Thompson.

Hedges called the Meeting to Order at 6:39 p.m.

Hallinin motioned to approve the Finance Committee minutes from August 19, 2025. Hedges seconded. Motion carried.

New Business:

a) AN ORDINANCE AUTHORIZING THE DIRECTOR OF ANY CITY DEPARTMENT AND/OR DESIGNEE TO APPLY FOR ANY AND ALL GRANT FUNDS; PROVIDED THAT THE ACCEPTANCE OF ANY GRANT FUNDS, INCLUDING MATCHING FUNDS, MUST BE SPECIFICALLY APPROVED BY COUNCIL.

Discussion: Law Director Kendra Kinney addressed the Council, highlighting that many grant applications have tight submission deadlines, causing the city to miss opportunities in the past. She introduced an ordinance that would streamline the process by allowing city departments to apply for grants that do not require Council approval or matching funds, ensuring timely submissions. Kinney clarified that any awarded grant funds would still require Council approval through legislation before acceptance.

MOTION-ROLL CALL-VOTE: Hallinin motioned to forward the Ordinance to the Council meeting on October 21, 2025, with a recommendation for passage. Hedges seconded. (2 Yeas - 0 Nays) Motion carried.

b) AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE GENERAL FUND 101 CAPITAL IMPROVEMENT .4% INCOME TAX FUND 206 SAFETY FORCES .5% TAX FUND 212 STREET OPENING TRUST FUND 249 CAPITAL IMPROVEMENT FUND 306 OF THE CITY OF CIRCLEVILLE

Discussion: Hedges presented the eighth housekeeping Ordinance of the year that totals \$782,477.21. Fire Chief Thompson is requesting \$50,000 be appropriated from Fund 306 to install a new fire alarm system at the Fire House, as the current system is outdated and incompatible with modern panels. He emphasized the need of this upgrade, noting that the Fire House is often unoccupied during emergency calls, making a reliable alarm system essential. Hedges also outlined a \$500,000 allocation from Fund 206 for street improvements and stated the additional amount will cover projects throughout the end of the year. Additionally, Hedges noted that \$150,000 is needed to cover personnel costs, as funds from the SAFER grant have been fully expended.

MOTION-ROLL CALL-VOTE: Hallinin motioned to forward the Ordinance to the Council meeting on October 21, 2025, with a recommendation for passage. Hedges seconded. (2 Yeas - 0 Nays) Motion carried.

c) AN ORDINANCE AUTHORIZING THE MAYOR AND/OR THE DIRECTOR OF PUBLIC SAFETY TO ENTER INTO A RENEWAL CONTRACT WITH AXON ENTERPRISE, INC., A SOLE SOURCE PROVIDER AND STATE BID CONTRACTOR, TO PURCHASE TEN (10) IN-CAR POLICE CRUISER VIDEO RECORDING SYSTEMS, TWENTY-SEVEN (27) BODY WORN CAMERAS, TWENTY-SIX (26) TASER 10 ENERGY WEAPONS, ONE (1), DRONE, TWO (2) OUTPOST CAMERAS, ONE (1) IINTERVIEW ROOM SYSTEM, ONE (1) FUSUS CORE ELITE AND ALL REQUIRED LICENSES FOR CIRCLEVILLE POLICE DEPARTMENT TO OPERATE AND MAINTAIN ALL AFOREMENTIONED EQUIPMENT, AND DECLARING AN EMERGENCY.

Discussion: Hedges stated this Ordinance came out of the Safety Committee earlier this evening and is for a 10-year renewal. Hedges stated the Police Department believes by bundling and extending the contract they could potentially save half a million dollars. Hedges stated the contract would be about \$167,413.98 a year over 10 years. Keller asked Chief Fisher for a copy of the contract. Chief Fisher stated the contract will be approved and sent to the Law Director once he receives approval from Council. Hedges emphasized that the proposed contract is essential for maintaining compliance and supports upgrades to existing Police Department equipment, rather than funding new purchases.

MOTION-ROLL CALL-VOTE: Hallinin motioned to forward the Ordinance to the Council meeting on October 21, 2025, with a recommendation for passage. Hedges seconded. (2 Yeas - 0 Nays) Motion carried.

Old/Other Business: None

Hallinin motioned to adjourn the Finance Committee Meeting at 6:57 p.m. Hedges seconded. Motion carried.

Minutes prepared by: Melissa Burns, Clerk of Council.