

CIRCLEVILLE HISTORIC REVIEW BOARD (HRB) MINUTES 5/11/2026

Historic Review Board members convened in the City Hall Building on Monday, May 11, 2026, at 5:30 p.m. Present at Roll Call: Chair Richie Verito, Vice Chair Jane Shaw, Christopher Burton, Mike Combs, and William Adkins. and Assistant Clerk Sarah Kolesar. Absent members (excused): Jeff Moorehead and Denise Simms. Other guests present: Michelle Cockerham, Zoning Inspector.

Chair Richie Verito called the meeting to Order with Roll call at 5:30 p.m.

Verito explained that approval of the meeting minutes is postponed until the next meeting as the Clerk has had technical difficulties with audio.

New Business:

a) **CERTIFICATE OF APPROPRIATENESS #7-26**, Requested by: Brad Laxton, 304 S. Court St., Circleville, Ohio 43113. Property Address: 304 S. Court St., Circleville, Ohio 43113. Parcel #A0520540001500 and #A0520540001501. Modify: Add 12'x12' garden shed in 12'x16' space. This is in the Downtown Business District (DB) within Historic District Overlay (HD).

Discussion: Brad Laxton explained this proposal is a 12'x16' concrete pad with a 12'x12' building and a 4' porch in front of the building and is one unit. Laxton noted it would be 5' from the fenceline. Verito recommended that he point out to JDM structures, based on their specs listed online, that if there is no floor, the concrete pad should be smaller than the structure. Laxton stated that JDM estimated he would need a 12'x16' pad and confirmed that it would be built onsite. Verito pointed out that per JDM website, a shed without a wood floor the concrete pad should be slightly smaller than the shed footprint. Laxton stated he would speak with JDM to make the adjustment.

MOTION & ROLL CALL VOTE:

Burton motioned to approve COA #7-26. Adkins seconded. Roll Call. (5 Yeas- 0 Nays). Application #7-26 is approved.

Any New or Other Business: None.

Burton motioned to adjourn the HRB meeting at 5:46 p.m. Combs seconded. Motion carried.

Minutes prepared by: Sarah Kolesar, Assistant Clerk.