

CITY OF CIRCLEVILLE CITY COUNCIL

City Hall Building | Council Chambers, 2 Fl. | 127 South Court St. | Circleville, OH

Barry D. Keller, President
Katie Logan Hedges, At large
Sheri Theis, At large
Tom Klitzka, At large



Jeff Hallinin, First Ward
John Moats, Second Ward
Audrey Lukasak, Third Ward
Tom Duvall, Fourth Ward

Circleville Website



Melissa Burns, Clerk of Council
Sarah Kolesar, Assistant Clerk of Council

Council Agenda for Tuesday, December 2, 2025, at 7:00 p.m.

1. Roll Call
2. Pledge Of Allegiance to the Flag of the United States of America
3. Invocation
4. Reading and Disposal of City Council Minutes from November 18, 2025.
5. Reports from Council Members and Committee Reports
6. Reports from City Officials
7. Questions for City Officials
8. Public Addresses to Council
9. Communications
10. Readings of Ordinances and Resolutions

Second Reading:

Originating in the Finance Committee Meeting on November 12, 2025, Chair Hedges with Hallinin and Duvall

a) AN ORDINANCE TO PROVIDE FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF CIRCLEVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2026

First Reading:

Originating in the Strategic Planning Meeting on November 18, 2025, Chair Theiss with Duvall and Moats

b) AN ORDINANCE TO ADOPT A CYBERSECURITY PROGRAM AND DECLARING AN EMERGENCY.

Originating in the Service Committee Meeting on November 18, 2025, Chair Theiss with Duvall and Moats

c) AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO AN AGREEMENT WITH JOHNSON CONTROLS FIRE PROTECTION LP, 6200 SHAMROCK CT, DUBLIN, OHIO 43016, TO REPLACE THE EXISTING FIRE ALARM CONTROL PANEL AND DEVICES, OBVIATING FORMAL BIDDING AND ADVERTISING AND DECLARING AN EMERGENCY.

d) AN ORDINANCE TO ESTABLISH SANITARY SEWER RATES FOR CONNECTIONS AND MISCELLANEOUS SANITARY FEES OF THE USERS OF THE SANITARY SEWER OF THE CITY OF CIRCLEVILLE, OHIO.

e) AN ORDINANCE TO ESTABLISH SANITARY SEWER RATES FOR SANITARY SEWER SERVICE TO PROPERTIES DISCHARGING INTO THE SANITARY SEWER SYSTEM OF THE CITY OF CIRCLEVILLE, OHIO AND DECLARING AN EMERGENCY.

f) AN ORDINANCE TO ESTABLISH RATES FOR WATER CONNECTIONS AND MISCELLANEOUS WATER SERVICES TO THE USERS OF THE WATER WORKS SYSTEM OF THE CITY OF CIRCLEVILLE, OHIO AND DECLARING AN EMERGENCY.

g) AN ORDINANCE TO ESTABLISH WATER RATES FOR WATER SERVICES TO THE USERS OF THE WATER WORKS SYSTEM OF THE CITY OF CIRCLEVILLE, OHIO AND DECLARING AN EMERGENCY.

h) A RESOLUTION AUTHORIZING THE CITY OF CIRCLEVILLE TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT TO FUND THE UTILITY IMPROVEMENTS FOR WALNUT STREET PROJECT CONSTRUCTION; TENTATIVELY AWARD THE UTILITY IMPROVEMENTS FOR WALNUT STREET, TO THE SUCCESSFUL BIDDER; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.

i) A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT TO FUND THE UTILITY IMPROVEMENTS FOR WALNUT STREET PROJECT CONSTRUCTION; TO AWARD THE UTILITY IMPROVEMENTS FOR WALNUT STREET TO DARBY CREEK EXCAVATING INC. AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN.

j) A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO APPLY FOR, ACCEPT, AND ENTER INTO AN OHIO WATER DEVELOPMENT AUTHORITY (OWDA) DESIGN LOAN AGREEMENT ON BEHALF OF THE CITY OF CIRCLEVILLE FOR THE DESIGN OF NEW WATER FACILITIES FOR THE NORTHSIDE WATERLINE PROJECT; DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN; AND DECLARING AN EMERGENCY.

k) AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO EXECUTE A RIGHT-OF-WAY EASEMENT TO AMERICAN ELECTRIC POWER COMPANY GRANTING IT THE RIGHT TO INSTALL AND MAINTAIN ELECTRICAL TRANSMISSION LINES ACROSS LANDS OWNED BY THE CITY OF CIRCLEVILLE AND USED AS PART OF THE WASTEWATER TREATMENT PLANT AND DECLARING AN EMERGENCY.

Originated in Finance Committee Meeting on November 18, 2025, Chair Hedges with Hallinin and Duvall

l) AN ORDINANCE ESTABLISHING A SPECIAL REVENUE FUND KNOWN AS THE "STREET IMPROVEMENT 0.1% INCOME TAX FUND 232" AND DECLARING AN EMERGENCY.

m) AN ORDINANCE ESTABLISHING A SPECIAL REVENUE FUND KNOWN AS THE “FIRE DEPARTMENT 0.4% INCOME TAX FUND 231” AND DECLARING AN EMERGENCY.

n) AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE GENERAL FUND 101 OF THE CITY OF CIRCLEVILLE

o) AN ORDINANCE AMENDING SECTION 191.16 AND 192.01 SECTION 1(B)(2) OF THE CODIFIED ORDINANCES OF THE CITY OF CIRCLEVILLE RELATING TO THE ALLOCATION OF FUNDS DEPOSITED IN THE INCOME TAX REVENUE FUND AND DECLARING AN EMERGENCY

p) AN ORDINANCE AMENDING SECTIONS 191.01, 191.03, 191.07, 191.16, 192.01, 192.03 AND 192.04 OF THE CODIFIED ORDINANCES OF THE CITY OF CIRCLEVILLE TO COMPLY WITH THE INCREASE OF THE CITY INCOME TAX RATE AS APPROVED BY THE ELECTORS OF THE CITY AND DECLARING AN EMERGENCY.

11. New Business

a) Craig Sanders Pickaway County Parks updates

12. Adjournment