

STRATEGIC PLANNING COMMITTEE MINUTES 11/4/2025

Circleville City Strategic Planning Committee convened in City Council Chambers 2nd Fl 127 South Court St, Circleville, OH on Tuesday November 4, 2025, at 6:15 p.m. Members present: Chair Sheri Theis, John Moats, Audrey Lukasak, and Clerks Melissa Burns and Sarah Kolesar. Other Council members present: President Barry Keller, Tom Klitzka, and Jeff Hallinin. Invited guests present: City Planner Hannah Wynne and Safety Director Paul Pride.

Theis called the meeting to order at 6:15 p.m. with Roll Call.

Lukasak motioned to approve the Strategic Planning Committee meeting minutes from September 30, 2025. Moats seconded. Motion carried.

New Business:

a) AUTHORIZING THE MAYOR TO ENTER INTO A COMMERCIAL COMMUNITY REINVESTMENT AREA AGREEMENT FOR REAL PROPERTY LOCATED WITHIN THE CIRCLEVILLE COMMUNITY REINVESTMENT AREA CONSTITUTING COMMERCIAL OR INDUSTRIAL STRUCTURES; AUTHORIZING AND APPROVING RELATED MATTERS; AND DECLARING AN EMERGENCY.

DISCUSSION: City Planner Hannah Wynne stated this pertains to a new hotel that will be south of the Hampton Inn on South Court Street, which will be named Townplace Suites, noting this Ordinance would allow the Mayor to enter into an agreement. Wynne noted they've agreed on a 75% abatement for 15 years on this project. Theis confirmed this project is 60,000 sq. ft. with approximately 96 hotel rooms.

MOTION-ROLL CALL-VOTE:

Lukasak motioned to forward the Ordinance to the next City Council meeting on November 18, 2025, with a recommendation for Passage. Moats seconded. (3 Yeas, 0 Nays). Motion carried.

b) Christmas Cards:

DISCUSSION: Theis stated that the Committee has prepared and sent Christmas Cards to volunteers who have been serving on the Boards and Commissions for the past two years to express appreciation. Theis wanted to bring this to the Committee to discuss whether they would consider doing that again for the upcoming Christmas season, explaining that it would cost approximately \$200 for cards and stamps. Moats stated it was well received in the past and would recommend continuing sending Christmas Cards. Members discussed and collectively agreed to forward the request to full Council for approval.

MOTION-ROLL CALL-VOTE:

Theis motioned to forward the request to the next Council meeting on November 18, 2025. Lukasak seconded. Motion carried.

Old Business: None

Moats motioned to adjourn the meeting at 6:23 p.m. Lukasak seconded. Motion carried.

Minutes prepared by: Sarah Kolesar, Assistant Clerk.