

City of Circleville
Park Commission
104 E. Franklin St.
Circleville, OH 43113
740-477-8224

Wednesday, May 6, 2026
City Council Chambers

Minutes

This is an overview of minutes. Full digital recording is available on City Website.

Members Present: Megan Travis, Eugene Ragland and Clerk Suzanne Channell. Richie Verito was absent.

Megan Travis called meeting to order at 4:30 pm.

Roll Call.

Approval of Minutes:

Eugene made a motion to approve the minutes, seconded by Megan. All in favor, motion carried.

President's Report: Tigers Youth Softball turned their numbers in for registration. Also, the Parks received AEDs from Wellness Foundation and the training for those will be next Wednesday, May 13th, at 4:00 pm at the YMCA.

Service Director's Report:

N/A

Public Comments:

Richard Rhoades was there to inquire about the park on Pickaway St. He said the tree removal is taking away from his privacy at home. He would like to know if the City would entertain planting more trees where those were removed or planting trees on his property. Jim Stanley stated the existing trails were staying but nothing else was finalized. Hannah Wynne said something will be presented to the Park Commission and Planning & Zoning Commission once it is put together.

New Business:

The first item on the agenda was **General Request# 6-26** as requested by Brittany Grate to have a food truck, inflatable start / finish line and canopies at MVCH for their Color Run for mental health awareness on May 16th. Eugene made a motion to approve, seconded by Megan. Roll Call. All in favor.

General Request# 8-26 was next as requested by Aaron Stevenson with Outdoor Pursuits. They are requesting to use Ted Lewis Park on Sunday, May 17th, as a rest stop for their Scioto River Valley Tour bicycle event. He said they will likely place a porta john there to have extra restrooms for the bicyclists. Megan made a motion to approve, seconded by Eugene. All in favor, motion carried.

General Request# 9-26 as requested by Tiffany Singer with Pickaway County Public Health was heard next. She was requesting to have an Overdose Awareness Day at Ted Lewis Park on Friday, August 28th, from 3:00 pm – 6:00 pm. They are requesting canopies, tables and sound equipment. She did say they will get a noise variance for the sound equipment. Megan made a motion to approve, seconded by Eugene. All in favor.

General Request# 10-26 as requested by Marie Wilbanks with Sunrise Rotary to have a granite bench placed on by the Peace Pole at Ted Lewis Park. It will be placed on a concrete pad which will also be funded by Rotary. Eugene made a motion to approve, seconded by Megan. All in favor, motion carried.

Kaylee Gleich spoke about Vacation Bible School planting a tree at Ted Lewis as requested on **General Request# 11-26**. They would like to place a fruit tree there. If that isn't a good option, they were thinking about a flowering or evergreen tree. Jim suggested that fruits of size could create a nuisance in the park. Megan suggested they speak to the City Arborist to see what kind of tree he would recommend, then they could return to the Park Commission to request approval. Megan made a motion to table this item, seconded by Eugene. All in favor, item tabled.

The next item was **General Request# 12-26** as requested by Cayla Talbott with Pickaway County Public Health. They are requesting to have a rabies vaccine clinic at MVCH on June 6th from 9:00 am – 2:00 pm. This will be free or low-cost vaccines for the public to bring their cats and / or dogs to. They will have local veterinarians there to assist with these vaccines. Jim said as long as the pets stay leashed he sees no problem with this especially considering there is a dog park at MVCH. Megan made a motion to approve with a condition that all pets stay leashed, they have licensed vets, they clean up after the animals and they provide insurance. Eugene seconded this motion. All in favor, motion carried.

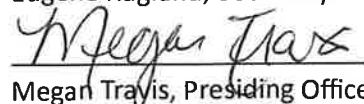
The last item on the agenda was **Request to Waive Starkey Pavilion Fees# 5-26** as requested by Sereana Dresbach and Shelly Harsha with Sunrise Rotary. They are requesting to have 50% of their fees waived to utilize the Starkey Pavilion on May 26th from 6:30 am – 8:30 am for their meeting they have to honor those they have lost. They have breakfast then gather at the garden. Megan reiterated they can only waive 50% of the fees so the total they would have to pay is \$125.00. Eugene made a motion to approve, seconded by Megan. All in favor, motion carried.

Megan made a motion to adjourn, seconded by Eugene. Meeting adjourned at 4:56 pm.

Approved By:



Eugene Ragland, Secretary



Megan Travis, Presiding Officer