

CIRCLEVILLE SERVICE COMMITTEE MEETING

City Hall Council Chambers 2nd Fl. 127 South Court St., Circleville, OH 43113

Service Committee Agenda for Tuesday, November 18, 2025, at 6:00 p.m.

Chair: Tom Duvall

Committee Members: Sheri Theis and Audrey Lukasak

Clerk: Sarah Kolesar

The Service Committee handles Operational needs for the service & utility departments. Projects include water and wastewater treatment; flood and drainage control projects; sanitary and storm sewer projects; infrastructure improvements; utility rates and tap fees; traffic flow and traffic control; parking and street-alley vacation; street and alley repair, and sidewalks.

Call Meeting to Order

1. Approval of the Service Committee meeting minutes and the Water Treatment Plant tour minutes from October 7, 2025.
2. New Business:
 - a) AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO AN AGREEMENT WITH JOHNSON CONTROLS FIRE PROTECTION LP, 6200 SHAMROCK CT, DUBLIN, OHIO 43016, TO REPLACE THE EXISTING FIRE ALARM CONTROL PANEL AND DEVICES, OBVIATING FORMAL BIDDING AND ADVERTISING AND DECLARING AN EMERGENCY.
 - b) AN ORDINANCE TO ESTABLISH SANITARY SEWER RATES FOR CONNECTIONS AND MISCELLANEOUS SANITARY FEES OF THE USERS OF THE SANITARY SEWER OF THE CITY OF CIRCLEVILLE, OHIO.
 - c) AN ORDINANCE TO ESTABLISH SANITARY SEWER RATES FOR SANITARY SEWER SERVICE TO PROPERTIES DISCHARGING INTO THE SANITARY SEWER SYSTEM OF THE CITY OF CIRCLEVILLE, OHIO AND DECLARING AN EMERGENCY.
 - d) AN ORDINANCE TO ESTABLISH RATES FOR WATER CONNECTIONS AND MISCELLANEOUS WATER SERVICES TO THE USERS OF THE WATER WORKS SYSTEM OF THE CITY OF CIRCLEVILLE, OHIO AND DECLARING AN EMERGENCY.
 - e) AN ORDINANCE TO ESTABLISH WATER RATES FOR WATER SERVICES TO THE USERS OF THE WATER WORKS SYSTEM OF THE CITY OF CIRCLEVILLE, OHIO AND DECLARING AN EMERGENCY.

CIRCLEVILLE SERVICE COMMITTEE MEETING

f) A RESOLUTION AUTHORIZING THE CITY OF CIRCLEVILLE TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT TO FUND THE UTILITY IMPROVEMENTS FOR WALNUT STREET PROJECT CONSTRUCTION; TENTATIVELY AWARD THE UTILITY IMPROVEMENTS FOR WALNUT STREET, TO THE SUCCESSFUL BIDDER; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.

g) A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT TO FUND THE UTILITY IMPROVEMENTS FOR WALNUT STREET PROJECT CONSTRUCTION; TO AWARD THE UTILITY IMPROVEMENTS FOR WALNUT STREET TO DARBY CREEK EXCAVATING INC. AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.

h) A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO APPLY FOR, ACCEPT, AND ENTER INTO AN OHIO WATER DEVELOPMENT AUTHORITY (OWDA) DESIGN LOAN AGREEMENT ON BEHALF OF THE CITY OF CIRCLEVILLE FOR THE DESIGN OF NEW WATER FACILITIES FOR THE NORTHSIDE WATERLINE PROJECT; DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN; AND DECLARING AN EMERGENCY.

i) AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO EXECUTE A RIGHT-OF-WAY EASEMENT TO AMERICAN ELECTRIC POWER COMPANY GRANTING IT THE RIGHT TO INSTALL AND MAINTAIN ELECTRICAL TRANSMISSION LINES ACROSS LANDS OWNED BY THE CITY OF CIRCLEVILLE AND USED AS PART OF THE WASTEWATER TREATMENT PLANT AND DECLARING AN EMERGENCY.

3. Old or Any Other Business:

4. Adjournment

Tabled on January 7, 2025:

AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO REMOVE THE EXISTING FOUR LANE STREET MARKINGS ON NORTH AND SOUTH COURT STREET FROM PLEASANT STREET TO THE CONNECTOR ROAD ON THE SOUTH END AND REPLACE WITH TWO THRU LANES AND A CENTER TURN LANE. (Fwd. back from Council Meeting on 12/17/2024.)