

STRATEGIC PLANNING COMMITTEE MINUTES 11/18/2025

Circleville City Strategic Planning Committee convened in City Council Chambers 2nd Fl 127 South Court St, Circleville, OH on Tuesday November 18, 2025, at 5:45 p.m. Members present: Chair Sheri Theis, John Moats, Audrey Lukasak, and Clerks Melissa Burns and Sarah Kolesar. Other Council members present: President Barry Keller, Tom Klitzka, Tom Duvall, and Katie Hedges. Invited guests present: Mayor Michelle Blanton.

Theis called the meeting to order at 5:45 p.m. with Roll Call.

Lukasak motioned to approve the Strategic Planning Committee meeting minutes from November 4, 2025. Moats seconded. Motion carried.

New Business:

a) AN ORDINANCE TO ADOPT A CYBERSECURITY PROGRAM AND DECLARING AN EMERGENCY.

DISCUSSION: Mayor Blanton explained that the State Auditor's Office sent notification to all municipalities they audit, requiring them to implement a cybersecurity plan. Blanton said that in the event their system was hacked, the City is required to report that to the Department of Public Safety as well as notify the State Auditor's Office. Mayor Blanton stated this Ordinance meets all their requirements for having the cybersecurity plan be adopted by January 1, 2026. Theis noted that Dan Moore has been the IT Consultant for several years and asked the Mayor if he has developed a plan. Blanton stated there are two organizations the City works with and she and the Law Director have met and discussed plans with each organization. Blanton added that for security measures, not sharing cybersecurity plans with the public is covered under the Ohio Revised Code.

MOTION-ROLL CALL-VOTE:

Moats motioned to forward the Ordinance to the next City Council meeting on December 2, 2025, with a recommendation for Passage. Lukasak seconded. (3 Yeas, 0 Nays). Motion carried.

Old Business: None

Moats motioned to adjourn the meeting at 5:52 p.m. Lukasak seconded. Motion carried.

Minutes prepared by: Sarah Kolesar, Assistant Clerk.