

CIRCLEVILLE SERVICE COMMITTEE MEETING MINUTES 3/17/2026

Circleville City Service Committee convened in City Council Chambers, 127 South Court St, Circleville, OH 43113 on Tuesday, March 17, 2026, at 6:15 p.m. Present at Roll Call: Chair Tom Duvall, Committee Member Jake Davison and Clerks Melissa Burns and Sarah Kolesar. Absent Member: Jeff Hallinin. Other Council Members present: President Barry Keller, John Moats, Katie Logan Hedges and Tom Klitzka. Invited Guests present: Service Director Jim Stanley.

Duvall called the meeting to order at 6:15 p.m. with Roll Call.

Davison motioned to approve the Service meeting minutes from March 3, 2026. Duvall seconded. Motion carried.

New Business:

a) A RESOLUTION AUTHORIZING THE CIRCLEVILLE PUMPKIN SHOW, INC. TO OPERATE THE ANNUAL "CIRCLEVILLE PUMPKIN SHOW" ON VARIOUS STREETS AND SIDEWALKS OF THE CITY OF CIRCLEVILLE, OHIO

Discussion: Duvall emphasized the importance of Pumpkin Show for Circleville, and this Resolution approves utilizing the streets during this time.

MOTION & ROLL CALL VOTE:

Davison motioned to forward the Resolution to the next City Council Meeting on April 7, 2026, with a recommendation for adoption. Duvall seconded. Roll Call. (2 Yeas- 0 Nays) Motion carried.

b) AN A RESOLUTION GRANTING THE CITY OF CIRCLEVILLE DEPARTMENT OF PUBLIC SERVICE/ UTILITIES AND ITS ASSIGNS TEMPORARY ACCESS EASEMENTS ON PRIVATE PROPERTY FOR THE PURPOSE OF CONSTRUCTING, REPAIRING OR REPLACING WATER OR SANITARY SEWER SERVICES TO THE PRIMARY DWELLING OF RESIDENTS WITHIN A PROJECT LOCATION WHEN SUCH HAS BEEN DEEMED APPROPRIATE AND IS IN ACCORDANCE WITH FEDERAL, STATE OR LOCAL LAW AND DECLARING AN EMERGENCY.

Discussion: Service Director Jim Stanley explained this Resolution gives the Service Department approval to use easements on private property to replace water and/or sewer lines, specifically the Walnut Street, S. Court Street, and HSTS projects, at no cost to the property owners. Stanley noted if property owners refuse access, then the cost of line replacements will be their responsibility. Stanley noted that the City replacing water and sewer lines were part of the water rate increases.

MOTION & ROLL CALL VOTE:

Duvall motioned to forward the Resolution to the next City Council meeting on April 7, 2026, with a recommendation for adoption. Davison seconded. Roll Call. (2 Yeas- 0 Nays) Motion carried.

Old / Other Business:

a) Water rate increases reduced by grants received- continued discussion.

Discussion: Duvall stated that there have been productive meetings and discussions recently, and plans are to continue in their efforts by gathering data and research. Duvall noted that this will remain on the Agenda for continued discussion and feedback.

Davison motioned to adjourn the meeting at 6:19 p.m. Duvall seconded. Motion carried.

Minutes prepared by Sarah Kolesar, Assistant Clerk.