

City of Circleville
Park Commission
104 E. Franklin St.
Circleville, OH 43113
740-477-8224

Wednesday, March 4, 2026
City Council Chambers

Minutes

This is an overview of minutes. Full digital recording is available on City Website.

Members Present: Richie Verito, Megan Travis, Eugene Ragland and Clerk Suzanne Channell.

Megan Travis called meeting to order at 4:30 pm.

Roll Call.

Approval of Minutes:

Richie made a motion to approve February 2026 meeting minutes, seconded by Eugene. All in favor.

President's Report: N/A

Service Director's Report:

Jim Stanley said the new shelter house at Ted Lewis is moving along well. Hannah Wynne and Larry Logan are looking into furnishings and stainless concession equipment. He said the City is submitting for a grant for the pool at Barthelmas. The Pickaway County Pickleball Association has raised around \$117,000 for the pickleball courts. He also said the City is working on the trails at the N. Pickaway St. park. The intention is to put in multi-use paths and bicycle paths.

New Business:

The first item on the agenda was General Request# 3-26 as requested by Jeff Parks with PARS. He requested to have a bounce house and food truck at Ted Lewis Park on July 22nd for their "Back to School Bash". The event time would be 10:00 am – 1:00 pm. Megan made a motion to approve, seconded by Richie. All in favor, motion carried.

Circleville Sunrise Rotary submitted General Request# 4-26 as requested by Marie Wilbanks. They would like to put a peace pole at one of the parks. She mentioned putting it near the tree lighting at Ted Lewis Park. Richie made a motion to approve with the condition that they get with the Service Department to determine a location. Seconded by Eugene. All in favor.

Beth Kowalski with the Tree Commission was next on the agenda with General Request# 5-26. She asked to have an Arbor Day event at Barthelmas Park shelter house on Saturday, April 25th. Richie made a motion to approve, seconded by Megan. All in favor. She also mentioned Sheri Theis would get with the Park Commission regarding locations of trees being planted at Barthelmas Park this year for Arbor Day.

The next item on the agenda was a Request for Use Application from Pickaway County Peewee Football. They asked to utilize Ted Lewis Park for their practices and games from approximately August 1, 2026 – November 1, 2026. They would also like to put banners up on the fences during the season. Nothing they do interferes with Pumpkin Show or Pumpkin Show Parking. Megan made a motion to approve, seconded by Eugene. All in favor, motion carried.

Jessica Loconti was there to submit a Request for Use Application from Tigers Youth Softball League. They are requesting the use of field #6 at Barthelmas Park for practice. They have approximately 123 girls that signed up for ball this year and need extra space. Richie suggested they submit a schedule to the Service Department to make them aware of when the field will be used. Megan made a motion to approve with the condition they turn the schedule into the Service Department. Seconded by Richie. All in favor.

Hannah Wynne spoke about Movie in the Park this year. They will be on the 2nd Friday of the month from June to September. There will be an additional movie on Saturday, June 6th, for an America 250 event featuring a movie with Ted Lewis in it. Richie made a motion to approve, seconded by Eugene. All in favor, motion carried.

Jim Stanley asked for a motion to request the remainder of the funds from PCCF for the Ted Lewis shelter house. He said it is around \$150,000 and is needed to finish the construction of the shelter house. Richie made a motion to approved, seconded by Eugene. All in favor.

Hannah asked about having a field day event at Ted Lewis on Friday, April 3rd, which is Good Friday. Richie made a motion to approve, seconded by Eugene. All in favor. Jim then mentioned we would be grilling hotdogs and hamburgers for this event.

Richie requested a calendar showing scheduled events at the parks.

Richie made a motion to adjourn, seconded by Eugene. Meeting adjourned at 4:55 pm.

Approved By:



Eugene Ragland, Secretary

Megan Travis, Presiding Officer