

City of Circleville
Park Commission
104 E. Franklin St.
Circleville, OH 43113
740-477-8224

Wednesday, November 5, 2025
City Council Chambers

Minutes

This is an overview of minutes. Full digital recording is available on City Website.

Members Present: Richie Verito, Megan Travis, Eugene Ragland and Clerk Suzanne Channell.

Megan Travis called meeting to order at 4:30 pm.

Mayor Michelle Blanton introduced Eugene Ragland as the newly appointed member of the Park Commission.

Roll Call.

Approval of Minutes:

Richie Verito made a motion to approve the September meeting minutes, seconded by Megan Travis. Eugene Ragland abstained. Motion carried.

President's Report: N/A

Service Director's Report:

Hannah Wynne said the engineers from Verdantas came last month regarding the expansion of Barthelmas Park and conducted an informational meeting. Hannah said she has also had public meetings to get additional feedback from the citizens.

She said construction has begun on the new shelter house at Ted Lewis Park. Invasive species have been removed at the new parks the City purchased and Planning & Zoning Commission would be hearing the rezoning of the properties at their meeting tonight with hopes of the 460 N. Pickaway St. park opening next year.

New Business:

Tom Davis came to request a motion to allow them to put in a memorial bench in memory of a pickleball player that was tragically killed in a car accident. He would like to place it with the 2 benches that are currently there on the east side of the courts or place it next to the new courts once they are constructed.

Richie made a motion to approve, seconded by Eugene. All in favor, motion carried.

Tom Davis also mentioned they applied for a Well Being Foundation Grant and were awarded \$50,000.00. He believes they only awarded one application and they plan to roll that into the Barthelmas Park Expansion project. He said once they have a formal plan they will come back to the Park Board.

Jim Stanley said the basketball courts at Barthelmas need completely redone. He is thinking about putting up a new basketball court somewhere else in the park and using the current one for more pickleball courts. It is just something to be considered. Megan said she would prefer the basketball courts not be removed until they have a plan to put a new one in.

Shawna Hartsaugh with Uptown Circleville was next on the agenda. She requested to move the Santa House to Ted Lewis Park again this year and place it in the same place as last year. She also asked for lights on a timer to be installed. She said Saturday, December 6th, is Light the Park night at Ted Lewis and they have spoken to an Arborist in hopes of planting a tree at Ted Lewis and would like to have permanent electric run to the tree.

Richie made a motion to allow the Santa House to be moved to the park, seconded by Megan. Eugene abstained. Motion carried.

Jim said there is electric there for the house already and the City would be putting in new receptacles. He said Uptown Circleville wants to put up signage and lights at the park as well.

Megan made a motion to allow lights and signage up in the park until no later than January 9th and plant a tree. Richie seconded the motion and Eugene abstained. Motion carried.

Steve Sawyer with Artsaround said they would like to hold an art camp at Mary Virginia Park during the first week of June. He said they received grant money for this but would ask to have the fees to the Starkey Pavilion waived. Richie said this would have to be tabled until they come up with criteria / strategy to waive any fees to the Starkey Pavilion.

Steve also said he would like to hold events at the parks in the future. He said they plan on redoing the two murals in town and they would need to raise \$85-90,000 for those. He said Marshall Auto Parts will be closing soon and the owner has about 18 acres that he isn't sure what to do with but would like to talk to the City about it. He was told they would need to speak to Jim and Hannah about this.

Devin Atkinson with US Road Running had a Request for Use application submitted to have races at Mary Virginia on the 4th Saturday of each month. Currently the only date that interferes with any other event at the park is April 25th. The Parkinson's Foundation has a race that day.

Richie made a motion to approve the US Road Running races with a condition that they speak to the Parkinson's Foundation to get approval to join their event on April 25th. This was seconded by Megan. All in favor.

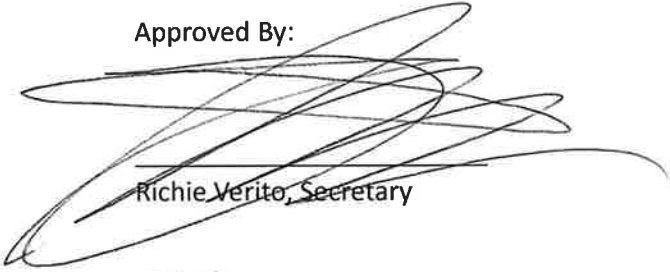
Hannah spoke briefly about the LWCF Grant. They are asking for \$500,000 for one more ballfield. They will be putting an application in for this.

Old Business:

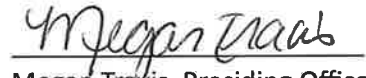
Tabled item is Criteria / Strategy to waive the Starkey Pavilion fees when requested. A special meeting date was scheduled for 4:30 pm on November 17th, 2025.

Megan made a motion to adjourn, seconded by Richie. Meeting adjourned at 5:05 pm.

Approved By:

A large, stylized handwritten signature in black ink, consisting of multiple overlapping loops and strokes, positioned above the name Richie Verito.

Richie Verito, Secretary

A handwritten signature in black ink, appearing to read 'Megan Travis', positioned above the name Megan Travis.

Megan Travis, Presiding Officer